



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Final Governance & Council Services Committee

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Wednesday, December 1, 2021

10:00 AM

Through Electronic Communications

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### **A. CALL TO ORDER AND RELATED BUSINESS**

The following members of the Committee were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

**Present:** 4 - Alanna Hnatiw, Matthew McLennan, Neal Comeau and Deanna Stang

**Absent:** 2 - Dan Derouin and Kristin Toms

Mayor Hnatiw called the December 1, 2021 Governance and Council Services Committee Meeting to order at 10:02 a.m. and acknowledged that the Committee meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

\*As per sections 6.3 and 6.6 of Bylaw 1471/21, Governance and Council Services Committee Bylaw, Mayor Hnatiw, Deputy Mayor Comeau and Councillor Toms are the current voting members of the Committee and Councillor Stang is the current alternate member. Quorum was maintained throughout the meeting.

#### **Administration Present Through Electronic Communication**

Reegan McCullough, County Commissioner - CAO

Jesse Sopko, Director, Corporate Services

Travis Peter, Director, Development and Strategic Services

Andrew Hayes, Director, Financial, Assessment and Procurement Services

Lucas Warren, Manager, Corporate Communications

Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services

Sabrina Duquette, Manager, Financial Services

Gwen Wolansky, Communications Officer, Corporate Communications

Lisa Schovanek, Legislative Officer, Legislative Services

Dianne Mason, Legislative Officer, Legislative Services

## A.1 ADOPTION OF AGENDA

**N. Comeau MOVED:**

**Motion 032/21: That the Committee adopt the December 1, 2021 Governance and Council Services Committee meeting agenda as presented.**

**CARRIED UNANIMOUSLY**

Councillor Toms joined the meeting at 10:05 p.m.

Councillor Derouin joined the meeting at 10:07 a.m.

**Present:** 6 - Alanna Hnatiw, Dan Derouin, Kristin Toms, Matthew McLennan, Neal Comeau and Deanna Stang

## A.2 ADOPTION OF MINUTES

**A.2.1** September 2, 2021 Governance and Council Services Committee Meeting Minutes

**N. Comeau MOVED:**

**Motion 033/21: That the Committee adopt the September 2, 2021 Governance and Council Services Committee meeting minutes as presented.**

**CARRIED UNANIMOUSLY**

## **B. NEW BUSINESS**

### **B.1** 10:00 a.m. Sturgeon County Rebranding Update

Presented by Lucas Warren, Manager, Corporate Communications; Gwen Wolansky, Communications Officer, Corporate Communications; Kristen Thompson, Brand Design Director; Jill Scheyk, Account Director; and Emery Mindana, Account Coordinator, Zero Gravity Marketing.

#### **K. Toms MOVED:**

**Motion 034/21: That the Committee recommend development of a new Sturgeon County brand based on Creative Concept 2.**

**CARRIED UNANIMOUSLY**

### **B.2** Tax Penalty Cancellation Request for Tax Roll 4380039

Presented by Sabrina Duquette, Manager, Financial Services.

#### **N. Comeau MOVED:**

**Motion 035/21: That the Committee recommend that Council refuse the request for a cancellation of 2018, 2019, 2020, and 2021 tax penalties in the amount of \$3,787.35 for tax roll 4380039.**

**CARRIED UNANIMOUSLY**

### **B.3** Strategic Plan Policy

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services.

#### **K. Toms MOVED:**

**Motion 036/21: That the Committee recommend that Council approve the amended Strategic Plan Policy as presented.**

**CARRIED UNANIMOUSLY**

**B.4** Proactive Disclosure of Council Meeting Closed Session Reports Policy

Presented by Jesse Sopko, Director, Corporate Services.

**N. Comeau MOVED:**

**Motion 037/21: That the Committee recommend that Council approve the Proactive Disclosure of Council Meeting Closed Session Reports Policy as presented.**

**CARRIED UNANIMOUSLY**

**B.5** Council and Committee Meeting Follow Up Action List

Presented by Jesse Sopko, Director, Corporate Services.

**K. Toms MOVED:**

**Motion 038/21: That the Committee receive the Council and Committee meeting follow up action list as information.**

**CARRIED UNANIMOUSLY**

**B.6** Intermunicipal Collaboration Frameworks Update

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services.

**K. Toms MOVED:**

**Motion 039/21: That the Committee accept the Intermunicipal Collaboration Frameworks Update as information.**

**CARRIED UNANIMOUSLY**

**D. ADJOURNMENT**

**N. Comeau MOVED:**

**Motion 040/21: That the Committee adjourn the  
December 1, 2021 Governance and Council Services  
meeting at 11:36 a.m.**

**CARRIED UNANIMOUSLY**

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MAYOR

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COUNTY COMMISSIONER (CAO)