



Meeting Minutes - Final Council

Tuesday, November 30, 2021

9:00 AM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

The following members of Council were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

Present: 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Matthew McLennan, Councillor Neal Comeau, and Councillor Deanna Stang

A.1 CALL TO ORDER

Mayor Hnatiw called the November 30, 2021 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Administration Present Through Electronic Communication

Reegan McCullough, County Commissioner - CAO

Scott MacDougall, Chief Operations Officer - COO

Jesse Sopko, Director, Corporate Services

Travis Peter, Director, Development and Strategic Services

Andrew Hayes, Director, Finance, Assessment and Procurement Services

Bonnie McInnis, Manager, Planning and Development

Lucas Warren, Manager, Corporate Communications

Sabrina Duquette, Manager, Financial Services

Angela Veenstra, Manager, Agriculture Services

Gary Mayhew, Manager, Transportation and Engineering Services

Pat Mahoney, Manager/Fire Chief, Protective Services

Michael Richard, Investment Attraction Lead, Economic Development Services

Tyler McNab, Program Lead, Development and Safety Codes, Planning and Development Services

Tim Osborne, Corporate Operations Advisor

Madisyn Gabriel, Senior Accountant, Operations, Financial Services

Lisa Schovanek, Legislative Officer, Legislative Services

Dianne Mason, Legislative Officer, Legislative Services

Mayor Hnatiw recognized December 6, 2021 as the National Day of Remembrance and Action on Violence Against Women.

A.2 ADOPTION OF AGENDA

D. Stang MOVED:

Motion 502/21: That Council adopt the November 30, 2021 Regular Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

A.3 CONSENT AGENDA

A.3.1 November 30, 2021 Consent Agenda

N. Comeau MOVED:

Motion 503/21: That Council adopt the November 9, 2021 Regular Council Meeting as presented; and that Council adopt the November 17 and 18, 2021 Council Budget Meeting Minutes as presented.

CARRIED UNANIMOUSLY

A.4 ADOPTION OF MINUTES

A.4.1 November 9, 2021 Regular Council Meeting Minutes

Motion approved on consent agenda.

A.4.2 November 17 - 18, 2021 Council Budget Meeting Minutes

Motion approved on consent agenda.

D. NEW BUSINESS**D.1** Climate Adaptation Challenge Capacity Building Program

Presented by Scott MacDougall, Chief Operations Officer - COO.

N. Comeau MOVED:

Motion 504/21: That Council direct the Chief Administrative Officer to sign the Climate Adaptation Challenge Letter of Commitment.

CARRIED

For:5 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, and D. Stang

Against:1 - M. McLennan

N. Comeau MOVED:

Motion 505/21: That Council endorse Administration's efforts to identify climate change impact on municipal assets and operations (infrastructure, fleets, emergency services, and utilities), County businesses, agriculture operations, and the general environment.

CARRIED

For:5 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, and D. Stang

Against:1 - M. McLennan

N. Comeau MOVED:

Motion 506/21: That Council endorse Administration's efforts to leverage cutting edge, innovative/cost-effective solutions focusing on municipal emergency services to help adapt to climate change impacts.

CARRIED

For:5 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, and D. Stang

Against:1 - M. McLennan

D.2 Municipal Property Tax Cancellation, Reduction, Refund and Deferral Policy

Presented by Jesse Sopko, Director, Corporate Services.

D. Stang MOVED:

Motion 507/21: That Council approve the Municipal Property Tax Cancellation, Reduction, Refund and Deferral Policy as presented.

CARRIED UNANIMOUSLY

D.4 Council Motions Arising from 2022 Budget Information Requests

Presented by Andrew Hayes, Director, Finance, Assessment and Procurement Services.

N. Comeau MOVED:

Motion 508/21: (BIR-0003) That the proposed 2022 Capital Budget be amended to add \$300,000 for the purchase of up to three additional coverall structures to be installed at remote sites and/or the County's fleet yard to be funded from Significant Tax Revenue Growth, Reserve & Debt Priority Reserve.

CARRIED UNANIMOUSLY

M. McLennan MOVED:

Motion 509/21: (BIR-0006) That the proposed 2022 Capital Budget be amended to add construction of Township Road 544 terminating at Range Road 261 with \$1,750,000 to be funded from the Significant Tax Revenue Growth, Reserve & Debt Priority Reserve.

DEFEATED

For:1 - M. McLennan

Against:5 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, and D. Stang

M. McLennan MOVED:

Motion 510/21: (BIR-0006) That the proposed 2022 Capital Budget be amended to add engineering and construction of Township Road 544 terminating at Northern Lights subdivision (600 m extension) with \$900,000 to be funded from the Significant Tax Revenue Growth, Reserve & Debt Priority Reserve.

DEFEATED

For:2 - A. Hnatiw, and M. McLennan

Against:4 - D. Derouin, K. Toms, N. Comeau, and D. Stang

K. Toms MOVED:

Motion 511/21: (BIR-0007) That the proposed 2022 Capital Budget be amended to increase the intersection improvement program to include an additional \$100,000 to pilot a crosswalk project in Cardiff and Sturgeon Valley to be funded from Significant Tax Revenue Growth, Road Network Infrastructure Priority Reserve.

CARRIED

For:5 - A. Hnatiw, K. Toms, M. McLennan, N. Comeau, and D. Stang

Against:1 - D. Derouin

The meeting was recessed at 10:00 a.m.

The meeting reconvened at 10:02 a.m. with all those members of Council previously listed in attendance.

D.3 10:00 a.m. Enforcement Order Review Hearing -
SE-12-57-22-4

Mayor Hnatiw opened the Enforcement Order Review Hearing at 10:02 a.m. and provided an overview of the Hearing process.

Pat Mahoney, Manager/Fire Chief, Protective Services made a presentation to Council.

Samantha Dobler, resident made a presentation to Council.

N. Comeau MOVED:

Motion 512/21: That Council move to a closed session at 10:22 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 513/21: That Council move out of the closed session at 10:58 a.m.

CARRIED UNANIMOUSLY

Councillor McLennan left the meeting at 10:59 a.m.

Councillor McLennan returned to the meeting at 11:00 a.m.

D. Stang MOVED:

Motion 514/21: That Council confirm the Enforcement Order, but vary the timeline for compliance to December 31, 2021 at 1:00 p.m., since section 5.4 of Bylaw 1508/20 states "No Owner or Hen Keeper shall keep a Rooster".

CARRIED

For:5 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, and D. Stang

Against:1 - M. McLennan

Mayor Hnatiw closed the Hearing at 11:03 a.m.

The meeting was recessed at 11:03 a.m.

The meeting was reconvened at 11:12 a.m. with all those members of Council previously listed in attendance.

D.4 Council Motions Arising from 2022 Budget Information Requests

K. Toms MOVED:

Motion 515/21: (BIR-0009) That the proposed 2022 Capital Budget be amended to add a \$500,000 funding allocation to the community capital category in 2022 and 2023 (total of \$1 million), for community projects in the Sturgeon Valley area, and that Council direct Administration to bring back detailed projects for Council approval in Q1 of 2022 to be funded from the Significant Tax Revenue Growth Community Building Priority Reserve.

DEFEATED

For:2 - K. Toms, and M. McLennan

Against:4 - A. Hnatiw, D. Derouin, N. Comeau, and D. Stang

M. McLennan MOVED:

Motion 516/21: (BIR-0011) That the proposed 2023-2027 Capital Plan be amended to include a new road construction project for Range Road 10 from Highway 37 north to the Pine Sands Subdivision in 2025, with \$7,000,000 to be funded from the Significant Tax Revenue Growth, Road Network Infrastructure Priority Reserve.

DEFEATED

For:1 - M. McLennan

Against:5 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, and D. Stang

Mayor Hnatiw passed the Chair to Deputy Mayor Comeau.

A. Hnatiw MOVED:

Motion 517/21: (BIR-0015) That the proposed 2022 Operating Budget be amended to increase the Agricultural Services budget by \$203,000 for a one-year pilot mowing service enhancement to be funded from Significant Tax Revenue Growth, Potential Service Level Increase Priority Reserve.

CARRIED UNANIMOUSLY

Mayor Hnatiw reassumed the Chair.

K. Toms MOVED:

Motion 518/21: (BIR-0020) That Council direct Administration to conduct a review of speed control on Starkey Road, Bellerose Drive, Villa Drive, Township Road 544A Pinnacle Ridge, Estate Way, and other Sturgeon Valley roads that have had reports of regular excessive speeding, including an administrative assessment of existing traffic control measures and public engagement to determine resident concerns, and make recommendations on speed control and traffic calming measures for Council consideration in Q1 2022 funded in the amount of \$25,000 for the initial study from the Significant Tax Revenue Growth, Road Network Infrastructure Priority Reserve.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 519/21: (BIR-0022) That the proposed 2022 Capital Budget and 2023-2027 Capital Plan be amended to include a road construction project for "Old Fort Trail" from Highway 15 to Lamoureux with engineering to commence in 2022, with 2022 funding in the amount of \$400,000 from Significant Tax Revenue Growth Reserve - Debt Priority Reserve and \$4,000,000 of debenture financing in 2023.

DEFEATED

For:2 - D. Derouin, and M. McLennan

Against:4 - A. Hnatiw, K. Toms, N. Comeau, and D. Stang

D. Derouin MOVED:

Motion 520/21: (BIR-0023) That Council direct Administration to consider non-weight road restricted options for Boysdale Road from Highway 825 northeast to the Sturgeon River crossing as part of scheduled engineering work in 2023 and for Administration to bring back the results for Council's consideration.

CARRIED UNANIMOUSLY

The meeting was recessed at 12:27 p.m.

The meeting was reconvened at 1:00 p.m. with all those members of Council previously listed in attendance.

M. McLennan MOVED:

Motion 521/21: (BIR-0025) That Council amend the 2022 proposed Operating Budget to include a project allocation of up to \$10,000 for public engagement regarding fencing, signage, and landscaping for Villeneuve in recognition of the 125th anniversary in 2022.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 522/21: (BIR-0026) That Council amend the 2022 proposed Operating Budget to include a single year allocation of \$100,000 from Significant Tax Revenue Growth, Potential Service Level Increase Priority Reserve, in support of the investigation of waste to resource technologies.

CARRIED

For:5 - D. Derouin, K. Toms, M. McLennan, N. Comeau, and D. Stang

Against:1 - A. Hnatiw

C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**C.1 PUBLIC HEARINGS**

C.1.1 1:30 p.m. Public Hearing - Bylaw 1560/21 - 2021
General Amendments to Land Use Bylaw 1385/17

Mayor Hnatiw opened the Public hearing at 1:35 p.m. and provided an overview of the Public Hearing process.

A Public Hearing was held to hear any submissions for or against Bylaw 1560/21.

Bylaw 1560/21 received first reading at the November 9, 2021 Council meeting.

Bonnie McInnis, Manager, and Tyler McNab, Program Lead, Development and Safety Codes, Planning and Development Services, provided an overview of Bylaw 1560/21.

The County is the Applicant in this matter.

Hugh Allen, resident, was in attendance and spoke against Bylaw 1560/21.

Legislative Services confirmed no further submission were received either for or against Bylaw 1560/21.

Mayor Hnatiw recessed the Public Hearing to 1:00 p.m. on December 14, 2021.

D.4 NEW BUSINESS...continued**D.4**

Council Motions Arising from 2022 Budget Information Requests

K. Toms MOVED:

Motion 523/21: (BIR-0010) That the 2023-2027 Capital Plan be amended to advance Range Road 252 to Starkey Road engineering and construction to 2022 and 2023, with debenture financing in the amount of \$285,000 to replace grant funding forecasted to be received in 2026 that is unavailable in 2022; and that the proposed 2022 Operating Budget be amended to increase debt servicing costs by \$138,000 (tax rate increase 0.16%).

K. Toms MOVED:

Motion 524/21: That Council lay Motion 523/21 on the table.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 525/21: That Council move to a closed session at 2:21 pm. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

The following members of Administration were also in attendance to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Andrew Hayes, Director, Finance, Assessment and Procurement Services; Gary Mayhew, Manager, Transportation and Engineering Services; Tim Osborne, Corporate Operations Advisor; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

K. Toms MOVED:

Motion 526/21: That Council move out of the closed session at 2:38 p.m.

CARRIED UNANIMOUSLY

D.6 2:30 p.m. Villeneuve Airport Area Master Plan

Presented by Travis Peter, Director, Development and Strategic Services and Michael Richard, Investment Attraction Lead, Economic Development Services.

The following individuals were also in attendance for the presentation:

Steve Maybee, Vice-President, Operations and Infrastructure and Raelyn Kruitbosch, Director, Real Estate and Property Management, Edmonton International Airport.

Christian Perreault, Executive Vice-President and Jason Kipher, Economic Development Director, Explorer Solutions.

Kristen Harder, Project Manager and Brandy MacInnis, Associate, Dillon Consulting Limited.

Rayan Farage, Airport Planner/Engineer, HATCH.

Mayor Hnatiw passed the Chair to Deputy Mayor Comeau.

A. Hnatiw MOVED:

Motion 527/21: That Council accept the Villeneuve Airport Area Master Plan as presented.

CARRIED UNANIMOUSLY

A. Hnatiw MOVED:

Motion 528/21: That Council authorize the commencement of an Area Structure Plan and associated statutory plan amendments for the study area, based on recommendations within the Villeneuve Airport Area Master Plan.

CARRIED UNANIMOUSLY

Mayor Hnatiw reassumed the Chair.

The meeting was recessed at 3:36 p.m.

The meeting was reconvened at 3:40 p.m. with all those members of Council previously listed in attendance.

D.4

Council Motions Arising from 2022 Budget Information Requests

K. Toms MOVED:

Motion 529/21: (BIR-0008) That Council move to a closed session at 3:40 pm. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

The following members of Administration were also in attendance to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Andrew Hayes, Director, Finance, Assessment and Procurement Services; Gary Mayhew, Manager, Transportation and Engineering Services; Tim Osborne, Corporate Operations Advisor; Lisa Schovaneck, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

K. Toms MOVED:

Motion 530/21: That Council move out of the closed session at 3:57 p.m.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 531/21: That Council direct Administration to engage in regional conversations regarding capital prioritization surrounding intermunicipal road connectivity, that Administration bring back findings in Q1 2022, and that Motion 523/21 be postponed indefinitely.

CARRIED UNANIMOUSLY

D.5 2022 Proposed Operating and Capital Budget

Presented by Andrew Hayes, Director, Finance, Assessment and Procurement Services.

N. Comeau MOVED:

Motion 532/21: That Council approve the 2022 Service Enhancements within the proposed Operating and Capital Budget as recommended, which reflects a 1.8% tax rate increase.

N. Comeau MOVED:

Motion 533/21: That Motion 533/21 be amended by deferring the 3 Firefighter positions.

DEFEATED

For:3 - M. McLennan, N. Comeau, and D. Stang

Against:3 - A. Hnatiw, D. Derouin, and K. Toms

N. Comeau MOVED:

That Council approve the 2022 Service Enhancements within the proposed Operating and Capital Budget as recommended, which reflects a 1.8% tax rate increase.

CARRIED

For:4 - A. Hnatiw, D. Derouin, K. Toms, and N. Comeau

Against:2 - M. McLennan, and D. Stang

D.7**CLOSED SESSION - Conifer Energy Inc. Tax Payment Proposal**

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act

N. Comeau MOVED:

Motion 534/21: That Council move to a closed session at 4:24 pm. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Sabrina Duquette, Manager, Financial Services and Madisyn Gabriel, Senior Accountant, Operations, Financial Services.

The following members of Administration were also in attendance to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Andrew Hayes, Director, Finance, Assessment and Procurement Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

K. Toms MOVED:

Motion 535/21: That Council move out of the closed session at 4:41 p.m.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 536/21: That Council approve the proposed tax payment agreement with Conifer Energy Inc.; and that the Request for Decision and Attachments of item D.7 of the November 30, 2021 Council meeting agenda remain confidential in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY**D.8**

CLOSED SESSION - Personnel Matter

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act

N. Comeau MOVED:

Motion 537/21: That Council move to a closed session at 4:45 pm. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy) and section 27 (privileged information) of the the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Jesse Sopko, Director, Corporate Services.

The following members of Administration were also in attendance to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Travis Peter, Director, Development and Strategic Services; and Andrew Hayes, Director, Finance, Assessment and Procurement Services.

N. Comeau MOVED:

Motion 538/21: That Council move out of the closed session at 5:12 p.m.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 539/21: That Council, upon receipt and investigation of a formal complaint, find Wayne Bullock in breach of sections 4.1 and 8.2 of Bylaw 1474/20, the Board and Committee Member Code of Conduct Bylaw, and sanction Mr. Bullock by revoking his appointment as a member of the Transportation Advisory Committee, effective immediately.

CARRIED

For:4 - D. Derouin, K. Toms, N. Comeau, and D. Stang

Against:2 - A. Hnatiw, and M. McLennan

I. ADJOURNMENT

D. Stang MOVED:

**Motion 540/21: That Council adjourn the November 30,
2021 Regular Council Meeting at 5:14 p.m.**

CARRIED UNANIMOUSLY

MAYOR

COUNTY COMMISSIONER (CAO)