



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Final Council

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Tuesday, July 9, 2019

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

#### A.1 CALL TO ORDER

Mayor Hnatiw called the July 9, 2019 Regular Council Meeting to order at 9:00 a.m.

#### **Administration Present**

Reegan McCullough, County Commissioner - CAO  
Rick Wojtkiw, General Manager, Corporate Support  
Collin Steffes, General Manager, Integrated Growth  
Jeff Yanew, Acting General Manager, Municipal Services  
Colin Krywiak, Manager, Development Services  
Jesse Sopko, Manager, Legislative Services and Information Management  
Susan Berry, Manager, Community Services  
Tanis Sawatsky, Legislative Officer, Legislative Services and Information Management  
Travis Peter, Manager, Planning and Regional Services  
Larissa Lindmark, Intergovernmental Advisor, Planning and Regional Services  
Sabrina Duquette, Controller, Financial Services  
Joshua Klukas, Finance Intern, Financial Services

#### A.2 ADOPTION OF AGENDA

**P.D. Tighe MOVED:**

**Motion 262/19: That Council adopt the July 9, 2019 Regular Council Meeting Agenda with the following addition:**

**\* Item D.12 - Mayor Hnatiw - Villeneuve Airport.**

**CARRIED UNANIMOUSLY**

**For:** 6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

### A.3 ADOPTION OF MINUTES

#### **A.3.1** June 25, 2019 Regular Council Meeting Minutes

**W. Bokenfohr MOVED:**

**Motion 263/19: That Council adopt the June 25, 2019 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

#### **A.3.2** June 28, 2019 Special Council Meeting Minutes

**K. Shaw MOVED:**

**Motion 264/19: That Council adopt the June 28, 2019 Special Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

### **C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

#### C.1 PRESENTATIONS

##### **C.1.1** 9:00 a.m. Claudine Lavoie and Jim Douville Presentation Re Improvement of Roads in Estates of Sturgeon County River Valley Area

Claudine Lavoie and Jim Douville, County residents, provided a presentation to Council.

**D. NEW BUSINESS****D.1** Bylaw 1448/19 - Voting Station Bylaw

Presented by Jesse Sopko, Manager, Legislative Services and Information Management.

**P.D. Tighe MOVED:**

**Motion 265/19: That Council give first reading of Bylaw 1448/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 266/19: That Council give second reading of Bylaw 1448/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 267/19: That Council consider third reading of Bylaw 1448/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 268/19: That Council give third reading of Bylaw 1448/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.2** 2019 Division 2 By-election

Presented by Jesse Sopko, Manager, Legislative Services and Information Management.

**P.D. Tighe MOVED:**

**Motion 269/19: That Council fix September 17, 2019 as the date for the Division 2 by-election, and that Council appoint Jesse Sopko as Returning Officer and Lisa Schovanek as Substitute Returning Officer.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D. Derouin MOVED:**

**Motion 270/19: That Council provide for special ballots in the Division 2 by-election and that the application for special ballots be made available in writing, by telephone, by fax, in person, or by e-mail between 8:30 a.m. on July 10, 2019 and 4:30 p.m. on Monday, September 9, 2019.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 271/19: That Council set the deadline for the receipt of a special ballot outer envelope for the Division 2 by-election to 7:30 p.m. on September 17, 2019.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 272/19: That Council provide for the attendance of two deputies at the residence of an elector during the hours an advance voting station is open in order to take the votes of an elector who, because of physical disability, is unable to attend a voting station or an advance voting station to vote in the Division 2 by-election.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 273/19: That Council authorize a withdrawal of \$15,000 from the Election Reserve to fund the 2019 Division 2 by-election.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.3** Appointment of Deputy Mayor and Acting Mayor

Presented by Jesse Sopko, Manager, Legislative Services and Information Management.

**W. Bokenfohr MOVED:**

**Motion 274/19: That Council appoint Councillor Tighe as Deputy Mayor for the period of August 1, 2019 to October 31, 2019.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 275/19: That Council appoint Councillor Shaw as Acting Mayor for the period of July 9, 2019 to October 31, 2019.**

**CARRIED**

**For:**5 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, and K. Shaw

**Against:**1 - P.D. Tighe

**D.4 Board and Committee Appointments**

Presented by Jesse Sopko, Manager, Legislative Services and Information Management.

**N. Comeau MOVED:**

**Motion 276/19: That Council appoint Mayor Alanna Hnatiw to the Edmonton Metropolitan Region Board Integrated Regional Transportation Master Plan Task Force, with Councillor Wayne Bokenfohr as the alternate.**

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 277/19: That Council approve the revised 2019 Council Boards, Committees and Commissions Appointment List as amended.**

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 10:03 a.m.

The meeting was reconvened at 10:09 a.m. with all those members of Council previously listed in attendance.

**D.5**                      Community Grant Allocation to West Sturgeon Aging in Place

Presented by Susan Berry, Manager, Community Services.

**W. Bokenfohr MOVED:**

**Motion 278/19: That Council approve an additional grant to West Sturgeon Aging in Place for \$113,750, to be funded from the Community Enhancement Reserve.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.6**                      Municipal Internship Program Application - Finance Officer

Presented by Sabrina Duquette, Controller, Financial Services and Joshua Klukas, Finance Intern, Financial Services.

**K. Shaw MOVED:**

**Motion 279/19: That Council approve the application to host a Finance Officer Intern through the Provincial Municipal Internship Program.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.7 Request for Cancellation of Tax Arrears for Roll #3710018**

Presented by Jeff Yanew, Manager, Utilities Services.

**D. Derouin MOVED:**

**Motion 280/19: That Council refuse the request to cancel tax arrears in the amount of \$5,136.40 for Roll #3710018, resulting from an outstanding water and sewer bill.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The agenda was reconsidered and amended to move Item D.12 before Item D.8.

Mayor Hnatiw passed the Chair to Deputy Mayor Tighe at 10:26 a.m.

**D.12 Mayor Hnatiw - Villeneuve Airport**

Presented by Mayor Hnatiw.

**A. Hnatiw MOVED:**

**Motion 281/19: That Council strike a Sub-regional Partnership Initiative for the Villeneuve Landing Network and direct Administration to support the formation of this network.**

**CARRIED**

**For:5** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw



Deputy Mayor Tighe passed the Chair back to Mayor Hnatiw at 10:33 a.m.

**D.8** Response to June 11, 2019 Resident Presentation

Presented by Colin Krywiak, Manager, Development Services.

**P.D. Tighe MOVED:**

**Motion 282/19: That Council direct Administration to continue to investigate the concerns brought forward by Marilyn Boucher at the June 11, 2019 Regular Council Meeting and bring back a report to the August 27, 2019 Council Meeting.**

**CARRIED**

**For:**5 - A. Hnatiw, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**Against:**1 - D. Derouin

**D.9** CLOSED SESSION - Rural Municipalities of Alberta (RMA)  
Input on Red Tape Reduction (Bill 4)

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 283/19: That Council move to a closed session at 10:35 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Presented by Travis Peter, Manager, Planning and Regional Services; and Larissa Lindmark, Intergovernmental Advisor, Planning and Regional Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Rick Wojtkiw, General Manager, Corporate Support; Jeff Yanew, Acting General Manager, Municipal Services; Collin Steffes, General Manager, Integrated Growth; Jesse Sopko, Manager, Legislative Services and Information Management; Tanis Sawatsky, Legislative Officer, Legislative Services and Information Management; Jennifer Lavallee, Intergovernmental Advisor, Planning and Regional Services.

**D.9**

**CLOSED SESSION - Rural Municipalities of Alberta (RMA)  
Input on Red Tape Reduction (Bill 4)**

\*\*\*Closed session pursuant to section 197(2) of the  
Municipal Government Act and in accordance with section  
24 (advice from officials) of the Freedom of Information and  
Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 284/19: That Council move out of the closed  
session at 10:39 a.m.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe,  
and K. Shaw**

The meeting was recessed at 10:39 a.m. to allow for the return of the public.

The meeting was reconvened at 10:39 a.m. with all those members of Council previously listed in attendance.

**D.9**

CLOSED SESSION - Rural Municipalities of Alberta (RMA)  
Input on Red Tape Reduction (Bill 4)

\*\*\*Closed session pursuant to section 197(2) of the  
Municipal Government Act and in accordance with section  
24 (advice from officials) of the Freedom of Information and  
Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 285/19: That Council authorize the Mayor to  
sign and submit the letter provided in Attachment 1 to  
the Rural Municipalities of Alberta (RMA) on behalf of  
Sturgeon County.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe,  
and K. Shaw

**N. Comeau MOVED:**

**Motion 286/19: That the Request for Decision and the  
recommended letter remain confidential in accordance  
with section 24 (advice from officials) of the Freedom  
of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe,  
and K. Shaw

**D.10**

CLOSED SESSION - Advocacy Priorities & Planning  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 287/19: That Council move to a closed session at 10:41 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Presented by Travis Peter, Manager, Planning and Regional Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Rick Wojtkiw, General Manager, Corporate Support; Jeff Yanew, Acting General Manager, Municipal Services; Collin Steffes, General Manager, Integrated Growth; Jesse Sopko, Manager, Legislative Services and Information Management; Tanis Sawatsky, Legislative Officer, Legislative Services and Information Management; Larissa Lindmark, Intergovernmental Advisor, Planning and Regional Services; Jennifer Lavallee, Intergovernmental Advisor, Planning and Regional Services.

**D.10****CLOSED SESSION - Advocacy Priorities & Planning**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**P.D. Tighe MOVED:**

**Motion 288/19: That Council move out of the closed session at 10:58 a.m.**

**CARRIED UNANIMOUSLY**

**For:6 -** A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 10:58 a.m. to allow for the return of the public.

The meeting was reconvened at 10:58 a.m. with all those members of Council previously listed in attendance.

**D.10****CLOSED SESSION - Advocacy Priorities & Planning**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 289/19: That Council approve the Government Advocacy Priorities list provided in Attachment 1 as a basis for Sturgeon County's advocacy planning in 2019.**

**CARRIED UNANIMOUSLY**

**For:6 -** A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 290/19: That Council direct Administration to develop a Sturgeon County Advocacy Plan based on the outline provided in Attachment 2, for Council review in fall 2019 following stakeholder input.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 291/19: That the Request for Decision and attachments remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.11**

CLOSED SESSION - Contractual Matter - Verbal Update  
\*\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*\*

**N. Comeau MOVED:**

**Motion 292/19: That Council move to a closed session at 11:00 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Presented by Reegan McCullough, County Commissioner - CAO.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Rick Wojtkiw, General Manager, Corporate Support; Jeff Yanew, Acting General Manager, Municipal Services; Collin Steffes, General Manager, Integrated Growth; Jesse Sopko, Manager, Legislative Services and Information Management; Tanis Sawatsky, Legislative Officer, Legislative Services and Information Management.

Councillor Comeau left the meeting at 11:01 a.m.

Councillor Comeau returned to the meeting at 11:02 a.m.

**D.11**

**CLOSED SESSION - Contractual Matter - Verbal Update**  
\*\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 293/19: That Council move out of the closed session at 11:12 a.m.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 11:12 a.m. to allow for the return of the public.

The meeting was reconvened at 11:12 a.m. with all those members of Council previously listed in attendance.

**I. ADJOURNMENT**

**D. Derouin MOVED:**

**Motion 294/19: That the July 9, 2019 Regular Meeting of Council be adjourned at 11:12 a.m.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)