



## Meeting Minutes - Unadopted Council

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Tuesday, June 8, 2021

9:00 AM

Through Electronic Communications

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### **A. CALL TO ORDER AND RELATED BUSINESS**

The following members of Council were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

### **A. CALL TO ORDER**

Mayor Hnatiw called the June 8, 2021 Regular Council Meeting to order at 9:00 a.m and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Mayor Hnatiw proclaimed June 2021 as Pride Month in Sturgeon County.  
Mayor Hnatiw recognized the flag is being flown at half mast for 215 hours in memory of the 215 deceased children from the Kamloops Indian Residential School.

#### Administration Present Through Electronic Communication

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, Chief Operations Officer - COO  
Jesse Sopko, Director, Corporate Services  
Travis Peter, Director, Development and Strategic Services  
Sabrina Duquette, Manager, Financial Services  
Tyler Westover, Manager, Economic Development Services  
Lucas Warren, Manager, Corporate Communications  
Jeff Yanew, Manager, Utility and Waste Management Services  
Scott Rodda, Manager, Family and Community Support Services  
Gary Mayhew, Manager, Transportation and Engineering Services  
Angela Veenstra, Manager, Agriculture Services  
Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services  
Bonnie McInnis, Manager, Planning and Development Services  
Max Adu-Safo, Program Supervisor, Transportation and Engineering Services  
Michael Klassen, Program Lead, Long Range and Regional Planning, Planning and Development Services  
Martyn Bell, Program Lead, Current Planning, Planning and Development Services  
Michael Richard, Investment Attraction Lead, Economic Development Services  
Milad Asdaghi, Strategic Initiatives Lead, Corporate Planning and Intergovernmental Services  
Rachel Davies, Long Range and Environmental Planning Officer, Planning and Development Services  
Jocelyn Pearce, Senior Financial Analyst, Financial Services  
Alexis Rabin, Executive Assistant, CAO and Development and Strategic Services  
Lisa Schovaneck, Legislative Officer, Legislative Services  
Dianne Mason, Legislative Officer, Legislative Services

**A.2 ADOPTION OF AGENDA**

**W. Bokenfohr MOVED:**

**Motion 307/21: That Council adopt the June 8, 2021 Regular Council Meeting Agenda as amended by adding:**

**Item G.1 Dust Suppression Subsidy - Township Road 562 East of Range Road 243.**

**Item H.1 Notices of Motion re Deferral of 2021 Taxes and Taxation of Golf Courses.**

**CARRIED UNANIMOUSLY**

**A.3 ADOPTION OF MINUTES****A.3.1**

May 25, 2021 Regular Council Meeting Minutes

**K. Toms MOVED:**

**Motion 308/21: That Council adopt the May 25, 2021 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**D. NEW BUSINESS****D.1**

9:05 a.m. CLOSED SESSION - Edmonton Global and Edmonton International Airport Presentation  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 16 (disclosure harmful to business interests of a third party) of the Freedom of Information and Protection of Privacy Act\*\*\*

Presented by Malcolm Bruce, Chief Executive Officer, Edmonton Global; Tom Ruth, President and Chief Executive Officer; Traci Bednard, Vice President, Corporate and Digital Communications; and Myron Keehn, Vice President, Air Service and Business Development, Edmonton International Airport.

**N. Comeau MOVED:**

**Motion 309/21: That Council move to a closed session at 9:54 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 16 (disclosure harmful to business interests of a third party) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Sabrina Duquette, Manager, Financial Services; Bonnie McInnis, Manager, Planning and Development Services; Lucas Warren, Manager, Corporate Communications; Jackie Sargent, Senior Communications Officer, Corporate Communications; Milad Asdaghi, Strategic Initiatives Lead, Corporate Planning and Intergovernmental Services; Jocelyn Pearce, Senior Financial Analyst, Financial Services; Alexis Rabin, Executive Assistant, CAO and Development and Strategic Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services

**W. Bokenfohr MOVED:**

**Motion 310/21: That Council move out of the closed session at 10:09 a.m.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 311/21: That Council direct Administration to bring a Request for Decision forward to the June 22, 2021 Council meeting with information and a recommendation on Sturgeon County's potential contribution to an Air Service Opportunity Fund for the Edmonton International Airport; and that the Administrative Backgrounder of item D.1 of the June 8, 2021 Council Meeting Agenda remain confidential in accordance with section 16 (disclosure harmful to business interests of a third party) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY****D.2**

Bylaw 1552/21 - Sturgeon County Heartland Incentive  
Bylaw - Second and Third Readings

Presented by Tyler Westover, Manager, Economic Development Services and  
Michael Richard, Investment Attraction Lead, Economic Development Services.

**N. Comeau MOVED:**

**Motion 312/21: That Council give second reading of Bylaw 1552/21 as amended.**

**CARRIED UNANIMOUSLY****N. Comeau MOVED:**

**Motion 313/21: That Council give third reading of Bylaw 1552/21.**

**CARRIED UNANIMOUSLY**

The meeting was recessed at 10:27 a.m.

The meeting was reconvened at 10:31 a.m. with all those members of Council previously listed in attendance.

**D.3** Bylaw 1554/21 - Amendment to Schedule "C" of Bylaw  
1525/20 - 2021 Fees and Charges Bylaw - Three Readings

Presented by Tyler Westover, Manager, Economic Development Services.

**K. Toms MOVED:**

**Motion 314/21: That Council give first reading of Bylaw 1554/21.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 315/21: That Council give second reading of Bylaw 1554/21.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 316/21: That Council consider third reading of Bylaw 1554/21.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 317/21: That Council give third reading of Bylaw 1554/21.**

**CARRIED UNANIMOUSLY**

**D.4** Sturgeon County Operations and Events COVID-19 Status  
(June 14 - Onward)

Presented by Reegan McCullough, County Commissioner - CAO and Lucas Warren, Manager, Corporate Communications.

**K. Toms MOVED:**

**Motion 318/21: That Council approve all scheduled Sturgeon County operations and events from June 14, 2021 onward to proceed in formats that meet the provincial health directives of the time, phasing in-person service delivery and events into County operations in a manner that is safe and prudent for residents, County staff, members of Council and within Alberta Health Services COVID-19 restrictions and reopenings.**

**CARRIED UNANIMOUSLY**

**D.5** Open Space Initiatives to Enhance Community Well-Being

The meeting was recessed at 11:05 a.m.

The meeting was reconvened at 11:09 a.m. with all those members of Council previously listed in attendance.

**W. Bokenfohr MOVED:**

**Motion 319/21: That Council move to a closed session at 11:10 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED**

**For:**6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:**1 - K. Shaw

Presented by Scott MacDougall, Chief Operations Officer - COO.

**W. Bokenfohr MOVED:**

**Motion 320/21: That Council move out of the closed session at 11:29 a.m.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 321/21: That Council direct Administration to undertake work on the projects listed in Attachment 1, not to exceed \$500,000, funded from the Community Building Priority Reserve.**

**CARRIED UNANIMOUSLY**

**D.6**

Villeneuve Lagoon Repair Contract Award

Presented by Jeff Yanew, Manager, Utility and Waste Management Services.

**W. Bokenfohr MOVED:**

**Motion 322/21: That Council award the contract for the Villeneuve Lagoon Repair Project to Nu Edge Construction Ltd., at a contract price of \$838,398.44 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.**

**CARRIED UNANIMOUSLY**

The agenda was reconsidered to move Item H.1 to follow Item D.6.

**H. NOTICES OF MOTION****H.1 Councillor Bokenfohr - Notices of Motion re Deferral of 2021 Taxes and Taxation of Golf Courses**

Councillor Bokenfohr gave notice that he would introduce the following Notices of Motion at the June 22, 2021 Regular Council Meeting:

That Council defer the collection of taxes for tax rolls 71003, 71004, 121000, 85000, 86000, 3516000, 3517001, 192000, 203000, 972000, 1288000, 1292000, 1296000, 1296001, 1653000, 2093000, 2834000, 2839001, 4764000, and 5149000 to October 29, 2021.

That Council direct Administration to investigate how golf courses in Sturgeon County are taxed, including a comparison with other seasonal businesses within Sturgeon County and a jurisdictional scan with comparator municipalities, to be presented no later than the August 24, 2021 Council meeting.

The meeting was recessed at 11:57 a.m.

The meeting was reconvened at 1:27 p.m. with all those members of Council previously listed in attendance.

**D.7 Our Future Valley - Bylaw 1555/21 - Sturgeon Valley South Area Structure Plan - First Reading**

Presented by Bonnie McInnis, Manager, Planning and Development Services; Michael Klassen, Program Lead, Long Range and Regional Planning, Planning and Development Services; and Nick Pryce, Director of Planning Services, V3 Companies of Canada.

**D. Derouin MOVED:**

**Motion 323/21: That Council give first reading of Bylaw 1555/21.**

**CARRIED UNANIMOUSLY**



**K. Toms MOVED:**

**Motion 324/21: That Council direct Administration to schedule a Council Meeting on June 28, 2021 at 5:00 p.m. for a virtual Public Hearing for Bylaw 1555/21.**

**CARRIED UNANIMOUSLY**

**D.8** Our Future Valley - Bylaw 1556/21 - Amendment to Bylaw 1313/13 Municipal Development Plan - First Reading

Bonnie McInnis, Manager, Planning and Development Services; Michael Klassen, Program Lead, Long Range and Regional Planning, Planning and Development Services; and Rachel Davies, Long Range and Environmental Planning Officer, Planning and Development Services.

**D. Derouin MOVED:**

**Motion 325/21: That Council give first reading of Bylaw 1556/21.**

**CARRIED UNANIMOUSLY****K. Toms MOVED:**

**Motion 326/21: That Council direct Administration to schedule a Council Meeting on June 29, 2021 at 2:00 p.m. for a virtual Public Hearing for Bylaw 1556/21.**

**CARRIED UNANIMOUSLY**

**D.9** Our Future Valley - Bylaw 1557/21 - Repeal and Replacement of Sturgeon Valley Area Structure Plan Bylaw 882/99 - First Reading

Presented by Bonnie McInnis, Manager, Planning and Development Services and Martyn Bell, Program Lead, Current Planning, Planning and Development Services.

**D. Derouin MOVED:**

**Motion 327/21: That Council give first reading of Bylaw 1557/21.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 328/21: That Council direct Administration to schedule a Council Meeting on June 29, 2021 at 5:30 p.m. for a virtual Public Hearing for Bylaw 1557/21.**

**CARRIED UNANIMOUSLY**

The agenda was reconsidered to move Item G.1 to follow Item D.9.

**G. URGENT MATTERS****G.1**

Dust Suppression Subsidy - Township Road 562 East of Range Road 243

**P.D. Tighe MOVED:**

**Motion 329/21: That Council approve fully subsidized dust suppression on Township Road 562 east of Range Road 243 at a cost of \$6,000 to be funded from the General Operating Reserve.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**D.10**

CLOSED SESSION - Agribusiness and Agritourism Review  
Task Force Public Member Appointment

\*\*\*Closed session pursuant to 197(2) of the Municipal Government Act and in accordance with section 17(1) (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act\*\*\*

**K. Toms MOVED:**

**Motion 330/21: That Council move to a closed session at 2:37 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17(1) (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Presented by Jesse Sopko, Director, Corporate Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Travis Peter, Director, Development and Strategic Services; Sabrina Duquette, Manager, Financial Services; Lucas Warren, Manager, Corporate Communications; Jackie Sargent, Senior Communications Officer, Corporate Communications; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services

**K. Toms MOVED:**

**Motion 331/21: That Council move out of the closed session at 2:43 p.m.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 332/21: That Council approve the revised Boards and Committees Appointment List as provided in Attachment 1; and that the Request for Decision and Attachment of item D.10 of the June 8, 2021 Council Meeting Agenda remain confidential in accordance with section 17(1) (disclosure harmful to personal privacy) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**D.11**

**CLOSED SESSION - Election Services Agreements with School Divisions**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**P.D. Tighe MOVED:**

**Motion 333/21: That Council move to a closed session at 2:45 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Presented by Jesse Sopko, Director, Corporate Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Travis Peter, Director, Development and Strategic Services; Sabrina Duquette, Manager, Financial Services; Lucas Warren, Manager, Corporate Communications; Jackie Sargent, Senior Communications Officer, Corporate Communications; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services

**K. Shaw MOVED:**

**Motion 334/21: That Council move out of the closed session at 3:05 p.m.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 335/21: That Council authorize the Chief Administrative Officer to enter into an Election Services Agreement with the Greater St. Albert Roman Catholic Separate School Division to provide election services to the School Division in the Town of Bon Accord with the same terms and conditions as in the Election Services Agreement approved at the May 25, 2021 Regular Council Meeting.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 336/21: That Council refuse the request from the Sturgeon Public School Division to sublease space in Sturgeon County voting stations for the conduct of the 2021 School Division trustee election due to concerns that the proposed arrangement will not provide for fulsome voting opportunities for electors, that the voting stations in which space is requested do not have sufficient space for additional polls due to social distancing requirements, and that this arrangement would result in duplication contrary to the terms and conditions of the Election Services Agreement approved by Council at the May 25, 2021 Regular Council Meeting.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 337/21: That the Request for Decision of item D.11 of the June 8, 2021 Regular Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**D.12****CLOSED SESSION - Land Matter**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 338/21: That Council move to a closed session at 3:11 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Presented by Scott MacDougall, Chief Operations Officer - COO.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Sabrina Duquette, Manager, Financial Services; Lucas Warren, Manager, Corporate Communications; Gary Mayhew, Manager, Transportation and Engineering Services; Jeff Yanew, Manager, Utility and Waste Management Services; Max Adu-Safo, Program Supervisor, Transportation and Engineering Services; Jackie Sargent, Senior Communications Officer, Corporate Communications; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services

**P.D. Tighe MOVED:**

**Motion 339/21: That Council move out of the closed session at 3:54 p.m.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 340/21: That Council direct Administration to take action as recommended in the confidential Request for Decision of item D.12 of the June 8, 2021 Council Meeting Agenda; and that the Request for Decision and attachments of item D.12 of the June 8, 2021 Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED**

**For:6 -** A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1 -** K. Shaw

**D.13**

**CLOSED SESSION - Intermunicipal Negotiations**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**K. Toms MOVED:**

**Motion 341/21: That Council move to a closed session at 3:56 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**



Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Sabrina Duquette, Manager, Financial Services; Lucas Warren, Manager, Corporate Communications; Scott Rodda, Manager, Family and Community Support Services; Jackie Sargent, Senior Communications Officer, Corporate Communications; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services

**P.D. Tighe MOVED:**

**Motion 342/21: That Council move out of the closed session at 4:25 p.m.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 343/21: That the Request for Decision and attachments of item D.13 of the June 8, 2021 Council Meeting Agenda remain confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**I. ADJOURNMENT**

**N. Comeau MOVED:**

**Motion 344/21: That Council adjourn the June 8, 2021  
Regular Council Meeting at 4:26 p.m.**

**CARRIED UNANIMOUSLY**

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MAYOR

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COUNTY COMMISSIONER (CAO)