



**Meeting Minutes - Final  
Council**

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Tuesday, September 27, 2016

9:00 AM

Council Chambers

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**A. CALL TO ORDER AND RELATED BUSINESS**

**A.1 CALL TO ORDER**

Mayor Flynn called the regular Council Meeting to order at 9:00 a.m.

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

**Administration Present:**

Peter Tarnawsky, County Commissioner - CAO  
Stephane Labonne, General Manager, Integrated Growth  
Rick Wojtkiw, General Manager, Corporate Support  
Shane Hogan, Acting General Manager, Municipal Services  
Ed Kaemingh, Manager, Financial Services  
Stephanie Tamagi, Manager, Transportation Services  
Clayton Kittlitz, Manager, Current Planning and Development Services  
Collin Steffes, Manager, Community and Regional Planning  
Tyler Westover, Manager, Economic Development  
Christine Beveridge, Senior Legislative Officer, Legislative Services  
Yvonne Bilodeau, Development Officer, Current Planning and Development Services  
Michael Klassen, Senior Community Planning Officer, Community and Regional Planning  
Donna Dubord, HR Business Partner, Human Resources  
Trevor Duley, Senior Advisor, Intergovernmental Affairs  
Heather Black, Employee Relations Coordinator, Human Resources  
Lisa Schovaneck, Legislative Officer, Legislative Services

**A.2 ADOPTION OF AGENDA**

**J. Kaup MOVED:**

**Motion 312/16: That the agenda be approved. The following changes were made:**

- \* Moved Item E.1 before Item C.1.1;**
- \* Added Item E.3 - Canada 150 Community Leaders Program Criteria and Application.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**A.3 ADOPTION OF MINUTES**

**A.3.1** September 13, 2016 - Regular Council Meeting Minutes

**S. Evans MOVED:**

**Motion 313/16: That the minutes of the September 13, 2016 regular Council Meeting be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**MAYOR AND COUNCIL**

## E.1

Alberta Public Works Association (APWA)  
Acknowledgement - Fort McMurray Wildfire Assistance

Mayor Flynn recognized a number of Sturgeon County employees who played an active role in the Fort McMurray wildfire emergency this past spring and read a letter from the Alberta Public Works Association which thanked the County for its support to the Regional Municipality of Wood Buffalo.

In attendance were Sturgeon County Firefighters Kurt Richter, Nicholas Lozinski, Christine Bassett-Daviau; Calahoo Emergency Services Firefighter Mario Lemothe; and Sturgeon County Utility Services members Ted Zinnyk, Shane Brenneis and Grayson Switzer.

### **C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

## C.1 PRESENTATIONS

### C.1.1

9:00 a.m. - Gilbert and Lil Boddez - Presentation-St. Jean Baptiste Parish and Community Cemetery

Gilbert and Lil Boddez provided a presentation to Council regarding a funding request for the St. Jean Baptiste Parish and Community Cemetery.

**K. Shaw MOVED:**

**Motion 314/16: That Council refer the St. Jean Baptiste Parish and Community Cemetery capital project request to the Community Services Advisory Board for possible funding to be considered within the grant application process, and a request to review current policies for relevancy, and to bring back recommendations at the November 22, 2016 regular Council Meeting.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

#### D. NEW BUSINESS

**D.1 Athabasca Rail Contribution**

Presented by: Ed Kaemingh, Manager, Financial Services, and Tyler Westover, Manager, Economic Development

**S. Evans MOVED:**

**Motion 315/16: That Council approve the transfer of three installments of \$103,000 annually for the next three years, received from Canadian National to the Economic Development Reserve (8.12).**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.2 Transfer Gain on US Exchange to the Vehicle and Equipment Reserve**

Presented by: Ed Kaemingh, Manager, Financial Services

**W. Bokenfohr MOVED:**

**Motion 316/16: That Council approve the transfer of \$44,982.26 to the Vehicle and Equipment Reserve (8.15) relating to the gain on foreign exchange.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

The meeting was recessed at 9:55 a.m.

The meeting was reconvened at 9:59 a.m.

**D.3** Sturgeon County Gravel Pit Production Tender

Presented by: Stephanie Tamagi, Manager, Transportation Services

**P. Tighe MOVED:**

**Motion 317/16: That Council award the Clearing, Stripping and Gravel Crushing contract from Sturgeon County's land (NE10-54-27-W4) to R Bee Crushing (Division of Petrowest), subject to a site inspection.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.4** Let's Talk Roads

Presented by: Stephanie Tamagi, Manager, Transportation Services

**F. Caron MOVED:**

**Motion 318/16: That Council receive the Let's Talk Roads Report as information.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.5**                      Transportation Operations Report

Presented by: Stephanie Tamagi, Manager, Transportation Services

Councillor Bokenfohr left the meeting at 11:26 a.m.

Councillor Bokenfohr returned to the meeting at 11:29 a.m.

**K. Shaw MOVED:**

**Motion 319/16: That Council receive the Transportation Operating Report as information and refer challenges and lessons learned to the 2017 Budget process and discussions.**

**CARRIED**

**For:**            6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and K. Shaw

**Against:**    1 - P. Tighe

**D.6**                      Proposed Policy for Conditional Subdivision Approval Extensions

Presented by: Clayton Kittlitz, Manager, Current Planning and Development Services

**K. Shaw MOVED:**

**Motion 320/16: That Council approve the Conditional Subdivision Approvals Extension Policy as presented.**

**CARRIED**

**For:**            6 - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**Against:**    1 - F. Caron

**W. Bokenfohr MOVED:**

**Motion 321/16: That Council amend the 2016 Fees and Charges Schedule to reflect a \$100 fee for an application to extend a Conditional Subdivision Approval.**

**CARRIED**

**For:** 6 - T. Flynn, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**Against:** 1 - F. Caron

**C.1 PRESENTATIONS...continued**

**C.1.2** 11:40 a.m. - Mayor's Golf Tournament - Cheque Presentation to Charities

The meeting was recessed at 11:48 a.m.

Mayor Flynn and members of Council presented Sturgeon Foundation with a cheque for \$17,288.67 and West Sturgeon People Aging in Place with a cheque for \$4,322.17 in the front foyer from funds raised by the annual Mayor's Golf Tournament.

The meeting was reconvened at 1:15 p.m.

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

**D. NEW BUSINESS...continued**

**D.7**                      Development Permit #305305-16-D0234  
Proposal for Sand and Gravel Mining Operations and  
Secondary Processing in the Quick Extraction Area -  
Chapter IV Zone 4

Presented by: Clayton Kittlitz, Manager, Current Planning and Development Services,  
and Yvonne Bilodeau, Development Officer, Current Planning and Development  
Services

Dale Soetaert, Land and Environmental Manager, Northern Prairies at Lehigh Hanson  
Materials Ltd. was in attendance and answered questions from Council.

**W. Bokenfohr MOVED:**

**Motion 322/16: That Council conditionally approve  
Development Permit #305305-16-D0234 for Sand and  
Gravel Mining Operations and Secondary Processing  
in the Quick Extraction Area - Chapter IV Zone 4.**

**CARRIED UNANIMOUSLY**

**For:**        7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P.  
Tighe, and K. Shaw

**D.8**                      Edmonton Metropolitan Region Growth Plan 2.0 - Update

Presented by: Trevor Duley, Senior Advisor, Intergovernmental Affairs;  
Collin Steffes, Manager, Community and Regional Planning; and Michael Klassen,  
Senior Planner, Community and Regional Planning

**K. Shaw MOVED:**

**Motion 323/16: That Council receive the Edmonton  
Metropolitan Region Growth Plan 2.0 - Update as  
information.**

**CARRIED UNANIMOUSLY**

**For:**        7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P.  
Tighe, and K. Shaw



**E. MAYOR AND COUNCIL...continued**

Mayor Flynn passed the position of Chair to Deputy Mayor Evans at 2:35 p.m.

**E.2** Pinnacle Ridge - Request for 2000 m3 of Clay

**T. Flynn MOVED:**

**Motion 324/16: That Council authorize Administration to release up to 2000 m3 (cubic metres) of clay to Pinnacle Ridge (Pinnacorp) in full consideration of clay provided to Sturgeon County during construction of Bellerose Drive.**

**CARRIED**

**For:** 6 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, and P. Tighe

**Against:** 1 - K. Shaw

Deputy Mayor Evans passed the Chair back to Mayor Flynn at 2:51 p.m.

**E.3** FCM Canada 150 Community Leadership Nomination

**S. Evans MOVED:**

**Motion 325/16: That Council refer the Canada 150 Community Leaders program criteria and application to the Community Services Advisory Board for evaluation and recommendation of one or more community candidate nominees for Council's consideration at the November 22, 2016 regular Council meeting.**

**CARRIED**

**For:** 6 - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw

**Against:** 1 - W. Bokenfohr

**NEW BUSINESS****D.9** In-Camera - Labour Matter (Collective Agreement Endorsement)

**\*\*In-Camera in accordance with Section 197 of the Municipal Government Act\*\***

Presented by: Rick Wojtkiw, General Manager, Corporate Support; Donna Dubord, HR Business Partner, Human Resources; and Heather Black, Employee Relations Coordinator, Human Resources

**F. Caron MOVED:**

**Motion 326/16: That Council proceed to an In-Camera session at 2:59 p.m. to discuss Item D.9**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**J. Kaup MOVED:**

**Motion 327/16: That Council move out of the In-Camera session at 3:15 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 328/16: That Council authorize the CAO to sign the Collective Agreement and associated Memorandum of Agreement between the International Union of Operating Engineers Union No. 955 and Sturgeon County.**

**CARRIED**

**For:** 5 - T. Flynn, F. Caron, S. Evans, J. Kaup, and K. Shaw

**Against:** 2 - W. Bokenfohr, and P. Tighe

**F. COUNCIL UPDATES/ROUNDTABLE**

Mayor Flynn advised that due to time constraints regular Council Updates/Roundtable would not occur.

Councillor Bokenfohr provided a verbal update regarding the meeting of the Federation of Canadian Municipalities Board of Directors, which he attended September 13 - 16, 2016 in Oakville, Ontario. Highlights included uniting behind a plan to ensure federal infrastructure investment plans benefit all communities including Sturgeon County; urging strong action to tackle the housing crisis and to bolster rural Canada with the Enhancing Small Communities fund. Councillor Bokenfohr has teamed up with Toronto, Ontario, Councillor Mike Layton and Moncton, New Brunswick, Councillor Shawn Crossman to provide a voice nationally in a request to have Canada post provide safer and more secure mailbox delivery.

Councillor Caron advised that the River Valley Alliance unanimously approved funding for the Lamoureux Trail construction.

**I. ADJOURNMENT**

**J. Kaup MOVED:**

**Motion 329/16: That Council adjourn the regular  
Council Meeting at 3:22 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

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MAYOR

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COUNTY COMMISSIONER (CAO)