



Meeting Minutes - Final Council

Tuesday, April 27, 2021

9:00 AM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

The following members of Council were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

Present: 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

A.1 CALL TO ORDER

Mayor Hnatiw called the April 27, 2021 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Administration Present Through Electronic Communication

Reegan McCullough, County Commissioner - CAO
Scott MacDougall, Chief Operations Officer - COO
Jesse Sopko, Director, Corporate Services
Travis Peter, Director, Development and Strategic Services
Sabrina Duquette, Manager, Financial Services
Bonnie McInnis, Manager, Planning and Development Services
Lucas Warren, Manager, Corporate Communications
Angela Veenstra, Manager, Agriculture Services
Gary Mayhew, Manager, Transportation and Engineering Services
Max Adu-Safo, Program Supervisor, Transportation and Engineering Services
Stephen Hinton, Corporate Capital Program Officer, Transportation and Engineering Services
Chris Krath, Senior Engineering Officer, Transportation and Engineering Services
Chris Pullen, Senior Industrial Engineering Officer, Transportation and Engineering Services
Carla Williams, Acting Program Lead, Planning and Development Services
Rachel McCrank, Finance Business Partner, Financial Services
Jocelyn Pearce, Senior Financial Analyst, Financial Services
Lisa Schovanek, Legislative Officer, Legislative Services
Dianne Mason, Legislative Officer, Legislative Services

Mayor Hnatiw acknowledged April 28, 2021 as the National Day of Mourning.
Mayor Hnatiw proclaimed May 1 - 7, 2021 as National Youth Week in Sturgeon County.
Mayor Hnatiw proclaimed May 3 - 9, 2021 as Mental Health Week in Sturgeon County.

A.2 ADOPTION OF AGENDA**D. Derouin MOVED:**

Motion 244/21: That Council adopt the April 27, 2021 Regular Council Meeting Agenda as amended with the addition of Item H.1 Highway 37 and Highway 28 Intersection Improvements.

CARRIED UNANIMOUSLY**A.3 ADOPTION OF MINUTES****A.3.1**

April 13, 2021 Regular Council Meeting Minutes

K. Toms MOVED:

Motion 245/21: That Council adopt the April 13, 2021 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS****C.1 PRESENTATIONS****C.1.1**

9:00 a.m. Mehmet Yigit - Tax Penalty Cancellation Request

Mehmet Yigit made a presentation to Council.

N. Comeau MOVED:

Motion 246/21: That Council refer the presentation from Mehmet Yigit regarding a tax penalty cancellation request to Administration to present information and a recommendation at a future Council meeting.

CARRIED UNANIMOUSLY

D. NEW BUSINESS**D.1** 2020 Annual Audited Sturgeon County Financial Statements

Presented by Reegan McCullough, County Commissioner - CAO; Sabrina Duquette, Manager, Financial Services; and Phil Dirks, Partner, Metrix Group LLP Chartered Professional Accountants.

N. Comeau MOVED:

Motion 247/21: That Council approve the 2020 Annual Financial Statements as prepared by Administration and audited by the firm of Metrix Group LLP Chartered Professional Accountants.

CARRIED UNANIMOUSLY

D.2 Bylaw 1530/21 - Debenture for Broadband - Phase 1 - Second and Third Reading

Presented by Sabrina Duquette, Manager, Financial Services; Rachel McCrank, Finance Business Partner, Financial Services; and Jocelyn Pearce, Senior Financial Analyst, Financial Services.

W. Bokenfohr MOVED:

Motion 248/21: That Council give second reading of Bylaw 1530/21.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 249/21: That Council give third reading of Bylaw 1530/21.

CARRIED UNANIMOUSLY

D.3 Bylaw 1532/21 - Debenture for Pine Sands Subdivision
Road Rehabilitation - Second and Third Reading

Presented by Sabrina Duquette, Manager, Financial Services; Rachel McCrank, Finance Business Partner, Financial Services; and Jocelyn Pearce, Senior Financial Analyst, Financial Services.

W. Bokenfohr MOVED:

Motion 250/21: That Council give second reading of Bylaw 1532/21.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 251/21: That Council give third reading of Bylaw 1532/21.

CARRIED UNANIMOUSLY

D.4 Sturgeon County Events Status and COVID-19 (May - June 2021)

Presented by Lucas Warren, Manager, Corporate Communications, and Travis Peter, Director, Development and Strategic Services.

P.D. Tighe MOVED:

Motion 252/21: That Council approve all scheduled Sturgeon County in-person events in May and June 2021 to proceed with either modified formats that ensure that all provincial health directives are met or be postponed where possible.

CARRIED UNANIMOUSLY

The meeting was recessed at 10:26 a.m.

The meeting was reconvened at 10:31 a.m. with all those members of Council previously listed in attendance.

D.5 Appointment of Agricultural Inspectors

Presented by Angela Veenstra, Manager, Agriculture Services.

K. Shaw MOVED:

Motion 253/21: That Council appoint Shayne Steffen, Cathryn Thompson, Justin Stevens, Devin Zenchyson-Smith and Kurstyn Capps as municipal inspectors under the Alberta Agricultural Pests Act and the Alberta Weed Control Act.

CARRIED UNANIMOUSLY

D.6 Encroachment Agreement for Lot 10, Block 3, Plan 0622408 in The Crossing at River's Edge

Presented by Bonnie McInnis, Manager, Planning and Development Services, and Carla Williams, Acting Program Lead, Planning and Development Services.

The meeting was recessed at 10:42 a.m.

The meeting was reconvened at 10:44 a.m. with all those members of Council previously listed in attendance.

D. Derouin MOVED:

Motion 254/21: That Council authorize Administration to prepare and to execute an Encroachment Agreement with the owner of Lot 10, Block 3, Plan 0622408 to allow a retaining wall, firepit, water feature, and fence to remain as built.

DEFEATED

For:3 - A. Hnatiw, D. Derouin, and K. Shaw

Against:4 - K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

D. Derouin MOVED:

Motion 255/21: That Council direct Administration to review the Sturgeon County Encroachment Agreement Policy to consider optimal approval authorities and review methodology for different encroachment agreement requests, with a report back to Council by Q3 2021.

CARRIED UNANIMOUSLY**D.7**

Bylaw 1531/21 - Repeal and Replacement of Bylaw 1446/19 - Sturgeon Valley Area Off-Site Levy Bylaw - Second and Third Reading

Presented by Gary Mayhew, Manager, Transportation and Engineering Services; Max Adu-Safo, Program Supervisor, Transportation and Engineering Services; and Chris Krath, Senior Engineering Officer, Transportation and Engineering Services.

N. Comeau MOVED:

Motion 256/21: That Council give second reading of Bylaw 1531/21.

CARRIED UNANIMOUSLY**N. Comeau MOVED:**

Motion 257/21: That Council give third reading of Bylaw 1531/21.

CARRIED UNANIMOUSLY

D.8 Bylaw 1548/21 - Repeal and Replacement of Bylaw
1445/19 - Sturgeon Industrial Park Area Off-Site Levy
Bylaw - Second and Third Reading

Presented by Gary Mayhew, Manager, Transportation and Engineering Services; Max Adu-Safo, Program Supervisor, Transportation and Engineering Services; and Chris Pullen, Senior Industrial Engineering Officer, Transportation and Engineering Services.

D. Derouin MOVED:

**Motion 258/21: That Council give second reading of
Bylaw 1548/21.**

CARRIED UNANIMOUSLY

D. Derouin MOVED:

**Motion 259/21: That Council give third reading of Bylaw
1548/21.**

CARRIED UNANIMOUSLY

The meeting was recessed at 11:50 a.m.

The meeting was reconvened at 12:42 p.m. with all those members of Council previously listed in attendance.

D.9 Update to Subsidized Dust Suppression Treatment 2021

Presented by Gary Mayhew, Manager, Transportation and Engineering Services, and Max Adu-Safo, Program Supervisor, Transportation and Engineering Services.

P.D. Tighe MOVED:

**Motion 260/21: That Council approve the addition of
locations identified in Attachment 1 for fully subsidized
dust suppression treatment in front of residences in
2021, and for the additional cost of \$70,800 to be
funded from the General Operating Reserve.**

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 261/21: That Council approve an additional subsidy of \$205 per residence for dust suppression treatment as identified in Attachment 2, and for the additional cost of \$27,768 to be funded from the General Operating Reserve.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 262/21: That Council authorize the release of \$55,390 from the General Operating Reserve to fund unanticipated mineral oil product price increase.

CARRIED UNANIMOUSLY

D.10

The Crossing at River's Edge Slope Erosion Control Project

Presented by Scott MacDougall, Chief Operations Officer - COO, and Gary Mayhew, Manager, Transportation and Engineering Services.

D. Derouin MOVED:

Motion 263/21: That Council approve The Crossing at River's Edge Erosion Control Project to be funded from the General Operating Reserve to a maximum of \$250,000.

CARRIED UNANIMOUSLY

D.11 2021 Potential Infrastructure Projects - Funding and Delivery

Presented by Scott MacDougall, Chief Operations Officer - COO; Gary Mayhew, Manager, Transportation and Engineering Services; Max Adu-Safo, Program Supervisor, Transportation and Engineering Services; and Stephen Hinton, Corporate Capital Program Officer, Transportation and Engineering Services.

N. Comeau MOVED:

Motion 264/21: That Council approve an expenditure of up to \$450,000 for the Bridge Project itemized in Attachment 1 to be funded by Road Network Reserve.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 265/21: That Council approve an expenditure of up to \$235,000 for Drainage Projects itemized in Attachment 1 to be funded by Drainage Reserve.

CARRIED

For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

N. Comeau MOVED:

Motion 266/21: That Council approve an expenditure of up to \$900,000 for Rehabilitation/Reconstruction Projects itemized in Attachment 1 to be funded by Road Network Reserve.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 267/21: That Council approve an expenditure of up to \$785,000 for Project Engineering itemized in Attachment 1 to be funded by Road Network Reserve.

CARRIED

For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

N. Comeau MOVED:

Motion 268/21: That Council approve an expenditure of up to \$525,000 for Pavement Preservation - Surface Treatments itemized in Attachment 1 to be funded by Road Network Reserve.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 269/21: That Council approve an expenditure of up to \$1,539,895 for Pavement Preservation - Thin Lift Overlay itemized in Attachment 1 to be funded by Road Network Reserve.

CARRIED UNANIMOUSLY

The meeting was recessed at 2:28 p.m.

The meeting was reconvened at 2:36 p.m. with all those members of Council previously listed in attendance.

D.12 2021 Solar Opportunities Investigation and Request for Proposal

Presented by Scott MacDougall, Chief Operations Officer - COO.

N. Comeau MOVED:

Motion 270/21: That Council authorize Administration to investigate solar photovoltaic opportunities on County buildings or County-owned land that would be eligible for existing Municipal Climate Change Action Centre grants and would save on energy costs and reduce environmental impact.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 271/21: That Council authorize Administration to proceed with a Request for Proposal related to the installation of solar photovoltaic facilities on County buildings or County-owned lands eligible for existing Municipal Climate Change Action Centre grants.

CARRIED UNANIMOUSLY**D.13**

Environmental Site Remediation of Lot K, Block 1, Plan 782 0012

Presented by Scott MacDougall, Chief Operations Officer - COO.

K. Toms MOVED:

Motion 272/21: That Council accept the Phase 1 Environmental Site Assessment Report for Lot K, Block 1, Plan 782 0012 as information.

CARRIED UNANIMOUSLY**K. Toms MOVED:**

Motion 273/21: That Council direct Administration to apply to the Federation of Canadian Municipalities (FCM) Green Municipal Fund to assist with site remediation project costs.

CARRIED UNANIMOUSLY

The meeting was recessed at 3:07 p.m.

The meeting was reconvened at 3:12 p.m. with all those members of Council previously listed in attendance.

K. Toms MOVED:

Motion 274/21: That Council direct Administration to undertake tank removal and soil and groundwater sampling at Lot K, Block 1, Plan 782 0012 contingent on confirming the ownership and the County's ability to recover remediation costs should the land be transferred to the original landowner, not to exceed \$70,000 funded from the General Operating Reserve.

CARRIED UNANIMOUSLY

E. MAYOR AND COUNCIL

E.1 Mayor Hnatiw - Motion re Clean Energy Improvement Program

Mayor Hnatiw passed the Chair to Deputy Mayor Derouin at 3:25 p.m.

Presented by Mayor Hnatiw.

Mayor Hnatiw MOVED:

Motion 275/21: That Council direct Administration to research the feasibility of implementing a program, such as the Clean Energy Improvement Program (CEIP), to assist property owners in Sturgeon County to make energy efficient upgrades to their properties with the costs recovered through owners' property taxes.

CARRIED UNANIMOUSLY

E.2 National Suicide Hotline Initiative

Presented by Mayor Hnatiw.

A. Hnatiw MOVED:

Motion 276/21: That Council direct the Mayor to send a letter indicating Sturgeon County's support to bring a national 3-digit suicide prevention hotline to Canada to the local Member of Parliament, Members of the Legislative Assembly, the Federal Minister of Health, the Canadian Radio-television and Telecommunications Commission, and local area municipalities.

CARRIED UNANIMOUSLY

Deputy Mayor Derouin returned the Chair to Mayor Hnatiw at 3:37 p.m.

H. NOTICES OF MOTION**H.1 - Councillor Derouin - Notice of Motion Re: Highway 37 and Highway 28 Intersection Improvements**

Deputy Mayor Derouin gave notice that he would bring forward the following motion to the May 11, 2021 Council meeting:

That Council direct Administration to pursue a potential cost share agreement with Alberta Transportation to improve the intersection of Highway 37 and Highway 28, with additional information and potential financial impact presented at a future Council meeting.

I. ADJOURNMENT

W. Bokenfohr MOVED:

**Motion 277/21: That Council adjourn the April 27, 2021
Regular Council Meeting at 3:40 p.m.**

CARRIED UNANIMOUSLY

MAYOR

COUNTY COMMISSIONER (CAO)