



Meeting Minutes - Final
Council

Tuesday, April 28, 2020

9:00 AM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

All members of Council were in attendance through electronic means in accordance with section 199 of the *Municipal Government Act*, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

Present: 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

A.1 CALL TO ORDER

Mayor Hnatiw called the April 28, 2020 Regular Council Meeting to order at 9:00 a.m and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Administration Present through Electronic Means

Reegan McCullough, County Commissioner - CAO
Scott MacDougall, Chief Operating Officer - COO
Jesse Sopko, Director, Corporate Services
Travis Peter, Director, Development Services
Sabrina Duquette, Acting Manager, Financial Services
Gary Mayhew, Manager, Transportation & Engineering Services
Colin Krywiak, Manager, Development Support Services
Tyler Westover, Manager, Economic Development Services
Jeff Yanew, Manager, Utility & Waste Management Services
Luis Delgado, Acting Manager, Assessment Services
Max Adu-Safo, Program Supervisor, Transportation Services
Jocelyn Pearce, Senior Financial Analyst, Financial Services
Madisyn Gabriel, Senior Accountant, Financial Services
Hayley Wasylcia, Planning Officer, Development Support Services
Lisa Schovaneck, Legislative Officer, Legislative Services
Dianne Mason, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

P.D. Tighe MOVED:

Motion 193/20: That Council adopt the April 28, 2020 Regular Council Agenda as amended, with the addition of Item E.1 – Councillor Tighe Notice of Motion re: Council Salary Adjustment During COVID-19 Period.

CARRIED UNANIMOUSLY

A.3 ADOPTION OF MINUTES

A.3.1 April 14, 2020 Regular Council Meeting Minutes

W. Bokenfohr MOVED:

Motion 194/20: That Council adopt the April 14, 2020 Regular Council Meeting Minutes as presented.

CARRIED UNANIMOUSLY

D. NEW BUSINESS

D.1 2019 Year End Surplus Transfer

Presented by Sabrina Duquette, Acting Manager, Financial Services and Madisyn Gabriel, Senior Accountant, Financial Services.

N. Comeau MOVED:

Motion 195/20: That Council approve a surplus transfer to the 7.11 Drainage Reserve of \$1,109,000 from the 2019 surplus.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 196/20: That Council approve a surplus transfer to the 7.14 Corporate Support Capital Reserve of \$57,000 from the 2019 surplus.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 197/20: That Council approve a surplus transfer to the 7.12 Economic Development Reserve of \$156,000 from the 2019 surplus.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 198/20: That Council approve any remaining annual surplus be transferred to the 7.1 General Operating Reserve upon the approval of the 2019 Audited Financial Statements.

CARRIED UNANIMOUSLY

The agenda was reconsidered and amended to move Item D.4 before Item D.2.

The meeting was recessed at 9:25 a.m.

The meeting was at reconvened at 9:31 a.m with all those members of Council previously noted in attendance.

D.4 Bylaw 1473/20 - Consolidation Bylaw (Repeal and Replacement of Bylaw 929/02) - First Reading

Presented by Hayley Wasylycia, Planning Officer, Development Support Services.

K. Toms MOVED:

Motion 199/20: That Council give first reading of Bylaw 1473/20.

CARRIED UNANIMOUSLY

D.2 2019 Annual Audited Sturgeon County Financial Statements

Presented by Sabrina Duquette, Acting Manager, Financial Services; Madisyn Gabriel, Senior Accountant, Financial Services and Phil Dirks, Partner, Metrix Group LLP.

K. Toms MOVED:

Motion 200/20: That Council approve the 2019 Annual Financial Statements as prepared by Administration and audited by the firm of Metrix Group LLP Chartered Professional Accountants.

CARRIED UNANIMOUSLY

D.3 Bylaw 1494/20 - 2020 Taxation Rates

Presented by Sabrina Duquette, Acting Manager, Financial Services and Madisyn Gabriel, Senior Accountant, Financial Services.

D. Derouin MOVED:

Motion 201/20: That Council give first reading of Bylaw 1494/20.

CARRIED

For:6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Against:1 - K. Toms

D. Derouin MOVED:

Motion 202/20: That Council give second reading of Bylaw 1494/20.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 203/20: That Council consider third reading of Bylaw 1494/20.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 204/20: That Council give third reading of Bylaw 1494/20.

CARRIED UNANIMOUSLY

D.5 Subsidized Dust Suppression Treatment 2020

Presented by Gary Mayhew, Manager, Transportation & Engineering Services and Max Adu-Safo, Program Supervisor, Transportation Services.

W. Bokenfohr MOVED:

Motion 205/20: That Council approve fully subsidized dust suppression treatment in front of residences in 2020 as identified in Attachment 1.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 206/20: That Council approve a subsidy of \$200 per residence for dust suppression treatment as identified in Attachment 2 as a one-year trial.

CARRIED UNANIMOUSLY

The meeting was recessed at 10:46 a.m.

The meeting was at reconvened at 10:53 a.m. with all those members of Council previously noted in attendance.

Deputy Mayor Comeau left the meeting at 10:59 a.m.

D.6 Cancellation of Public Engagements and Events due to COVID-19

Presented by Jesse Sopko, Director, Corporate Services.

K. Shaw MOVED:

Motion 207/20: That Council direct Administration to cancel Sturgeon County public engagements and events from May 1 to July 31, 2020 due to COVID-19, with the exception of events where Government of Alberta physical distancing directives can be accommodated.

CARRIED UNANIMOUSLY

P.D. Tighe MOVED:

Motion 208/20: That Council direct Administration to bring a Request for Decision to the June 30, 2020 Council meeting to decide on the status of public engagements and events scheduled from August 1, 2020 to September 30, 2020 based on Government of Alberta health directives in place at that time.

CARRIED UNANIMOUSLY

Deputy Mayor Comeau returned to the meeting at 11:05 a.m.

D.7 Regional Transit Services Commission Membership Options

Presented by Scott MacDougall, Chief Operating Officer.

K. Toms MOVED:

Motion 209/20: That Sturgeon County become an Advising Stakeholder of the Regional Transit Services Commission as a non-voting, non-paying member.

CARRIED

For:5 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, and K. Shaw

Against:2 - N. Comeau, and P.D. Tighe

D.8 11:00 a.m. - Resource Extraction Regulatory Review -
Public Engagement Direction

Presented by Colin Krywiak, Manager, Development Support Services; Hayley Wasylycia, Planning Officer, Development Support Services; Ken Venner, Partner, B & A Planning Group, and Bridget Honch, Senior Communications and Engagement Specialist, B & A Planning Group.

W. Bokenfohr MOVED:

Motion 210/20: That Council direct Administration to proceed with the Resource Extraction Regulatory Review project using Engagement Strategy 4b: Expedited Engagement At-A-Distance.

CARRIED

For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

The agenda was reconsidered and amended to move Item H.1 before Item D.9.

H. NOTICES OF MOTION

H.1 Notice of Motion - Councillor Tighe

Councillor Tighe gave notice that he will introduce the following motion at the May 12, 2020 Regular Council Meeting:

That Council direct Administration to bring back options relating to a Council salary adjustment during the COVID-19 period, to be presented to Council for consideration at the next Council meeting.

D.9

CLOSED SESSION - Alberta Industrial Heartland Association Policy

Closed Session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act

N. Comeau MOVED:

Motion 211/20: That Council move to a closed session at 12:35 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Travis Peter, Director, Development Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO
Scott MacDougall, Chief Operating Officer - COO
Jesse Sopko, Director, Corporate Services
Sabrina Duquette, Acting Manager, Financial Services
Tyler Westover, Manager, Economic Development Services
Lisa Schovanek, Legislative Officer, Legislative Services
Dianne Mason, Legislative Officer, Legislative Services

K. Shaw MOVED:

Motion 212/20: That Council move out of the closed session at 12:49 p.m.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 213/20: That Council authorize its representative on the Alberta Industrial Heartland Association Board of Directors to support proposed Policy #G017 and Procedural Guidelines #G017-A at the Association meeting scheduled for May 29, 2020.

CARRIED UNANIMOUSLY

N. Comeau MOVED:

Motion 214/20: That the Request for Decision and attachments remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

I. ADJOURNMENT

N. Comeau MOVED:

Motion 215/20: That Council adjourn the April 28, 2020 Regular Council Meeting at 12:52 p.m.

CARRIED UNANIMOUSLY

MAYOR

COUNTY COMMISSIONER (CAO)