



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Governance & Council Services Committee

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Thursday, December 3, 2020

2:00 PM

Through Electronic Communications

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### **A. CALL TO ORDER AND RELATED BUSINESS**

All members of the Committee\* were in attendance through electronic means in accordance with section 199 of the *Municipal Government Act*, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

**Present:** 6 - Alanna Hnatiw, Dan Derouin, Kristin Toms, Wayne Bokenfohr, Neal Comeau and Patrick D. Tighe

**Absent:** 1 - Karen Shaw

Mayor Hnatiw called the meeting to order at 2:02 p.m. and acknowledged that the Committee meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

\*As per sections 6.3 and 6.6 of Bylaw 1471/20, Governance and Council Services Committee Bylaw, Mayor Hnatiw, Deputy Mayor Toms, and Councillor Derouin are the current voting members of the Committee and Councillor Tighe is the current alternate voting member. Quorum was maintained throughout the meeting.

#### **Administration Present Through Electronic Communication**

Reegan McCullough, County Commissioner - CAO  
Jesse Sopko, Director, Corporate Services  
Dawn Sauvé, Director, Financial, Assessment and Procurement Services  
Scott Rodda, Manager, Family and Community Support Services  
Lisa Schovanek, Legislative Officer, Legislative Services  
Dianne Mason, Legislative Officer, Legislative Services

### **A.1 ADOPTION OF AGENDA**

#### **D. Derouin MOVED:**

**Motion 037/20: That the Committee adopt the December 3, 2020 Governance and Council Services Committee agenda as presented.**

**CARRIED UNANIMOUSLY**

## A.2 ADOPTION OF MINUTES

### A.2.1

October 22, 2020 Governance & Council Services  
Committee Minutes

**K. Toms MOVED:**

**Motion 038/20: That the Committee adopt the  
October 22, 2020 Governance & Council Services  
Committee Minutes as presented.**

**CARRIED UNANIMOUSLY**

## **B. NEW BUSINESS**

### B.1

Allocation of Remaining 2020 Council Common Public  
Relations Sponsorship Budget

Presented by Jesse Sopko, Director, Corporate Services, and Scott Rodda, Manager,  
Family and Community Support Services.

**K. Toms MOVED:**

**Motion 039/20: That the Committee allocate \$6,900 to  
Family and Community Support Services to assist with  
the imminent needs of the community from the  
remaining 2020 Council Common Public Relations  
Budget.**

**CARRIED UNANIMOUSLY**

**B.2**

**CLOSED SESSION - 2021 New Council Orientation  
Vendor Selection**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 16 (disclosure harmful to business interests of a third party), section 19 (confidential evaluations) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

**K. Toms MOVED:**

**Motion 040/20: That the Committee move to a closed session at 2:27 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 16 (disclosure harmful to business interests of a third party), section 19 (confidential evaluations), and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Presented by Jesse Sopko, Director, Corporate Services.

The following members of Administration were in attendance to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

**D. Derouin MOVED:**

**Motion 041/20: That the Committee move out of the closed session at 2:52 p.m.**

**CARRIED UNANIMOUSLY**

**B.2**

**CLOSED SESSION - 2021 New Council Orientation  
Vendor Selection**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 16 (disclosure harmful to business interests of a third party), section 19 (confidential evaluations) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

**K. Toms MOVED:**

**Motion 042/20: That the Committee direct Administration to coordinate with regional partners as required to finalize the selection of the vendor for the 2021 new Council orientation based on the evaluation conducted by the Committee in the closed session.**

**CARRIED UNANIMOUSLY**

**D. Derouin MOVED:**

**Motion 043/20: That the Briefing Note and Attachments of item B.2 of the December 3, 2020 Governance and Council Services Committee meeting remain confidential pursuant to section 16 (disclosure harmful to business interests of a third party), section 19 (confidential evaluations), and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**C. ADJOURNMENT**

**K. Toms MOVED:**

**Motion 044/20: That the Committee adjourn the  
December 3, 2020 Governance & Council Services  
Committee meeting at 2:54 p.m.**

**CARRIED UNANIMOUSLY**

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MAYOR

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COUNTY COMMISSIONER (CAO)