



Meeting Minutes - Unadopted Council

Tuesday, December 8, 2020

9:00 AM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

The following members of Council were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

Present: 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

A.1 CALL TO ORDER

Mayor Hnatiw called the December 8, 2020 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Administration Present Through Electronic Communications

Reegan McCullough, County Commissioner - CAO

Scott MacDougall, Chief Operations Officer - COO

Jesse Sopko, Director, Corporate Services

Travis Peter, Director, Development and Strategic Services

Dawn Sauvé, Director, Financial, Assessment and Procurement Services

Sabrina Duquette, Acting Manager, Financial Services

Jeff Yanew, Manager, Utilities and Waste Management Services

Lucas Warren, Manager, Corporate Communications

Tyler Westover, Manager, Economic Development Services

Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services

Hayley Wasylycia, Planning Officer, Planning and Development Services

Jocelyn Pearce, Senior Financial Analyst, Financial Services

Matthew Chan, Budget and Financial Planner, Financial Services

Lisa Schovaneck, Legislative Officer, Legislative Services

Dianne Mason, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA**W. Bokenfohr MOVED:**

Motion 572/20: That Council adopt the December 8, 2020 Regular Council Meeting Agenda as amended with the deletion of Item D.12 Resource Extraction Regulatory Review: Final Engagement Results and the addition of Item D.12 Alberta Community Partnership Grant Application: Sturgeon County/St. Albert Intermunicipal Development Plan.

CARRIED UNANIMOUSLY**A.3 ADOPTION OF CONSENT AGENDA****A.3.1**

December 8, 2020 Consent Agenda

Presented by Jesse Sopko, Director, Corporate Services.

K. Shaw MOVED:

Motion 573/20: That Council approve the November 24, 2020 Regular Council Meeting Minutes as presented; and

That Council approve the November 25-27, 2020 Council Budget Meeting Minutes as amended by revising Wednesday, November 26, 2020 on page 3 to Thursday, November 26, 2020 when indicating Council recess; and

That Council appoint Jesse Sopko as Returning Officer and Lisa Schovanek as Substitute Returning Officer for the 2021 municipal election.

CARRIED UNANIMOUSLY

A.4 ADOPTION OF MINUTES**A.4.1** November 24, 2020 Regular Council Meeting Minutes

Motion approved on consent agenda.

A.4.2 November 25 - 27, 2020 Council Budget Meeting Minutes

Motion approved on consent agenda.

D. NEW BUSINESS**D.1** Appointment of Returning Officer and Substitute Returning Officer for the 2021 Municipal Election

Motion approved on consent agenda.

D.2 Bylaw 1525/20 - 2021 Fees & Charges Bylaw

Presented by Sabrina Duquette, Acting Manager, Financial Services.

D. Derouin MOVED:

Motion 574/20: That Council give first reading of Bylaw 1525/20 as amended.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 575/20: That Council give second reading of Bylaw 1525/20.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 576/20: That Council consider third reading of Bylaw 1525/20.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 577/20: That Council give third reading of Bylaw 1525/20.

CARRIED UNANIMOUSLY

D.3

2021 Proposed Operating & Capital Budget, 2022-2024
Proposed Operating Financial Forecast, and 2022-2026
Proposed Capital Financial Forecast

Presented by Sabrina Duquette, Acting Manager, Financial Services, and Matthew Chan, Budget and Financial Planner, Financial Services.

P.D. Tighe MOVED:

Motion 578/20: That Council fund Engineering on Range Road 10 reconstruction (Road to Pine Sands subdivision) project for \$150,000, Intersection Improvement Program project for \$83,000, and the Fleet Yard Coverall Building project for \$88,000 with funding to come from Significant Tax Revenue Growth, Priority 2/3, Infrastructure New and Rehabilitation.

CARRIED

For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

P.D. Tighe MOVED:

Motion 579/20: That Council approve the 2021 Operating and Capital Budget as amended by motions passed on November 27, 2020 and represented by a 0% tax rate increase with \$8,932,886 Significant Tax Revenue Growth allocated to the policy priority reserves for Council consideration in early 2021.

CARRIED

For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

P.D. Tighe MOVED:

Motion 580/20: That Council approve in principle the 2022-2024 Operating Financial Forecast and the 2022-2026 Capital Financial Forecast as presented in the 2021 Operating and Capital Budget document and amended by motions passed on November 27, 2020.

CARRIED

For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

The meeting was recessed at 9:56 a.m.

The meeting was reconvened at 10:01 a.m. with all those members of Council previously listed in attendance.

D.4 Bylaw 1522/20 - Election Bylaw - Three Readings

Presented by Jesse Sopko, Director, Corporate Services.

K. Toms MOVED:

Motion 581/20: That Council give first reading of Bylaw 1522/20.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 582/20: That Council give second reading of Bylaw 1522/20.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 583/20: That Council consider third reading of Bylaw 1522/20.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 584/20: That Council give third reading of Bylaw 1522/20.

CARRIED UNANIMOUSLY

D.5 Election Campaigns Policy Amendment

Presented by Jesse Sopko, Director, Corporate Services.

W. Bokenfohr MOVED:

Motion 585/20: That Council approve the amended Election Campaigns Policy as presented.

CARRIED UNANIMOUSLY

D.6 Improving Broadband Connectivity in Sturgeon County

Presented by Jesse Sopko, Director, Corporate Services.

W. Bokenfohr MOVED:

Motion 586/20: That Council endorse the proposed Broadband Pilot Project - Phase 1 and the phased plan to provide broadband services to all areas of the County in principle, pending future need and resource availability.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 587/20: That Council direct Administration to prepare a Request for Proposals for the County to partner with an Internet Service Provider for the completion of the Broadband Pilot Project - Phase 1, for Council's approval at a future Council meeting.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 588/20: That Council direct the Mayor to send letters to the applicable federal Minister, local Member of Parliament, and President of the Federation of Canadian Municipalities advocating for increased flexibility in the eligibility criteria for the Universal Broadband Fund.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 589/20: That Council direct Administration to submit an application to the Universal Broadband Fund and other eligible grant programs for the Broadband Pilot Project - Phase 1.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 590/20: That Council direct Administration to investigate options to bring improved broadband services in the short term to Sturgeon County residents and business, with recommendations to be brought to Council in Q1 2021.

CARRIED UNANIMOUSLY

D.7

Bylaw 1520/20 - Amendment of Establishment of a Subdivision Authority Bylaw 1339/14 - Assignment of Subdivision Authority within Limited Annexation Area - Second and Third Reading

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services, and Hayley Wasylycia, Planning and Development Project Officer, Planning and Development Services.

D. Derouin MOVED:

Motion 591/20: That Council give second reading of Bylaw 1520/20.

CARRIED UNANIMOUSLY

D. Derouin MOVED:

Motion 592/20: That Council give third reading of Bylaw 1520/20.

CARRIED UNANIMOUSLY

D.8

Bylaw 1521/20 - Amendment of Establishment of a Development Authority Bylaw 1338/14 - Assignment of Development Authority within Limited Annexation Area - Second and Third Reading

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services, and Hayley Wasylycia, Planning and Development Project Officer, Planning and Development Services.

K. Toms MOVED:

Motion 593/20: That Council give second reading of Bylaw 1521/20.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 594/20: That Council give third reading of Bylaw 1521/20.

CARRIED UNANIMOUSLY

The meeting was recessed at 11:09 a.m.

The meeting was reconvened at 11:12 a.m. with all those members of Council previously listed in attendance.

D.9 Support for the Proposed 2021 Edmonton Airshow

Presented by Tyler Westover, Manager, Economic Development Services.

P.D. Tighe MOVED:

Motion 595/20: That Council cancel penalties imposed on the customer account for RWE Events (RWE001), in the amount of \$8,281.04, relating to the 2019 and 2020 (year to date) outstanding balance for the Edmonton Airshow.

CARRIED

For:6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

P.D. Tighe MOVED:

Motion 596/20: That Council direct Administration to maintain a commitment of \$20,000 within the 2021 operational budget to support in-kind activities of the Edmonton Airshow in Sturgeon County for the 2021 year, if the Edmonton Airshow occurs.

CARRIED UNANIMOUSLY

D.10 Request for Utility Fee Cancellation - Utility Account
37087.001

Presented by Jeff Yanew, Manager, Utility and Waste Management Services.

K. Toms MOVED:

**Motion 597/20: That Council refuse the request to
waive \$1,126.59 in water services fees for Utility
Account 37087.001**

CARRIED UNANIMOUSLY

D.11 Bylaw 1524/20 - Municipal Planning Commission Bylaw
(Repeal and Replacement of Bylaw 1337/14) - Three
Readings

Presented by Jesse Sopko, Director, Corporate Services.

W. Bokenfohr MOVED:

**Motion 598/20: That Council give first reading of Bylaw
1524/20.**

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

**Motion 599/20: That Council give second reading of
Bylaw 1524/20.**

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

**Motion 600/20: That Council consider third reading of
Bylaw 1524/20.**

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 601/20: That Council give third reading of Bylaw 1524/20.

CARRIED UNANIMOUSLY

The meeting was recessed at 12:09 p.m.

The meeting was reconvened at 1:04 p.m. with all those members of Council previously listed in attendance.

D.12 2021 Alberta Community Partnership Grant Application:
Sturgeon County/St. Albert Intermunicipal Development
Plan

Presented by Jennifer Lavallee, Manager, Corporate Planning and Intergovernmental Services.

D. Derouin MOVED:

Motion 602/20: That Council support Sturgeon County's submission of the proposed "Sturgeon County/St. Albert Intermunicipal Development Plan" to the Government of Alberta's Alberta Community Partnership Program.

CARRIED UNANIMOUSLY

D.13

CLOSED SESSION - Sturgeon County Appointment to Edmonton Airports' Board of Directors

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy), section 19 (confidential evaluations) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act

K. Toms MOVED:

Motion 603/20: That Council move to a closed a session at 1:13 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 17 (disclosure harmful to personal privacy), section 19 (confidential evaluations) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Jesse Sopko, Director, Corporate Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operations Officer - COO; Travis Peter, Director, Development and Strategic Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

W. Bokenfohr MOVED:

Motion 604/20: That Council move out of the closed session at 1:23 p.m.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 605/20: That Council appoint Sandra Marocco as Sturgeon County's public member to the Edmonton Airports' Board of Directors for a four-year term of January 2021 to December 2024.

CARRIED UNANIMOUSLY

W. Bokenfohr MOVED:

Motion 606/20: That the Request for Decision and Attachment for item D.13 of the December 8, 2020 Council meeting remain confidential in accordance with section 17 (disclosure harmful to personal privacy), section 19 (confidential evaluations) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

D.14

CLOSED SESSION - Contractual Matter

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic or other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act

K. Toms MOVED:

Motion 607/20: That Council move to a closed a session at 1:27 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic or other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Presented by Reegan McCullough, County Commissioner - CAO.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services.

P.D. Tighe MOVED:

Motion 608/20: That Council move out of the closed session at 1:47 p.m.

CARRIED UNANIMOUSLY

Councillor Bokenfohr left the meeting at 1:47 p.m.

Present: 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

Absent: 1 - Councillor Wayne Bokenfohr

D.15**CLOSED SESSION - Land Matter**

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act

P.D. Tighe MOVED:

Motion 609/20: That Council move to a closed a session at 1:48 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

Councillor Bokenfohr returned to the meeting at 1:49 p.m.

Present: 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

Presented by Reegan McCullough, County Commissioner - CAO

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Scott MacDougall, Chief Operations Officer - COO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development and Strategic Services; Dawn Sauvé, Director, Financial, Assessment and Procurement Services; Lisa Schovanek, Legislative Officer, Legislative Services; and Dianne Mason, Legislative Officer, Legislative Services

W. Bokenfohr MOVED:

Motion 610/20: That Council move out of the closed session at 1:55 p.m.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 611/20: That the closed session updates for item D.14 and item D.15 of the December 8, 2020 Regular Council meeting remain confidential in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic or other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

I. ADJOURNMENT

W. Bokenfohr MOVED:

**Motion 612/20: That Council adjourn the December 8,
2020 Regular Council Meeting at 1:59 p.m.**

CARRIED UNANIMOUSLY

MAYOR

COUNTY COMMISSIONER (CAO)