



## Meeting Minutes - Final Council

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Tuesday, June 22, 2021

9:00 AM

Through Electronic Communications

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### **A. CALL TO ORDER AND RELATED BUSINESS**

The following members of Council were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

#### **A.1 CALL TO ORDER**

Mayor Hnatiw called the June 22, 2021 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Mayor Hnatiw acknowledged Indigenous Peoples Day in Sturgeon County, which was proclaimed and observed on June 21, 2021.

#### Administration Present Through Electronic Communication

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, Chief Operations Officer - COO  
Jesse Sopko, Director, Corporate Services  
Travis Peter, Director, Development and Strategic Services  
Sabrina Duquette, Manager, Financial Services  
Lucas Warren, Manager, Corporate Communications  
Bonnie McInnis, Manager, Planning and Development Services  
Angela Veenstra, Manager, Agriculture Services  
Jeff Yanew, Manager, Utility and Waste Management Services  
Gary Mayhew, Manager, Transportation and Engineering Services  
Luis Delgado, Manager, Assessment Services  
Max Adu-Safo, Program Supervisor, Transportation and Engineering Services  
Martyn Bell, Program Lead, Current Planning, Planning and Development Services  
Milad Asdaghi, Strategic Initiatives Lead, Corporate Planning and Intergovernmental Services  
Leanne McBean, Business Retention and Expansion Lead, Economic Development Services  
Jackie Sargent, Senior Communications Officer, Corporate Communications  
Christina Kwok, Senior Accountant, Operations, Financial Services  
Christina Bobey, Conservation Program Coordinator, Agriculture Services  
Jocelyn Pearce, Senior Financial Analyst, Financial Services  
Breda Cormack, Procurement Officer, Finance, Assessment, and Procurement Services  
Jonathan Heemskerk, Planning and Subdivision Technician, Planning and Development Services  
Lisa Schovanek, Legislative Officer, Legislative Services  
Dianne Mason, Legislative Officer, Legislative Services

**A.2 ADOPTION OF AGENDA**

**N. Comeau MOVED:**

**Motion 345/21: That Council adopt the June 22, 2021 Regular Council Meeting Agenda as amended by adding:**

**Item H.1 Notice of Motion re: Truth and Reconciliation Commission of Canada's 2015 Calls to Action Report.**

**CARRIED UNANIMOUSLY**

**A.3 ADOPTION OF MINUTES**

**A.3.1** June 8, 2021 Regular Council Meeting Minutes

**D. Derouin MOVED:**

**Motion 346/21: That Council adopt the June 8, 2021 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS****C.1 PRESENTATIONS**

**C.1.1** 9:05 a.m. Lenard Crozier Presentation Re: Water Service

Lisa Schovanek, Legislative Officer, Legislative Services, read in a letter from Crozier Dairies.

Lenard Crozier and Les Crozier provided supplementary information and responded to questions from Council.

**D. Derouin MOVED:**

**Motion 347/21: That Council refer the presentation from Lenard Crozier and Les Crozier regarding water service to Administration to present information and a recommendation at a future Council meeting.**

**CARRIED UNANIMOUSLY**

**D. NEW BUSINESS****D.1**                      **Edmonton Global - Air Service Opportunity Fund Request**

Presented by Milad Asdaghi, Strategic Initiatives Lead, Corporate Planning and Intergovernmental Services.

**K. Toms MOVED:**

**Motion 348/21: That Council approve the requested Sturgeon County contribution of \$342,780 over three years to the Regional Air Services Opportunity Fund, to be released upon receipt of clear metrics and outcomes for the Fund on the approval of the County Commissioner as follows: \$68,556 for 2021 from the Economic Development Reserve, \$137,112 for 2022 to be included in Budget 2022, and \$137,112 for 2023 to be included in Budget 2023.**

**CARRIED UNANIMOUSLY**

The meeting was recessed at 10:10 a.m.

The meeting was reconvened at 10:20 a.m. with all those members of Council previously listed in attendance.

**D.2** Online Business Promotion and Business Information Collection

Presented by Leanne McBean, Business Retention and Expansion Lead, Economic Development Services.

**W. Bokenfohr MOVED:**

**Motion 349/21: That Council direct Administration to work with local businesses to enhance the online business directory with more business information directly, and indirectly through complementary databases and information repositories.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 350/21: That Council support the re-allocation of the "2021 Sturgeon County Bounty" approved budget to support a "Summer in Sturgeon" online events campaign to promote Sturgeon County businesses and activities.**

**CARRIED UNANIMOUSLY**

**D.3** 2022 Municipal Internship Program Application - Finance Officer & Land Use Planner Streams

Presented by Sabrina Duquette, Manager, Financial Services and Christina Kwok, Senior Accountant, Operations, Financial Services.

**K. Shaw MOVED:**

**Motion 351/21: That Council approve applications to host a Finance Officer Intern and a Land Use Planner Intern in 2022/2023 through the Government of Alberta's Municipal Internship Program.**

**CARRIED UNANIMOUSLY**

**D.4** Bylaw 1553/21 - Amendment to Bylaw 1517/20 - Council Committees Bylaw to Establish the Alternative Land Use Services (ALUS) Partnership Advisory Committee - First Reading

Presented by Angela Veenstra, Manager, Agriculture Services and Christine Bobey, Conservation Program Coordinator, Agriculture Services.

**D. Derouin MOVED:**

**Motion 352/21: That Council give first reading of Bylaw 1553/21.**

**CARRIED UNANIMOUSLY**

**D.5** Bylaw 1551/21 - Amendment of Land Use Bylaw 1385/17 - Direct Control District 20 - First Reading

Presented by Bonnie McInnis, Manager, Planning and Development Services; Martyn Bell, Program Lead, Current Planning, Planning and Development Services; and Jonathan Heemskerk, Planning and Subdivision Technician, Planning and Development Services.

**P.D. Tighe MOVED:**

**Motion 353/21: That Council give first reading of Bylaw 1551/21.**

**CARRIED**

**For:5** - A. Hnatiw, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:2** - D. Derouin, and K. Shaw

**D.6** 2021 Gravel Road Stabilization Contract Award

Presented by Gary Mayhew, Manager, Transportation and Engineering Services and Max Adu-Safo, Program Supervisor, Transportation and Engineering Services.

**N. Comeau MOVED:**

**Motion 354/21: That Council award the contract for Type "A", "B" and "D" of the 2021 Gravel Road Stabilization program to PME Inc. at a contract price of \$1,800,575.04 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.**

**CARRIED UNANIMOUSLY**

**N. Comeau MOVED:**

**Motion 355/21: That Council award the contract for Type "C" of the 2021 Gravel Road Stabilization program to Doblanko Contracting Ltd. at a contract price of \$52,320 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.**

**CARRIED UNANIMOUSLY**

**D.7** 2021 Local Road Program Construction Contract Award

Presented by Gary Mayhew, Manager, Transportation and Engineering Services and Max Adu-Safo, Program Supervisor, Transportation and Engineering Services.

**D. Derouin MOVED:**

**Motion 356/21: That Council award the contract for the 2021 Local Road Program Construction to Noyen Construction Ltd. at a contract price of \$2,364,611.10 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.**

**CARRIED UNANIMOUSLY**

**D.8** Train Whistle Cessation Policy

Presented by Gary Mayhew, Manager, Transportation and Engineering Services and Max Adu-Safo, Program Supervisor, Transportation and Engineering Services.

**D. Derouin MOVED:**

**Motion 357/21: That Council approve the Train Whistle Cessation Policy as presented.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**D.9** Corporate Procurement Resourcing

Presented by Jesse Sopko, Director, Corporate Services and Breda Cormack, Procurement Officer, Finance, Assessment, and Procurement Services.

**P.D. Tighe MOVED:**

**Motion 358/21: That Council approve an additional corporate procurement resource to implement Sturgeon County's 2021 Capital and Operating Budget for a total cost of \$53,000 in 2021, to be funded by the General Operating Reserve.**

**CARRIED UNANIMOUSLY**

**D.10** Villeneuve Airport Waterline Extension Project Contract Award

Presented by Jeff Yanew, Manager, Utility and Waste Management Services.

**W. Bokenfohr MOVED:**

**Motion 359/21: That Council award the contract for the Villeneuve Airport Waterline Extension project to Syn-Core Directional Ltd. at a contract bid price of \$756,905 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.**

**CARRIED UNANIMOUSLY**

The agenda was reconsidered to move Items E.1 and H.1 to follow Item D.10.

## **E. MAYOR AND COUNCIL**

### **E.1                      Deferral of 2021 Taxes and Taxation of Golf Courses (Councillor Bokenfohr)**

Presented by Councillor Bokenfohr.

#### **W. Bokenfohr MOVED:**

**Motion 360/21: That Council defer the collection of taxes for tax rolls 71003, 71004, 121000, 85000, 86000, 3516000, 3517001, 192000, 203000, 972000, 1288000, 1292000, 1296000, 1296001, 1653000, 2093000, 2834000, 2839001, 4764000, and 5149000 to September 30, 2021.**

#### **DEFEATED**

**For:3 - D. Derouin, W. Bokenfohr, and P.D. Tighe**

**Against:4 - A. Hnatiw, K. Toms, N. Comeau, and K. Shaw**

#### **W. Bokenfohr MOVED:**

**Motion 361/21: That Council direct Administration to investigate how golf courses in Sturgeon County are taxed, including a comparison with other seasonal businesses within Sturgeon County and a jurisdictional scan with comparator municipalities, to be presented no later than the August 24, 2021 Council meeting.**

#### **CARRIED**

**For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe**

**Against:1 - K. Shaw**



**H. NOTICES OF MOTION****H.1** Notice of Motion Re: Truth and Reconciliation Commission of Canada's 2015 Calls to Action Report (Mayor Hnatiw)

Mayor Hnatiw gave notice that she would present the following motion at the July 13, 2021 Council meeting:

That Council direct Administration to identify areas of municipal responsibility within the Truth and Reconciliation Commission of Canada's 2015 Calls to Action Report and seek input from neighbouring Indigenous Administrations to advise Council of the Corporate support and governance considerations for implementing the identified calls to action.

The meeting was recessed at 1:43 p.m.

The meeting was reconvened at 2:03 p.m. with all those members of Council previously listed in attendance.

**D.11** CLOSED SESSION - Contractual Matter

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body), and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**K. Toms MOVED:**

**Motion 362/21: That Council move to a closed session at 2:03 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body), and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Presented by Scott MacDougall, Chief Operations Officer - COO and Jeff Yanew, Manager, Utility and Waste Management Services.

The following members of Administration were also in attendance to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Sabrina Duquette, Manager, Financial Services; Lucas Warren, Manager, Corporate Communications; Jackie Sargent, Senior Communications Officer, Corporate Communications; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

**K. Toms MOVED:**

**Motion 363/21: That Council move out of the closed session at 2:22 p.m.**

**CARRIED UNANIMOUSLY**

**D. Derouin MOVED:**

**Motion 364/21: That Council direct Administration to take action as recommended in the confidential Request for Decision of item D.11 of the June 22, 2021 Council Meeting agenda; and that the Request for Decision of item D.11 of the June 22, 2021 Council Meeting agenda remain confidential pursuant to section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body), and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**D.12**

CLOSED SESSION - Land Matter - Alternative Truck Fill Options

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**K. Toms MOVED:**

**Motion 365/21: That Council move to a closed session at 2:24 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

Presented by Scott MacDougall, Chief Operations Officer - COO and Jeff Yanew, Manager, Utility and Waste Management Services.

The following members of Administration were also in attendance to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Sabrina Duquette, Manager, Financial Services; Lucas Warren, Manager, Corporate Communications; Jackie Sargent, Senior Communications Officer, Corporate Communications; Jocelyn Pearce, Senior Financial Analyst, Financial Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

Councillor Derouin left the meeting at 4:04 p.m.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Dan Derouin

**W. Bokenfohr MOVED:**

**Motion 366/21: That Council move out of the closed session at 4:05 p.m.**

**CARRIED UNANIMOUSLY**

Councillor Derouin returned to the meeting at 4:06 p.m.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**P.D. Tighe MOVED:**

**Motion 367/21: That Council direct Administration to investigate land acquisition and required engineering studies for potential truck fill locations in the Alcomdale and Bon Accord/Gibbons areas up to \$100,000 to be funded from the Utility Capital Reserve, for future Council consideration and decision.**

**CARRIED**

**For:** 6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:** 1 - K. Shaw

**P.D. Tighe MOVED:**

**Motion 368/21: That the Request for Decision and attachments of item D.12 of the June 22, 2021 Council Meeting agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**D.13**

CLOSED SESSION - Intermunicipal Matter

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 369/21: That Council move to a closed session at 4:09 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Presented by Reegan McCullough, County Commissioner - CAO and Scott MacDougall, Chief Operations Officer - COO.

The following members of Administration were also in attendance to provide information and/or administrative assistance:

Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Lucas Warren, Manager, Corporate Communications; Jocelyn Pearce, Senior Financial Analyst, Financial Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

**K. Toms MOVED:**

**Motion 370/21: That Council move out of the closed session at 4:38 p.m.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 371/21: That Council direct Administration to take action as recommended in the confidential Request for Decision of item D.13 of the June 22, 2021 Council Meeting agenda.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 372/21: That the Request for Decision and attachments of item D.13 of the June 22, 2021 Council Meeting agenda remain confidential in accordance with section 24 (advice from officials) and 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**D.14****CLOSED SESSION - Intermunicipal Matter**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body), and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**P.D. Tighe MOVED:**

**Motion 373/21: That Council move to a closed session at 4:40 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body), and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Presented by Reegan McCullough, County Commissioner - CAO and Scott MacDougall, Chief Operations Officer - COO.

The following members of Administration were also in attendance to provide information and/or administrative assistance:

Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Lucas Warren, Manager, Corporate Communications; Jocelyn Pearce, Senior Financial Analyst, Financial Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

**P.D. Tighe MOVED:**

**Motion 374/21: That Council move out of the closed session at 4:58 p.m.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 375/21: That Council direct Administration to take action as recommended in the confidential Request for Decision of item D.14 of the June 22, 2021 Council Meeting agenda.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**W. Bokenfohr MOVED:**

**Motion 376/21: That the Request for Decision and attachments of item D.14 of the June 22, 2021 Council Meeting agenda remain confidential in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body), and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**



**D.15****CLOSED SESSION - Contractual Matter**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body), and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**D. Derouin MOVED:**

**Motion 377/21: That Council move to a closed session at 5:00 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body), and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Presented by Scott MacDougall, Chief Operations Officer - COO and Jeff Yanew, Manager, Utility and Waste Management Services.

The following members of Administration were also in attendance to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Sabrina Duquette, Manager, Financial Services; Lucas Warren, Manager, Corporate Communications; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

**P.D. Tighe MOVED:**

**Motion 378/21: That Council move out of the closed session at 5:19 p.m.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 379/21: That Council authorize the Chief Administrative Officer to enter into a water and wastewater operational servicing agreement with the Edmonton Regional Airports Authority for the Villeneuve Airport, subject to the development of a mutually acceptable agreement.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 380/21: That the Request for Decision and attachments of item D.15 of the June 22, 2021 Council Meeting agenda remain confidential in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body), and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**I. ADJOURNMENT**

**N. Comeau MOVED:**

**Motion 381/21: That Council adjourn the June 22, 2021  
Regular Council Meeting at 5:21 p.m.**

**CARRIED UNANIMOUSLY**

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MAYOR

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COUNTY COMMISSIONER (CAO)