



**Meeting Minutes - Final
Council**

Tuesday, February 9, 2021

9:00 AM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

The following members of Council were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

Present: 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, and Councillor Patrick D. Tighe

Absent: 1 - Councillor Karen Shaw

A.1 CALL TO ORDER

Mayor Hnatiw called the February 9, 2021 Regular Council Meeting to order at 9:30 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Administration Present Through Electronic Communications

Reegan McCullough, County Commissioner - CAO
Scott MacDougall, Chief Operations Officer - COO
Jesse Sopko, Director, Corporate Services
Travis Peter, Director, Development and Strategic Services
Dawn Sauvé, Director, Financial, Assessment and Procurement Services
Sabrina Duquette, Manager, Financial Services
Jeff Yanew, Manager, Utility and Waste Management Services
Lucas Warren, Manager, Corporate Communications
Rob Schneider, Manager, Information Services
Pat Mahoney, Fire Chief/Manager, Protective Services
Martyn Bell, Acting Manager, Planning and Development Services
Breda Cormack, Procurement Officer, Financial Services
Christina Kwok, Senior Accountant Operations, Financial Services
Rachel McCrank, Finance Business Partner, Financial Services
Lisa Schovanek, Legislative Officer, Legislative Services
Dianne Mason, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

W. Bokenfohr MOVED:

Motion 060/21: That Council adopt the February 9, 2021 Regular Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

A.3 ADOPTION OF MINUTES

A.3.1 January 26, 2021 Regular Council Meeting Minutes

D. Derouin MOVED:

Motion 061/21: That Council adopt the January 26, 2021 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS

C.1 PRESENTATIONS

Van Vuong and Emma Zhou made a presentation to Council.

C.1.1 9:00 a.m. Van Vuong Presentation re Appeal of Weed Control Charges, Request for Refund of Tax Penalties, and Appeal of Utility (Water) Fees

K. Toms MOVED:

Motion 062/21: That Council refer the presentation from Van Vuong and Emma Zhou to Administration to present information and a recommendation at a future Council meeting.

CARRIED UNANIMOUSLY

D. NEW BUSINESS

D.1 Request for Cancellation of Property Tax Penalties - Tax Roll 190042

Presented by Sabrina Duquette, Manager, Financial Services, and Christina Kwok, Senior Accountant Operations, Financial Services.

K. Toms MOVED:

Motion 063/21: That Council refuse the request to cancel the property tax penalty of \$573.60 for Tax Roll 190042.

CARRIED UNANIMOUSLY

D.2 Roshan Water Solutions Inc. - VeloCens Field Test Program Participant Agreement

Presented by Jeff Yanew, Manager, Utility and Waste Management Services.

N. Comeau MOVED:

Motion 064/21: That Council direct Administration to execute the Roshan Water Solutions Inc. - VeloCens Field Test Program Participant Agreement.

CARRIED UNANIMOUSLY

D.3 Bylaw 1530/21 - Debenture for Broadband Infrastructure - Phase 1 - First Reading

Presented by Sabrina Duquette, Manager, Financial Services and Rachel McCrank, Finance Business Partner, Financial Services.

W. Bokenfohr MOVED:

Motion 065/21: That Council give first reading of Bylaw 1530/21.

CARRIED UNANIMOUSLY

D.4 Bylaw 1532/21 - Debenture for Pine Sands Subdivision Road Rehabilitation - First Reading

Presented by Sabrina Duquette, Manager, Financial Services and Rachel McCrank, Finance Business Partner, Financial Services.

W. Bokenfohr MOVED:

Motion 066/21: That Council give first reading of Bylaw 1532/21.

CARRIED UNANIMOUSLY

D.5 Procurement Policy

Presented by Reegan McCullough, County Commissioner - CAO and Dawn Sauv , Director, Financial, Assessment and Procurement Services.

The meeting was recessed at 11:03 a.m.

The meeting was reconvened at 11:20 a.m. with all those members of Council previously listed in attendance.

P.D. Tighe MOVED:

Motion 067/21: That Council approve the Procurement Policy as presented.

CARRIED UNANIMOUSLY

Councillor Shaw joined the meeting at 11:33 a.m.

Present: 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

D.6 Disposal of Surplus Assets and Goods Policy

Presented by Dawn Sauvé, Director, Financial, Assessment and Procurement Services.

D. Derouin MOVED:

Motion 068/21: That Council approve the Disposal of Surplus Assets and Goods Policy as presented.

CARRIED UNANIMOUSLY

D.7 Properties Unsold During the 2020 Tax Sale

Presented by Dawn Sauvé, Director, Financial, Assessment and Procurement Services.

W. Bokenfohr MOVED:

Motion 069/21: That Council direct Administration to file a Notification of Municipal Acquisition on properties under tax roll numbers 6175000, 3320001, 192030, and 3666000.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 070/21: That Council direct Administration to sell the properties under tax roll numbers 6175000, 3320001, and 192030 in accordance with the Disposal of Surplus Assets and Goods Policy.

CARRIED UNANIMOUSLY

D.7 Properties Unsold During the 2020 Tax Sale

W. Bokenfohr MOVED:

Motion 071/21: That Council direct Administration to return to a future Council meeting with additional information on the value of the property under tax roll 3666000, including estimates to restore the parcel to bare land.

CARRIED

For:5 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, and P.D. Tighe

Against:2 - N. Comeau, and K. Shaw

W. Bokenfohr MOVED:

Motion 072/21: That Council approve \$4,000 to perform an environmental assessment on tax roll 3666000 to determine the extent of any environmental contamination on the site with funding to come from the General Operating Reserve.

CARRIED

For:5 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, and P.D. Tighe

Against:2 - N. Comeau, and K. Shaw

The meeting was recessed at 12:21 p.m.

The meeting was reconvened at 1:00 p.m. with all those members of Council previously listed in attendance.

D.8 County Charitable Donation Grants

Presented by Scott MacDougall, Chief Operations Officer - COO and Pat Mahoney, Fire Chief / Manager, Protective Services.

P.D. Tighe MOVED:

Motion 073/21: That Council direct Administration to request that the Sturgeon Rural Crime Watch Association make a presentation to Council prior to the release of funding approved in the 2021 Budget.

DEFEATED

For:1 - P.D. Tighe

Against:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and K. Shaw

K. Shaw MOVED:

Motion 074/21: That Council direct Administration to release the donation of \$2,500 to the Sturgeon Rural Crime Watch Association as approved in the 2021 Budget.

CARRIED

For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and K. Shaw

Against:1 - P.D. Tighe

N. Comeau MOVED:

Motion 075/21: That Council direct Administration to donate \$2 per capita to STARS with \$40,000 as approved in the 2021 Budget and \$1,012 paid through the General Operating Reserve.

CARRIED UNANIMOUSLY

K. Shaw MOVED:

Motion 076/21: That Council direct Administration to release the donation of \$2,500 to the Edmonton Humane Society as approved in the 2021 Budget.

CARRIED UNANIMOUSLY

C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**C.2 PUBLIC HEARINGS**

C.2.1 1:30 p.m. Public Hearing re: Bylaw 1417/20 - Amendment to Land Use Bylaw 1385/17 - Road Closure of a Portion of Riverbend Road (Road Subdivision Plan 802 0013)

Mayor Hnatiw opened the Public Hearing at 1:33 p.m. and provided an overview of the Public Hearing process.

Bylaw 1417/20 received first reading on January 12, 2021.

A Public Hearing was held to hear any submissions for or against Bylaw 1417/20.

Martyn Bell, Acting Manager, Planning and Development Services provided an overview of Bylaw 1417/20.

The Applicant, Desmond Keenan, was in attendance to present his application and to answer any questions from Council on his application.

Legislative Services confirmed there were no registered speakers for the Public Hearing.

Legislative Services confirmed there were no additional written submissions received for the Public Hearing.

Mayor Hnatiw closed the Public Hearing at 1:51 p.m.

D.9 Bylaw 1534/21 - Election Signage Bylaw - Three Readings

Presented by Jesse Sopko, Director, Corporate Services.

D. Derouin MOVED:

Motion 077/21: That Council give first reading of Bylaw 1534/21.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 078/21: That Council give second reading of Bylaw 1534/21.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 079/21: That Council consider third reading of Bylaw 1534/21.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 080/21: That Council give third reading of Bylaw 1534/21.

CARRIED UNANIMOUSLY

The agenda was reconsidered and amended to move Item E.1 after Item D.9.

E. MAYOR AND COUNCIL

E.1 Deputy Mayor Toms - Motion re Operational Grant for Non-Profit Organizations in Sturgeon County

K. Toms MOVED:

Motion 081/21: That Council direct Administration to provide information and a recommendation on the establishment of a one-time operational grant for non-profit organizations in Sturgeon County that have been financially impacted by the COVID-19 pandemic at the February 23, 2021 Council meeting.

CARRIED UNANIMOUSLY

D.10 CLOSED SESSION - Improving Broadband Connectivity in Sturgeon County - Advocacy and Procurement
Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act

N. Comeau MOVED:

Motion 082/21: That Council move to a closed a session at 2:14 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Jesse Sopko, Director, Corporate Services and Rob Schneider, Manager, Information Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Travis Peter, Director, Development and Strategic Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Sabrina Duquette, Manager, Financial Services; Lucas Warren, Manager, Corporate Communications; Breda Cormack, Procurement Officer, Financial Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

P.D. Tighe MOVED:

Motion 083/21: That Council move out of the closed session at 3:09 p.m.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 084/21: That Council direct the Mayor to undertake advocacy as provided in the confidential Request for Decision in item D.10 of the February 9, 2021 Council meeting agenda.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 085/21: That Council direct Administration to present an amendment to Bylaw 1525/20 – 2021 Fees and Charges Bylaw to eliminate fees for letters of concurrence for Cell/Internet/Communication Towers and Amateur/Ham Towers.

DEFEATED

For:3 - D. Derouin, W. Bokenfohr, and P.D. Tighe

Against:4 - A. Hnatiw, K. Toms, N. Comeau, and K. Shaw

W. Bokenfohr MOVED:

Motion 086/21: That Council direct Administration to present information and a recommendation regarding the procurement of the Broadband Initiative – Phase 1 Pilot Project at the February 23, 2021 Council meeting.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 087/21: That the Request for Decision and attachments of item D.10 of the February 9, 2021 Council meeting remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

The agenda was reconsidered and amended to move Item D.12 after Item D.10.

D.12

CLOSED SESSION - County Capital and Operating Resource Requirements

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act

P.D. Tighe MOVED:

Motion 088/21: That Council move to a closed a session at 3:20 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Reegan McCullough, County Commissioner - CAO.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Lisa Schovaneck, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

P.D. Tighe MOVED:

Motion 089/21: That Council move out of the closed session at 3:34 p.m.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 090/21: That Council approve additional resources to implement Sturgeon County's 2021 Capital and Operating Budget for a total cost of \$685,000 in 2021, to be funded by the General Operating Reserve and that the Request for Decision and attachments of item D.12 of the February 9, 2021 Council meeting remain confidential in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

CARRIED

For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

D.11

CLOSED SESSION - Contractual Matter - Verbal Update
Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic or other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act

K. Toms MOVED:

Motion 091/21: That Council move to a closed a session at 3:36 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Reegan McCullough, County Commissioner - CAO.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

P.D. Tighe MOVED:

Motion 092/21: That Council move out of closed session at 3:50 p.m.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 093/21: That the discussion of item D.11 of the February 9, 2021 Council meeting remain confidential in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic and other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

I. ADJOURNMENT

P.D. Tighe MOVED:

Motion 094/21: That Council adjourn the February 9, 2021 Regular Council Meeting at 3:51 p.m.

CARRIED UNANIMOUSLY

MAYOR

COUNTY COMMISSIONER (CAO)