



Sturgeon County

9613-100 Street
Morinville, Alberta
T8R 1L9

Meeting Minutes - Unadopted Governance & Council Services Committee

Wednesday, January 13, 2021

1:30 PM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

All members of the Committee* were in attendance through electronic means in accordance with section 199 of the *Municipal Government Act*, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

Present: 4 - Alanna Hnatiw, Dan Derouin, Kristin Toms and Wayne Bokenfohr

Absent: 3 - Neal Comeau, Patrick D. Tighe (joined at 1:43 p.m.) and Karen Shaw

Mayor Hnatiw called the meeting to order at 1:30 p.m. and acknowledged that the Committee meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

*As per sections 6.3 and 6.6 of Bylaw 1471/20, Governance and Council Services Committee Bylaw, Mayor Hnatiw, Deputy Mayor Toms, and Councillor Derouin are the current voting members of the Committee and Councillor Tighe is the current alternate voting member. Quorum was maintained throughout the meeting.

Administration Present Through Electronic Communication

Reegan McCullough, County Commissioner - CAO

Jesse Sopko, Director, Corporate Services

Dawn Sauvé, Director, Financial, Assessment and Procurement Services

Trenna Benesocky, Corporate Executive Assistant

Lisa Schovanek, Legislative Officer, Legislative Services

Dianne Mason, Legislative Officer, Legislative Services

A.1 ADOPTION OF AGENDA

K. Toms MOVED:

Motion 001/21: That the Committee adopt the January 13, 2021 Governance and Council Services Committee agenda as presented.

CARRIED UNANIMOUSLY

A.2 ADOPTION OF MINUTES

A.2.1 December 3, 2020 Governance & Council Services
Committee Minutes

D. Derouin MOVED:

**Motion 002/21: That the Committee adopt the
December 3, 2020 Governance & Council Services
Committee Minutes as presented.**

CARRIED UNANIMOUSLY

B. NEW BUSINESS

B.1 Procurement Policy

Presented by Dawn Sauvé, Director, Financial, Assessment and Procurement
Services.

Councillor Tighe joined the meeting at 1:43 p.m.

Present: 5 - Alanna Hnatiw, Dan Derouin, Kristin Toms, Wayne Bokenfohr
and Patrick D. Tighe

Absent: 2 - Neal Comeau and Karen Shaw

K. Toms MOVED:

**Motion 003/21: That the Committee recommend that
Council approve the Procurement Policy presented by
Administration at the January 13, 2021 Governance and
Council Services Committee meeting.**

CARRIED UNANIMOUSLY

B.2 Disposal of Surplus Assets and Goods Policy

Presented by Dawn Sauvé, Director, Financial, Assessment and Procurement Services.

D. Derouin MOVED:

Motion 004/21: That the Committee recommend that Council approve the Disposal of Surplus Assets and Goods Policy presented by Administration at the January 13, 2021 Governance and Council Services Committee meeting.

CARRIED UNANIMOUSLY

B.3 Board and Committee Member Appointments Policy

Presented by Jesse Sopko, Director, Corporate Services.

K. Toms MOVED:

Motion 005/21: That the Committee recommend that Council approve the Board and Committee Member Appointments Policy presented by Administration at the January 13, 2021 Governance and Council Services Committee meeting.

CARRIED UNANIMOUSLY

B.4 2021 Board and Committee Mandate Letters

Presented by Jesse Sopko, Director, Corporate Services.

D. Derouin MOVED:

Motion 006/21: That the Committee approve the 2021 mandate letters for the Agricultural Service Board, Calahoo-Villeneuve Sand and Gravel Advisory Committee, Community Services Advisory Board, Economic Development Board, and Transportation Advisory Committee as presented.

CARRIED UNANIMOUSLY

C. ADJOURNMENT

Mayor Hnatiw declared the January 13, 2021 Governance and Council Services Committee meeting adjourned at 2:16 p.m.

MAYOR

COUNTY COMMISSIONER (CAO)