



Sturgeon County

9613-100 Street
Morinville, Alberta
T8R 1L9

Meeting Minutes - Final Governance & Council Services Committee

Thursday, September 2, 2021

Council Chambers

Immediately Following Special Council Meeting

A. CALL TO ORDER AND RELATED BUSINESS

Present: 6 - Alanna Hnatiw, Dan Derouin, Kristin Toms, Wayne Bokenfohr,
Patrick D. Tighe and Karen Shaw

Absent: 1 - Neal Comeau

The following members of the Committee were in attendance through electronic means in accordance with section 199 of the Municipal Government Act.

Present: 6 - Alanna Hnatiw, Dan Derouin, Kristin Toms, Wayne Bokenfohr,
Patrick D. Tighe and Karen Shaw

Absent: 1 - Neal Comeau

Mayor Hnatiw called the September 2, 2021 Governance and Council Services Committee Meeting to order at 12:49 p.m. and acknowledged that the Committee meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

*As per sections 6.3 and 6.6 of Bylaw 1471/21, Governance and Council Services Committee Bylaw, Mayor Hnatiw, Deputy Mayor Derouin and Councillor Toms are the current voting members of the Committee and Councillor Tighe is the current alternate member. Quorum was maintained throughout the meeting.

Administration Present

Jesse Sopko, Director, Corporate Services

Andrew Hayes, Director, Financial, Assessment and Procurement Services

Sabrina Duquette, Manager, Financial Services

Trenna Benesocky, Corporate Executive Assistant

Lisa Schovanek, Legislative Officer, Legislative Services

Dianne Mason, Legislative Officer, Legislative Services

A.1 ADOPTION OF AGENDA

K. Toms MOVED:

Motion 026/21: That the Committee adopt the September 2, 2021 Governance and Council Services Committee meeting agenda as presented.

CARRIED UNANIMOUSLY

A.2 ADOPTION OF MINUTES

A.2.1 June 15, 2021 Governance and Council Services
Committee Meeting Minutes

D. Derouin MOVED:

Motion 027/21: That the Committee adopt the June 15, 2021 Governance and Council Services Committee meeting minutes as presented.

CARRIED UNANIMOUSLY

B. NEW BUSINESS

B.1 Requests for Tax Cancellation, Reduction, Refund and
Deferral - Proposed Process

Presented by Jesse Sopko, Director, Corporate Services.

D. Derouin MOVED:

Motion 028/21: That the Committee recommend that Council approve a policy to streamline requests from taxpayers for property tax cancellations, reductions, refunds, and deferrals as proposed in the September 2, 2021 Governance and Council Services Committee Meeting briefing note.

CARRIED UNANIMOUSLY

B.2 Council Common Public Relations Allocations

Presented by Jesse Sopko, Director, Corporate Services.

K. Toms MOVED:

Motion 029/21: That the Committee approve allocations of \$251.31 for the Dale MacMillan Scholarship recipient protocol lunch, \$86.03 for the Pembina donation to community wellness protocol continental breakfast, \$550 for Remembrance Day wreaths, \$5,000 for Yellow Ribbon Gala Sponsorship, and \$5,500 for County staff appreciation from the Council Common Public Relations Budget.

CARRIED UNANIMOUSLY

B.3 Council and Committee Meeting Follow Up Action List

Presented by Jesse Sopko, Director, Corporate Services.

D. Derouin MOVED:

Motion 030/21: That the Committee receive the Council and Committee meeting follow up action list as information.

CARRIED UNANIMOUSLY

D. ADJOURNMENT

K. Toms MOVED:

**Motion 031/21: That the Committee adjourn the
September 2, 2021 Governance and Council Services
Meeting at 1:27 p.m.**

CARRIED UNANIMOUSLY

MAYOR

COUNTY COMMISSIONER (CAO)