



Sturgeon County

9613-100 Street
Morinville, Alberta
T8R 1L9

Meeting Minutes - Final Council

Tuesday, February 23, 2021

9:00 AM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

The following members of Council were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

Present: 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Patrick D. Tighe, and Councillor Karen Shaw

Absent: 1 - Councillor Neal Comeau

A.1 CALL TO ORDER

Mayor Hnatiw called the February 23, 2021 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Administration Present Through Electronic Communications

Reegan McCullough, County Commissioner - CAO
Scott MacDougall, Chief Operations Officer - COO
Jesse Sopko, Director, Corporate Services
Travis Peter, Director, Development and Strategic Services
Dawn Sauvé, Director, Financial, Assessment and Procurement Services
Sabrina Duquette, Manager, Financial Services
Jeff Yanew, Manager, Utility and Waste Management Services
Scott Rodda, Manager, Family and Community Support Services
Lucas Warren, Manager, Corporate Communications
Rob Schneider, Manager, Information Services
Tim Osborne, Acting Manager, Agriculture Services
Breda Cormack, Procurement Officer, Financial Services
Lisa Schovanek, Legislative Officer, Legislative Services
Dianne Mason, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

W. Bokenfohr MOVED:

Motion 095/21: That Council adopt the February 23, 2021 Regular Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

Councillor Comeau joined the meeting at 9:03 a.m.

Present: 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

A.3 ADOPTION OF MINUTES

A.3.1 February 9, 2021 Regular Council Meeting Minutes

P.D. Tighe MOVED:

Motion 096/21: That Council adopt the February 9, 2021 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**C.1 PRESENTATIONS****C.1.1** 9:00 a.m. Robin Piquette Presentation re Appeal of Development Fees

Robin Piquette made a presentation to Council.

D. Derouin MOVED:

Motion 097/21: That Council refer the presentation from Robin Piquette regarding appeal of development fees to Administration to present information and a recommendation at a future Council meeting.

CARRIED UNANIMOUSLY

D. NEW BUSINESS**D.1** Deputy Mayor Appointment and Swearing In

Presented by Jesse Sopko, Director, Corporate Services.

K. Toms MOVED:

Motion 098/21: That Council appoint Councillor Dan Derouin as Deputy Mayor for the period of March 1, 2021 to October 26, 2021; that Council appoint Councillor Kristin Toms as a voting member of the Governance and Council Services Committee; and that Council re-appoint Councillor Patrick D. Tighe as the alternate voting member of the Governance and Council Services Committee.

CARRIED UNANIMOUSLY

Reegan McCullough, County Commissioner - CAO, administered the Oath of Office of Deputy Mayor to Councillor Derouin.

The meeting was recessed at 9:30 a.m.

The meeting was reconvened at 9:31 a.m. with all those members of Council previously listed in attendance.

D.2 Request for Council Decision on Cancellation of Property Tax Penalties, Weed Control Costs and Penalties, and Utility Costs

Presented by Jeff Yanew, Manager, Utility and Waste Management Services.

Sabrina Duquette, Manager, Financial Services and Tim Osborne, Acting Manager, Agriculture Services were in attendance to answer questions.

K. Toms MOVED:

Motion 099/21: That Council refuse the request to cancel 2020 property tax penalties for Tax Rolls 3710008, 3710009, 3710017, 3710019, 3710024, 3710027, 3710028, 3710030, 3710031, 3710032, 3710033, 3710039, 3710042, 3710043, 3710045, 3710048, 3710049, and 3710050.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 100/21: That Council refuse the request to cancel weed control costs and penalties from Tax Rolls 3710015, 3710017, 3710019, 3710024, 3710027, 3710028, 3710030, 3710031, 3710032, 3710033, 3710039, 3710042, 3710043, 3710045, 3710048, 3710049, and 3710050.

CARRIED

For:5 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, and K. Shaw

Against:2 - W. Bokenfohr, and P.D. Tighe

K. Toms MOVED:

Motion 101/21: That Council refuse the request to cancel utility costs transferred to Tax Roll 3710018.

CARRIED UNANIMOUSLY

The meeting was recessed at 10:19 a.m.

The meeting was reconvened at 10:25 a.m.

Councillor Tighe left the meeting at 10:25 a.m.

Present: 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, and Councillor Karen Shaw

Absent: 1 - Councillor Patrick D. Tighe

D.3 Minor Claims for Damages Policy

Presented by Dawn Sauvé, Director, Financial, Assessment and Procurement Services.

W. Bokenfohr MOVED:

Motion 102/21: That Council approve the Minor Claims for Damages Policy as presented.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 103/21: That Council approve an addition of \$20,000 to the 2021 Finance operating budget to be funded from the General Operating Reserve to administer the Minor Claims for Damages Policy.

CARRIED UNANIMOUSLY

Councillor Tighe returned to the meeting at 10:35 a.m.

Present: 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

D.4 Municipal Energy Manager Program Application

Presented by Scott MacDougall, Chief Operations Officer - COO.

P.D. Tighe MOVED:

Motion 104/21: That Council direct Administration to apply to the Municipal Climate Change Action Centre's Municipal Energy Manager Program to support the County's environmental stewardship initiatives.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 105/21: That, if the application to the Municipal Energy Manager Program is approved, the unfunded portion be funded by Sturgeon County through the General Operating Reserve.

CARRIED UNANIMOUSLY

D.5

CLOSED SESSION - Operational Grant for Non-Profit Organizations in Sturgeon County

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act

N. Comeau MOVED:

Motion 106/21: That Council move to a closed session at 10:51 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

CARRIED

For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

Presented by Scott Rodda, Manager, Family and Community Support Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Lucas Warren, Manager, Corporate Communications; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

P.D. Tighe MOVED:

Motion 107/21: That Council move out of closed session at 11:21 a.m.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 108/21: That Council authorize Option 1 as identified in the confidential Attachment of item D.5 of the February 23, 2021 Council meeting agenda and that the Request for Decision and attachments of item D.5 of the February 23, 2021 Council meeting agenda remain confidential in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

The meeting was recessed at 11:27 a.m.

The meeting was reconvened at 11:32 a.m.

D.6

CLOSED SESSION - Improving Broadband Connectivity in Sturgeon County - Phase 1 Procurement

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act

W. Bokenfohr MOVED:

Motion 109/21: That Council move to a closed session at 11:33 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Jesse Sopko, Director, Corporate Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Travis Peter, Director, Development and Strategic Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Lucas Warren, Manager, Corporate Communications; Rob Schneider, Manager, Information Services; Sabrina Duquette, Manager, Financial Services; Breda Cormack, Procurement Officer, Financial Services; Lisa Schovanek, Legislative Officer, Legislative Services and Dianne Mason, Legislative Officer, Legislative Services.

N. Comeau MOVED:

Motion 110/21: That Council move out of the closed session at 12:12 p.m.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 111/21: That Council direct Administration to proceed with the procurement of the Broadband – Phase 1 project and that the Request for Decision and attachments of item D.6 of the February 23, 2021 Council meeting agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

I. ADJOURNMENT

W. Bokenfohr MOVED:

**Motion 112/21: That Council adjourn the February 23,
2021 Regular Council Meeting at 12:17 p.m.**

CARRIED UNANIMOUSLY

MAYOR

COUNTY COMMISSIONER (CAO)