



Meeting Minutes - Final Council

Tuesday, November 24, 2020

9:00 AM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

The following members of Council were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

Present: 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

A.1 CALL TO ORDER

Mayor Hnatiw called the November 24, 2020 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Administration Present Through Electronic Communications

Reegan McCullough, County Commissioner - CAO
Scott MacDougall, Chief Operations Officer - COO
Jesse Sopko, Director, Corporate Services
Travis Peter, Director, Development and Strategic Services
Dawn Sauvé, Director, Financial, Assessment and Procurement Services
Sabrina Duquette, Acting Manager, Financial Services
Tyler Westover, Manager, Economic Development Services
Jennifer Lavalée, Manager, Corporate Planning and Intergovernmental Services
Scott Rodda, Manager, Family and Community Support Services
Pat Mahoney, Fire Chief/Manager, Protective Services
Lucas Warren, Manager, Corporate Communications
Martyn Bell, Acting Manager, Planning and Development Services
Greg Dodds, Supervisor, Information Technology, Information Services
Arjen DeKlerk, Program Lead, Special Project and Process Improvement, Planning and Development Services
Craig Walker, Acting Program Lead, Planning and Development Services
Chris Krath, Senior Engineering Officer, Engineering Services
Christina Kwok, Senior Accountant, Operations, Financial Services
Jocelyn Pearce, Senior Financial Analyst, Financial Services
Lisa Schovanek, Legislative Officer, Legislative Services
Dianne Mason, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

W. Bokenfohr MOVED:

Motion 502/20: That Council adopt the November 24, 2020 Regular Council Meeting as amended with the addition of Item D.15 - Confidential Investment Matter.

CARRIED UNANIMOUSLY

A.3 ADOPTION OF CONSENT AGENDA

A.3.1 November 24, 2020 Consent Agenda

Presented by Jesse Sopko, Director, Corporate Services.

K. Toms MOVED:

Motion 503/20: That Council approve the November 10, 2020 Regular Council Meeting Minutes as presented; and

That Council approve the listed staff members as Fire Guardians for the year 2021:

Pat Mahoney, Brad Reid, Glenn Innis, Kurt Richter, Paul Richards, Nico Lozinski, Jevin Van der Leek, David MacSween, William Benson, Bill Willocks, Matt Roblin, Madero Kendall, Malaine Wark, Kevin Kulbisky, Frank Klinge, Jeffrey Williams, Chase Comaniuk, Jeannette Bilodeau, Joanne Wynder, Sandy Vansevenandt, Shannon Gagnon, Kristin Hewitt, Shelley Hills, Luba Sudak, Jodi Champagne and Christine Kowalyshyn.

CARRIED UNANIMOUSLY

A.4 ADOPTION OF MINUTES

A.4.1 November 10, 2020 Regular Council Meeting Minutes

Motion approved on consent agenda.

C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS

C.1 PRESENTATIONS

C.1.1 9:00 a.m. Sturgeon Victim Services Presentation

Presented by Elisabeth Melvin, Executive Director, Sturgeon Victim Services.

D. NEW BUSINESS

D.1 Appointment of 2021 Fire Guardians

Motion approved on Consent Agenda.

D.2 Sturgeon Victim Services Funding

Presented by Scott Rodda, Manager, Family and Community Support Services.

W. Bokenfohr MOVED:

Motion 504/20: That Council refer Sturgeon Victim Services' request for three-year funding in the amount of \$6,778 to the 2021 Budget Deliberations.

CARRIED UNANIMOUSLY

D.3 Debt Management Policy Amendment

Presented by Sabrina Duquette, Acting Manager, Financial Services, and Jocelyn Pearce, Senior Financial Analyst, Financial Services.

K. Shaw MOVED:

Motion 505/20: That Council approve the amended Debt Management Policy as presented.

CARRIED UNANIMOUSLY

D.4 2020 Property Tax Write-Off

Presented by Sabrina Duquette, Acting Manager, Financial Services, and Christina Kwok, Senior Accountant, Operations, Financial Services.

The meeting was recessed at 9:43 a.m.

The meeting was reconvened at 9:49 a.m. with all those members of Council previously listed in attendance.

P.D. Tighe MOVED:

Motion 506/20: That Council authorize the write-off of taxes owing in the amount of \$555,665.65 as per the presented tax roll list, as these accounts are no longer collectible.

CARRIED

For:6 - A. Hnatiw, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Against:1 - D. Derouin

D.5 Bylaw 1514/20 - Amendments to Land Use Bylaw 1385/17
- Miscellaneous Technical Redistrictings - Second and Third Readings

Presented by Martyn Bell, Acting Manager, Planning and Development Services, and Craig Walker, Acting Program Lead, Planning and Development Services.

Councillor Shaw left the meeting at 9:56 a.m.

Councillor Derouin left the meeting at 9:58 a.m.

Present: 5 - Mayor Alanna Hnatiw, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, and Councillor Patrick D. Tighe

Absent: 2 - Councillor Dan Derouin, and Councillor Karen Shaw

W. Bokenfohr MOVED:

Motion 507/20: That Council give second reading of Bylaw 1514/20 as amended.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 508/20: That Council give third reading of Bylaw 1514/20.

CARRIED UNANIMOUSLY

Councillor Derouin returned to the meeting at 10:02 a.m.

Present: 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, and Councillor Patrick D. Tighe

Absent: 1 - Councillor Karen Shaw

D.6 St. Albert Annexation Report on Negotiations Endorsement

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services.

K. Toms MOVED:

Motion 509/20: That Council accept the City of St. Albert's Annexation Report on Negotiations as information and authorize the Chief Administrative Officer to sign the associated Certificate of the Report on Negotiations, provided as an attachment to the November 24, 2020 Request for Decision.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 510/20: That Attachment 2 of item D.6 of the November 24, 2020 Regular Council meeting agenda remain confidential pursuant to section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

- D.7** Bylaw 1523/20 - Amendment of Bylaw 1513/20 - Temporary Mandatory Face Coverings Bylaw - First Reading

Presented by Jesse Sopko, Director, Corporate Services.

W. Bokenfohr MOVED:

Motion 511/20: That Council give first reading of Bylaw 1523/20.

CARRIED

For:5 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, and P.D. Tighe

Against:1 - N. Comeau

- D.8** Bylaw 1515/20 - Agricultural Service Board Bylaw - Second and Third Reading

Presented by Jesse Sopko, Director, Corporate Services.

D. Derouin MOVED:

Motion 512/20: That Council give second reading of Bylaw 1515/20 as amended.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 513/20: That Council give third reading of Bylaw 1515/20.

CARRIED UNANIMOUSLY

D.9

Bylaw 1516/20 - Agricultural Appeal Board Bylaw - Second and Third Reading

Presented by Jesse Sopko, Director, Corporate Services.

D. Derouin MOVED:

Motion 514/20: That Council give second reading of Bylaw 1516/20 as amended.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 515/20: That Council give third reading of Bylaw 1516/20.

CARRIED UNANIMOUSLY

D.10

Bylaw 1519/20 - Environmental Protection Appeal Board Bylaw - Second and Third Reading

Presented by Jesse Sopko, Director, Corporate Services.

P.D. Tighe MOVED:

Motion 516/20: That Council give second reading of Bylaw 1519/20 as amended.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 517/20: That Council give third reading of Bylaw 1519/20.

CARRIED UNANIMOUSLY

D.11 Bylaw 1517/20 - Council Committees Bylaw (Repeal and Replacement of Bylaw 1420/18 and Bylaw 1381/16) - Second and Third Reading

Presented by Jesse Sopko, Director, Corporate Services.

K. Toms MOVED:

Motion 518/20: That Council give second reading of Bylaw 1517/20 as amended.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 519/20: That Council give third reading of Bylaw 1517/20.

CARRIED UNANIMOUSLY

D.12 CLOSED SESSION - Intergovernmental Matter
Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act

W. Bokenfohr MOVED:

Motion 520/20: That Council move to a closed a session at 10:56 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Travis Peter, Director, Development and Strategic Services.

The following members of Administration were present in the closed session to provide administrative assistance or information:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

P.D. Tighe MOVED:

Motion 521/20: That Council move out of the closed session at 11:43 a.m.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 522/20: That Council accept the closed session Intergovernmental Matter Request for Decision and attachments as information and authorize the Mayor to communicate the comments provided by Council in the closed session.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 523/20: That the Request for Decision and attachments of item D.12 of the November 24, 2020 Council meeting agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

D.13

CLOSED SESSION - Land Matter - Contractual

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act

K.Toms MOVED:

Motion 524/20: That Council move to a closed a session at 11:46 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Travis Peter, Director, Development and Strategic Services.

The following members of Administration were present in the closed session to provide administrative assistance or information:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Tyler Westover, Manager, Economic Development Services; Arjen DeKlerk, Program Lead, Special Project and Process Improvement, Planning and Development Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

P.D. Tighe MOVED:

Motion 525/20: That Council move out of the closed session at 12:02 p.m.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 526/20: That Council direct Administration to proceed with the recommendation contained in the confidential Request for Decision.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 527/20: That the confidential Request for Decision and attachments presented for item D.13 of the November 24, 2020 Council meeting agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

The meeting was recessed at 12:04 p.m.

The meeting was reconvened at 1:03 p.m. with all those members of Council previously listed in attendance.

D.14

CLOSED SESSION - Land Matter - Infrastructure

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials)) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act

K. Toms MOVED:

Motion 528/20: That Council move to a closed a session at 1:04 p.m pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act

CARRIED UNANIMOUSLY

Presented by Travis Peter, Director, Development and Strategic Services.

The following members of Administration were present in the closed session to provide administrative assistance or information:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Tyler Westover, Manager Economic Development Services; Martyn Bell, Acting Manager, Planning and Development Services; Chris Krath, Senior Engineering Officer, Engineering Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

W. Bokenfohr MOVED:

Motion 529/20: That Council move out of closed session at 1:42 p.m.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 530/20: That Council direct Administration to take action in accordance with the recommendation contained in the confidential request for decision.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 531/20: That the Request for Decision and attachments of item D.14 of the November 24, 2020 Council meeting remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

D.15

CLOSED SESSION - Confidential Investment Matter
Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials)) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act

P.D. Tighe MOVED:

Motion 532/20: That Council move to a closed a session at 1:47 p.m pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Travis Peter, Director, Development and Strategic Services.

The following members of Administration were present in the closed session to provide administrative assistance or information:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Tyler Westover, Manager, Economic Development Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

K. Toms MOVED:

Motion 533/20: That Council move out of closed session at 2:04 p.m.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 534/20: That Council direct Administration to proceed as indicated in the closed session.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 535/20: That information provided in the closed session remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

I. ADJOURNMENT

P.D. Tighe MOVED:

**Motion 536/20: That Council adjourn the November 24,
2020 Regular Council Meeting at 2:06 p.m.**

CARRIED UNANIMOUSLY

MAYOR

COUNTY COMMISSIONER (CAO)