



# Request Form

## Delegation/Public Presentation to Sturgeon County Council or Committee-of-the-Whole (COW)

Please complete both pages of the request form and submit it to the Legislative Services Department. You will be contacted at the receipt of your request to schedule a date and time for your presentation, as well as to address any additional concerns, questions or accommodations you may have or require.

### PART A: COLLECTION OF INFORMATION

#### CONTACT INFORMATION

Name: Kenton Zerbin & Kurtis Ewanchuk

Organization (if applicable): NAIT & Adaptive Humans

Address: Severed in line with Section 17 of the FOIP Act

Primary Phone: Severed in line with Section 17 of the FOIP Act Secondary Phone:

Email: Severed in line with Section 17 of the FOIP Act

#### PURPOSE AND NATURE OF YOUR REQUEST

Please check that which applies to you:

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☐  
☐

I/we would like to make a presentation at the **Council Meeting**

I/we would like to make a presentation at the **Committee-of-the-Whole Meeting**

I/we do not know at this time

Please provide the details of your request:

See email for details of request.


(If more space required, please attach additional information)

Will your presentation include any visual aids (ie: PowerPoint Presentation)? If so, please specify.

☒  
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Yes Presenters will bring a USB drive with "Prezi" presentation

No

Signature: 

SEVERED IN LINE WITH  
SECTION 17 OF THE FOIP ACT

Date: 5/8/2020

The personal information collected will be used to process your request for a Public Presentation to Sturgeon County Council or to the Committee-of-the-Whole and is collected under the authority of the Freedom of Information and Protection of Privacy Act. Your information will form part of a file available to the public. If you have any questions about the collection and use of this information, please contact the Sturgeon County FOIP Coordinator at 9613-100 Street, Morinville, Alberta, T8R 1L9 (780) 939-4321.

## PART B: DELEGATION/PUBLIC PRESENTATION PROCEDURE

*Please read the following specifications carefully and initial to acknowledge that you have read and understand them. They are instructions regarding Council procedure and expectations that will assist you with your Request and Presentation. Further information is available online at [sturgeoncounty.ca](http://sturgeoncounty.ca) within Bylaw 1301/13 Procedure Bylaw.*

Requests for Public Presentations shall be made to the Legislative Officer in writing at least twelve (12) business days prior to a Regular Meeting. Requests received less than twelve (12) business days before a regular meeting of Council shall be included on the Agenda for the next Regular Meeting immediately following.	Initials <u>KZ</u>
Verbal presentations including question and answer shall be limited to twenty (20) minutes in length unless there is consent prior to establishment of the Agenda or by Council at the Regular Meeting to extend the time for a presentation.	Initials <u>KZ</u>
Debate concerning matters raised during public presentations shall take place at the discretion of Council.	Initials <u>KZ</u>
Personal presentations to Council shall not be allowed with regard to an undisposed matter which has been the subject of a Public Hearing.	Initials <u>KZ</u>
When a person or representative of a delegation or group wishes to address the Council on a matter which is not on the agenda, the Council may refer the matter to any appropriate Committee, appoint a special Committee to deal with the matter, or deal with the matter itself at the meeting, if proceeding is approved by a 2/3 majority vote of council.	Initials <u>KZ</u>
Council and Committee Meetings are public in nature and it is understood that an individual writing or submitting items to a Councillor or to Administration of Sturgeon County has a reasonable expectation that their correspondence/presentations, which may include personal information (ie. name) or business information could be disclosed at a public Council Meeting and/or Committee Meeting and as part of the Council Agenda Package on the Sturgeon County website.	Initials <u>KZ</u>

### MAIL OR HAND DELIVERY

Attn: Legislative Officer  
Sturgeon County Centre  
9613-100 Street  
Morinville, AB T8R 1L9

### PHONE

780.939.8279

### EMAIL

[legislativeservices@sturgeoncounty.ca](mailto:legislativeservices@sturgeoncounty.ca)

### FAX

780.939.3003

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**From:** [Kenton Zerbin](#)  
**To:** [Legislative Services](#)  
**Subject:** Sturgeon Council Meeting - Presentation  
**Date:** March 10, 2020 2:28:27 PM  
**Attachments:** [Delegation-Public-Presentation-to-Council-COW-Request-Form NAIT Permaculture.pdf](#)

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Good Day,

This email is to request for a time slot to provide a presentation to the council of Sturgeon County.

In the Fall of 2020, NAIT will be hosting the first institutionally accredited Permaculture Design Course in Alberta. The CORE program has been developed as a crash course in training competency in organizing regenerative ecologies and one of the most important demographics we are seeking to empower is local Municipal governance organizations.

With the converging crisis of the 21st century increasingly pressing onto local economies and municipal infrastructure, we maintain that public works staff, administrators, and decision-makers in our region be engaged in the most practical and affordable solution framework that stands available. We see vocational permaculture & regenerative design as the best way for our communities to save money, build resilience, and prepare for the incoming collective stressors that loom on the horizon. Part of our job is to convey this opportunity to the central region of Alberta as possible, including the county of Sturgeon itself and its residents.

It would be our pleasure to present on the need, possible application, and benefits of the NAIT Permaculture CORE program for and by Sturgeon County. We are available to provide this presentation preferably at the March 24 council meeting. If a time slot is not available that evening, we can also make ourselves available April 14th.

We look forward to hearing back from you. In addition to the information provided in this email, please find attached the completed PDF application.

Warmly,  
Kenton Zerbin  
Tiny House & Permaculture Teacher, Designer, Consultant  
Adaptive Humans LLP & [KentonZerbin.com](http://KentonZerbin.com)