



## Meeting Minutes - Unadopted Council

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Tuesday, July 14, 2020

9:00 AM

Through Electronic Communications

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### **A. CALL TO ORDER AND RELATED BUSINESS**

The following members of Council were in attendance through electronic communications in accordance with section 199 of the *Municipal Government Act*, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

#### **A.1 CALL TO ORDER**

Mayor Hnatiw called the July 14, 2020 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Mayor Hnatiw proclaimed July 19 - 25, 2020 National Drowning Prevention Week in Sturgeon County.

Mayor Hnatiw expressed condolences to the family of Gerald Van Brabant, a long term Sturgeon County employee who passed away earlier this month.

#### **Administration Present Through Electronic Communications**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, Chief Operating Officer - COO  
Jesse Sopko, Director, Corporate Services  
Travis Peter, Director, Development Services  
Sabrina Duquette, Acting Manager, Financial Services  
Jeff Yanew, Manager, Utility & Waste Management Services  
Lucas Warren, Manager, Corporate Communications  
Colin Krywiak, Manager, Development Support Services  
Scott Rodda, Manager, Family & Community Support Services  
Gary Mayhew, Manager, Transportation & Engineering Services  
Tara McGinn, Acting Manager, Agriculture Services  
Luis Delgado, Acting Manager, Assessment Services  
Madisyn Gabriel, Senior Accountant, Operations, Financial Services  
Michael Klassen, Senior Community Planner, Planning & Regional Services  
Max Adu-Safo, Program Supervisor, Transportation Services  
Jennifer Lavallee, Intergovernmental Advisor, Development Services  
Hayley Wasylcia, Planning Officer, Development Support Services  
Natasha De Sandi, Community Planner, Planning & Regional Services  
Joshua Klukas, Finance Intern, Financial Services  
Lisa Schovanek, Legislative Officer, Legislative Services  
Dianne Mason, Legislative Officer, Legislative Services

**A.2 ADOPTION OF AGENDA**

**W. Bokenfohr MOVED:**

**Motion 318/20: That Council adopt that July 14, 2020 Regular Council Meeting Agenda as presented.**

**CARRIED UNANIMOUSLY**

**A.3 ADOPTION OF MINUTES**

**A.3.1** June 30, 2020 Regular Council Meeting Minutes

**K. Toms MOVED:**

**Motion 319/20: That Council adopt the June 30, 2020 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**D. NEW BUSINESS**

**D.1** 2021 Municipal Internship Program Application - Finance Officer

Presented by Sabrina Duquette, Acting Manager, Financial Services and Joshua Klukas, Finance Intern, Financial Services.

**W. Bokenfohr MOVED:**

**Motion 320/20: That Council approve the application to host a Finance Officer Intern through the Government of Alberta's Municipal Internship Program.**

**CARRIED UNANIMOUSLY**

**D.2 Request to Cancel 2019 Taxes - Roll #1197000**

Presented by Luis Delgado, Acting Manager, Assessment Services.

**K. Toms MOVED:**

**Motion 321/20: That Council cancel 2019 taxes owing in the amount of \$495.31 for Roll #1197000.**

**CARRIED UNANIMOUSLY****D.3 Beaver Control Incentive Policy**

Presented by Scott MacDougall, Chief Operating Officer - COO.

**K. Shaw MOVED:**

**Motion 322/20: That Council approve the Beaver Control Incentive Policy as presented.**

**CARRIED UNANIMOUSLY****D.4 Bylaw 1507/20 - Strathcona County and Sturgeon County Intermunicipal Affairs Committee**

Presented by Jennifer Lavallee, Intergovernmental Advisor, Development Services.

**W. Bokenfohr MOVED:**

**Motion 323/20: That Council give first reading of Bylaw 1507/20.**

**CARRIED UNANIMOUSLY****W. Bokenfohr MOVED:**

**Motion 324/20: That Council give second reading of Bylaw 1507/20.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 325/20: That Council consider third reading of Bylaw 1507/20.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 326/20: That Council give third reading of Bylaw 1507/20.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 327/20: That Council appoint Mayor Hnatiw, Councillor Bokenfohr, and Councillor Comeau to the Strathcona County and Sturgeon County Intermunicipal Affairs Committee.**

**CARRIED UNANIMOUSLY**

**D.5**

Request for Postponement of Second Reading for Bylaws 1477/20, 1478/20, 1479/20 and 1480/20 - Intermunicipal Development Plans with the Towns of Redwater, Legal, Bon Accord and Gibbons

Presented by Natasha DeSandi, Community Planner, Planning & Regional Services.

**K. Toms MOVED:**

**Motion 328/20: That Council postpone consideration of second reading of Bylaws 1477/20, 1478/20, 1479/20 and 1480/20 - Intermunicipal Development Plans with the Towns of Redwater, Legal, Bon Accord and Gibbons, to follow the conclusion of intermunicipal negotiations.**

**CARRIED UNANIMOUSLY**

**D.6** Town of Redwater Truck Fill Water Station Agreement  
Amendment

Presented by Jeff Yanew, Manager, Utility & Waste Management Services.

**K. Shaw MOVED:**

**Motion 329/20: That Council authorize Administration to execute the amended Truck Fill Water Station Agreement with the Town of Redwater.**

**CARRIED UNANIMOUSLY**

**D.7** Commemorative Program Policy

Presented by Scott Rodda, Manager, Family & Community Support Services.

**P.D. Tighe MOVED:**

**Motion 330/20: That Council approve the Commemorative Program Policy with an amendment to Section 5.12 to replace the word 'tragedy' with the word 'event'.**

**CARRIED UNANIMOUSLY**

The meeting was recessed at 10:05 a.m.

The meeting was reconvened at 10:11 a.m. with all those members of Council previously listed in attendance.

**D.8** Roadside Memorials Policy

Presented by Scott Rodda, Manager, Family & Community Support Services.

**P.D. Tighe MOVED:**

**Motion 331/20: That Council approve the Roadside Memorials Policy as presented.**

**CARRIED UNANIMOUSLY**

**D.9** 2020 Starkey Road Improvements Contract Award

Presented by Gary Mayhew, Manager, Transportation & Engineering Services and Max Adu-Safo, Program Supervisor, Transportation Services.

**K. Toms MOVED:**

**Motion 332/20: That Council award the contract for the 2020 Starkey Road Improvements to Mid-City Construction Management Inc. at a contract price of \$1,465,000 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.**

**CARRIED UNANIMOUSLY****D.10** Reinstatement of 2020 Transportation Services  
Operational Funding to Address Urgent Service Level  
Needs

Presented by Scott MacDougall, Chief Operating Officer-COO, and Gary Mayhew, Manager, Transportation & Engineering Services.

**W. Bokenfohr MOVED:**

**Motion 333/20: That Council authorize the reinstatement of \$1,994,782 to the Transportation Services operational budget to address urgent maintenance service level needs.**

**CARRIED UNANIMOUSLY****D.11** 2020 Strategic Road Stabilization Funding Allocation  
Request

Presented by Scott MacDougall, Chief Operating Officer - COO.

Council deferred the item to later in the meeting in order for Administration to provide additional information.

The meeting was recessed at 11:30 a.m.

The meeting was reconvened at 12:35 p.m. with all those members of Council previously listed in attendance.

**D.12** 12:30 p.m. Sturgeon Valley - Phase I Growth Framework

Presented by Travis Peter, Director, Development Services; Michael Klassen, Senior Community Planner, Planning & Regional Services; and Nick Pryce, Director of Planning Services, V3 Companies of Canada Limited.

Darryl Howery, Chief Executive Officer, Applications Management Consulting; and Catherine Oberg, Principal/Regional Manager Northern Alberta, Bunt & Associates, were also in attendance.

**K. Toms MOVED:**

**Motion 334/20: That Council direct Administration to provide the Phase I - Sturgeon Valley Growth Framework report to Sturgeon Valley stakeholders as a part of ongoing engagement.**

**CARRIED UNANIMOUSLY**

**D.11** 2020 Strategic Road Stabilization Funding Allocation Request

Presented by Scott MacDougall, Chief Operating Officer - COO.

**K. Toms MOVED:**

**Motion 335/20: That Council approve the Firehall Road gravel road stabilization project to a maximum of \$469,485.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 336/20: That Council approve the Township Road 544 from Highway 2 to ProNorth improvements, with an option of paving to the westerly entrance, to a maximum of \$3,320,000.**

**CARRIED UNANIMOUSLY**

**K. Toms MOVED:**

**Motion 337/20: That Council approve the Range Road 225 from Township Road 554 to Dead End gravel road improvement project to a maximum of \$923,850.**

**P.D. Tighe MOVED:**

**Motion 338/20: That Motion 337/20 be amended by striking out "\$923,850" and inserting "to a maximum of \$500,000", and by inserting "and consider Phase 2 at a future date".**

**CARRIED UNANIMOUSLY**

**That Council approve the Range Road 225 from Township Road 554 to dead end gravel road improvement project to a maximum of \$500,000 and to consider Phase 2 at a future date.**

**CARRIED UNANIMOUSLY**

**N. Comeau MOVED:**

**Motion 339/20: That the Firehall Road, Township Road 544 from Highway 2 to ProNorth, and Range Road 225 from Township Road 554 to Dead End projects be temporarily funded by short term debt and repaid by the road network infrastructure priority area upon receipt of significant tax growth revenue.**

**CARRIED UNANIMOUSLY**



**N. Comeau MOVED:**

**Motion 340/20: That Council uncommit \$1,300,000 from the Starkey Road improvements project for other 2020 priority road infrastructure projects.**

**CARRIED UNANIMOUSLY**

**N. Comeau MOVED:**

**Motion 341/20: That Council direct Administration to provide project-specific information addressing specific recurring road issues, for the list of potential projects not to exceed \$6,000,000 from short term debt and \$1,300,000 from the Road Network Reserve, inclusive of road infrastructure projects approved at the July 14, 2020 Council meeting, for Council approval at the August 11, 2020 Council meeting.**

**CARRIED UNANIMOUSLY**

**D.13**

**Resource Extraction Regulatory Review - Public Engagement Direction**

Presented by Colin Krywiak, Manager, Development Support Services and Hayley Wasylycia, Planning Officer, Development Support Services.

**W. Bokenfohr MOVED:**

**Motion 342/20: That Council direct Administration to proceed with the Resource Extraction Regulatory Review with additional stakeholder engagement according to Option 3 detailed in the July 14, 2020 Request for Decision.**

**CARRIED UNANIMOUSLY**

The meeting was recessed at 2:33 p.m.

The meeting was reconvened at 2:44 p.m. with all those members of Council previously listed in attendance with the exception of Councillor Comeau.

Councillor Derouin left the meeting at 2:44 p.m.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Dan Derouin

**D.14** CLOSED SESSION - Annexation Update - Verbal Update  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 343/20: That Council move to a closed session at 2:45 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Presented by Travis Peter, Director, Development Services.

The following members of Administration were also in attendance through electronic means for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, Chief Operating Officer - COO  
Jesse Sopko, Director, Corporate Services  
Travis Peter, Director, Development Services  
Sabrina Duquette, Acting Manager, Financial Services  
Lucas Warren, Manager, Corporate Communications  
Michael Klassen, Senior Community Planner, Planning & Regional Services  
Jennifer Lavallee, Intergovernmental Advisor, Development Services

Councillor Comeau joined the meeting at 2:48 p.m.

**K. Toms MOVED:**

**Motion 344/20: That Council move out of the closed session at 3:00 p.m.**

**CARRIED UNANIMOUSLY**

The meeting was recessed at 3:00 p.m.

The meeting was reconvened at 4:50 p.m. with the following members of Council in attendance.

**Present:** 5 - Mayor Alanna Hnatiw, Councillor Kristin Toms, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 2 - Councillor Dan Derouin, and Councillor Wayne Bokenfohr

**D.14**

CLOSED SESSION - Annexation Update - Verbal Update  
\*\*\*Closed session pursuant to section 197(2) of the  
Municipal Government Act and in accordance with section  
24 (advice from officials) of the Freedom of Information and  
Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 345/20: That Council move to a closed session  
at 4:51 p.m. pursuant to section 197(2) of the Municipal  
Government Act and in accordance with section 24  
(advice from officials) of the Freedom of Information  
and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

Presented by Travis Peter, Director, Development Services.

The following members of Administration were also in attendance through electronic  
means for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, Chief Operating Officer - COO  
Jesse Sopko, Director, Corporate Services  
Travis Peter, Director, Development Services  
Sabrina Duquette, Acting Manager, Financial Services  
Lucas Warren, Manager, Corporate Communications  
Michael Klassen, Senior Community Planner, Planning & Regional Services  
Jennifer Lavalley, Intergovernmental Advisor, Development Services

**P.D. Tighe MOVED:**

**Motion 346/20: That Council move out of the closed  
session at 5:53 p.m.**

**CARRIED UNANIMOUSLY**

**I. ADJOURNMENT**

**N. Comeau MOVED:**

**Motion 347/20: That Council adjourn the July 14, 2020  
Regular Council Meeting at 5:54 p.m.**

**CARRIED UNANIMOUSLY**

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MAYOR

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COUNTY COMMISSIONER (CAO)