

BYLAW 1477/20
STURGEON COUNTY AND TOWN OF BON ACCORD
INTERMUNICIPAL DEVELOPMENT PLAN BYLAW
STURGEON COUNTY, MORINVILLE, ALBERTA

A BYLAW OF STURGEON COUNTY, ALBERTA TO ADOPT AN INTERMUNICIPAL DEVELOPMENT PLAN FOR STURGEON COUNTY AND THE TOWN OF BON ACCORD

WHEREAS, section 631 of the *Municipal Government Act*, RSA 2000 c. M-26 (the Act) requires that municipalities that have common boundaries and that are not both members of a growth region adopt an intermunicipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary;

AND WHEREAS, the Act does not require municipalities to adopt an intermunicipal development plan with each other if they agree they do not require one, but where the Councils of Sturgeon County and the Town of Bon Accord have recognized the need to cooperate in the planning of future land use and development along the shared common municipal boundary and therefore deem it appropriate to establish an intermunicipal development plan;

AND WHEREAS, both Councils are satisfied that the intermunicipal development plan meets the requirements in 631(8) of the Act;

NOW THEREFORE, the Council of Sturgeon County, duly assembled, enacts as follows:

1. This Bylaw may be cited as the "Sturgeon County and the Town of Bon Accord Intermunicipal Development Plan Bylaw" or "Sturgeon County and the Town of Bon Accord IDP Bylaw".
2. The Intermunicipal Development Plan of Sturgeon County and the Town of Bon Accord, attached to this Bylaw as Schedule "A", is hereby adopted.
3. This Bylaw shall come into effect on upon being passed by the Councils of Sturgeon County and the Town of Bon Accord.

Read a first time this 11th day of February, 2020.

Read a second time this ____ day of _____ 20__.

Read a third time this ____ day of _____ 20__.

Alanna Hnatiw
MAYOR

Reegan McCullough
COUNTY COMMISSIONER (CAO)

DATE SIGNED

| |
|--|
| <p>If any portion of this bylaw is declared invalid by a court of competent jurisdiction, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.</p> |
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Intermunicipal Development Plan

Town of Bon Accord / Sturgeon County

March 24, 2020



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A. INTRODUCTION

- 1) The Town of Bon Accord (Town) and Sturgeon County (County) have agreed to undertake the process for preparing and adopting an Intermunicipal Development Plan (IDP).
- 2) The Town and the County recognize that all municipalities are equals and have the right to growth and development.
- 3) The purpose of the IDP is to accomplish the following within the Plan Area:
 - a) Ensure orderly development, while protecting the area surrounding the Town for future expansion;
 - b) Establish a framework for attracting economic opportunities;
 - c) Improve opportunities to secure a long-term economic base for the region;
 - d) Ensure the municipalities are development-ready and future-oriented in their efforts to attract economic activity;
 - e) Ensure that the municipalities are developed in a manner that is equitable and fair to the residents of the municipalities; and
 - f) Identify areas for County growth and development.

B. MUNICIPAL PROFILES

Town of Bon Accord

The Town covers an area of approximately 211 hectares (521.4 acres), with a population of 1,529 (Federal Census, 2016). Bon Accord is a town located in central Alberta, approximately 40 km north of Edmonton, along Highway 28.



Sturgeon County

Sturgeon County covers an area of approximately 214,006 hectares (528,820 acres), with a population of 20,506 (Municipal Census, 2019). The County surrounds five urban municipalities – the towns of Bon Accord, Gibbons, Legal, Morinville and Redwater. The County also contains ten hamlets/urban service areas, and one first nation, the Canadian Forces Base Edmonton and is bordered by ten additional municipalities. The County is a member of the Edmonton Metropolitan Board.



The Municipalities are located in central Alberta, in accordance with the location indicated on Map 1: Sturgeon County IDP Location Map and Map 2: Bon Accord Location Map.

C. DEFINITIONS

1) In this Plan, unless the context otherwise states:

- a) **Area Structure Plan** means a planning document, adopted by either municipal Council, that provides a framework for the subdivision and development of lands (as outlined in Section 633 of the MGA).
- b) **Committee** means the Intermunicipal ~~Collaboration~~ Committee as defined in the Intermunicipal Collaboration Framework.
- c) **Development Permit** means a certificate or document permitting a specified development, which includes (where applicable) a plan or drawing or a set of plans or drawings, specifications or other documents.
- d) **Environmentally Significant Lands** means all lands in Sturgeon County that are: (a) a swamp; (b) a gully, ravine or coulee; (c) an escarpment; (d) a natural drainage course; (e) riparian lands adjacent to the beds and shores of rivers, streams, creeks, watercourses and natural drainage courses; (f) wetlands; (g) lands subject to flooding, including Flood Risk Areas, floodways, and flood fringes; (h) unstable lands; (i) natural areas including forests, woodlands, meadows and prairies; or (j) contaminated lands.

e) **Intermunicipal Collaboration Framework** means the agreement entered into by Sturgeon County and Town of Bon Accord, pursuant to section 708.28 of the MGA.

f) **Land Use Bylaw** means a regulatory bylaw that divides a municipality into land-use districts and establishes procedures for processing and deciding upon development applications. It also sets out rules that affect how each parcel of land in a municipality may be used and developed, and is adopted by either municipal Council.

g) **MGA** means the Municipal Government Act, RSA 2000, c M-26.

h) **Municipal Development Plan** means a planning document, adopted by either municipal Council, that provides land-use policy direction for planning and development activity over a prescribed period of time (as outlined in Section 632 of the Municipal Government Act).

i) **Municipal Service** means any service that conforms to the municipal standards provided by a municipality to landowners and residents. These services may be provided independently by each municipality or may be provided on an intermunicipal basis. Example services include, but are not limited to: water and wastewater systems, solid waste systems, recreation, transportation, emergency services, gas distribution system, etc.

j) **Municipality** means Sturgeon County and Town of Bon Accord.

k) **Parties** means Sturgeon County and the Town of Bon Accord.

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11) **Shall** means obligatory direction.

D. LEGISLATIVE REQUIREMENTS

- 1) The *Municipal Government Act* (MGA) identifies the following as matters to be addressed for lands within the boundary of the IDP:
 - a) Future land use;
 - b) Proposals for and the manner of future development;
 - c) Conflict resolution procedures;
 - d) Procedures to amend or repeal the plan; and
 - e) Provisions relating to the administration of the plan.

E. PLAN AREA

- 1) The Intermunicipal Development Plan Area (the Plan Area) are the lands located within the Sturgeon County surrounding the Town of Bon Accord, as shown on Map 3 in Section S.

F. GOALS

- 1) The following are goals that have been identified by the Town and the County for the Plan Area. Some of the goals are of an on-going nature, while some may be seen as time specific.
 - a) Identification of the Future Land Uses in the Plan Area. This is the IDP Plan Area in the County, within approximately 1.6 km of the Town, where the County will refer proposed subdivisions, land use bylaw redesignations, and statutory documents to the Town for review and comment.
 - b) Development of land use policies to provide for and in support of economic development that will benefit the two municipalities economically and socially.
 - c) Development of land use policies to protect agricultural lands from premature redesignation, subdivision and non-farm development in accordance with soil classifications identified in Sturgeon County's Municipal Development Plan
 - d) Development of a Plan for the provision of utility corridors within the Plan Area to provide for future growth and development of the IDP area, and to ensure oil and gas development/pipelines do not inhibit or restrict the future development of the region.

- e) Effective coordination of transportation systems and the protection of required land for future road and trail network developments.
- f) Development of land use policies to ensure that future sites for schools and recreation areas are protected.
- g) Identification and protection of physical features and environmentally sensitive areas.
- h) Effective referral mechanisms and dispute resolution mechanisms.
- i) Plan administration and implementation.

G. FUTURE GROWTH & ECONOMIC DEVELOPMENT

- 1) The Town and County have agreed to work together to promote and support economic development that benefits both municipalities. Should future innovative developments be proposed which may be mutually beneficial the municipalities agree to jointly evaluate the proposal in a timely and efficient manner.
- 2) The Town and County shall continue to encourage agricultural activity in the local area.
- 3) The Town and County will work together to promote the establishment of a diversified and sustainable assessment base within the Plan Area.
- 4) To encourage a diversified assessment base, the municipalities shall promote a land use pattern within the Plan Area which provides a range of parcel sizes and servicing options for commercial and industrial development.
- 5) The Town and County agree to encourage the development of businesses that support the needs of local residents and visitors to the region.
- 6) The Town and County shall explore options and where possible, implement cost-sharing arrangements in accordance with a mutually agreed Intermunicipal Collaborative Framework.

H. LAND USE POLICIES

- 1) The Town of Bon Accord and Sturgeon County agree that the long-term land use planning concept for the Plan Area is consistent with the ~~future~~ land use designations depicted on Map 4. For up-to-date Land Use Designations please see Sturgeon County Land Use Bylaw.
 - a) The predominant land use shall remain Agricultural - General, as permitted by Sturgeon County's Land Use Bylaw.

- b) No amendments to this IDP are required for land use bylaw amendments which meet the criteria of Section H(1)(a), that both municipalities agree in writing are consistent with the provisions contained within the IDP, as amended from time to time.
- 2) The County's Land Use Bylaw governs existing land uses in the Plan Area.
- 3) In considering subdivision and development proposals within the Plan Area, the County's Subdivision and Development Authorities will ensure that the proposed subdivision and/or development conforms to the intent of the Map 4 ~~Future~~ Land Use Concept and the land use policies contained herein.
- 4) All development permit applications approved by the County's Development Authority shall be in accordance with the Sturgeon County Municipal Development Plan, Sturgeon County Land Use Bylaw and applicable Area Structure Plans. Any disputes shall be dealt with through the procedure outlined within Section Q of this document.
- 5) Multi-lot subdivisions located within 1.6 km of the centre line of a provincial highway must be developed in accordance with Section 14, 15 and 16 of the Subdivision and Development Regulation. As such, Area Structure Plans may be required by Alberta Transportation for multi-lot subdivisions within this area.
- 6) Buffers or similar mechanisms to mitigate potential conflict between incompatible uses shall be required by the County where appropriate.
- 7) The Town and County agree to jointly discuss ways to cooperate with Provincial and Federal agencies and utility providers to help facilitate the efficient delivery of infrastructure and services that are of a mutual benefit.
- 8) Both municipalities agree that development of lands that are within the Plan Area may contain a historically significant site. Should an area be deemed to have some historical significance, the developer may be required to conduct a Historical Resource Impact Assessment (HRIA) and should contact the appropriate Provincial Government Department regarding the development.
- 9) Existing developments that were approved through a subdivision or development process prior to the approval of this Intermunicipal Development Plan shall remain in place.
- 10) No new ~~or expanding~~ Confined Feeding Operations within the Plan Area requiring registrations or approvals, or manure storage facilities requiring authorization under the Agricultural Operations Practices Act, shall be permitted within the Plan Area, ~~as per the Sturgeon County Municipal Development Plan and the Sturgeon County Land Use Bylaw.~~
- 11) An Area Structure Plan will be required for any multi-lot subdivisions in the Plan Area. Multi-lot subdivisions shall be considered to be any subdivision which will create five or more lots in addition to the remnant parcel, on a quarter section, excluding quarter sections containing both a farmstead/undeveloped country residential site and fragmented parcel. Area Structure Plans shall meet the requirements as outlined by Alberta Transportation including, but not limited to:

- a) Impacts on the transportation system.
 - b) Pedestrian accommodation.
 - c) Access management requirements for the provincial highways.
 - d) Future road right-of-way requirements.
- 12) All future Area Structure Plans should also contemplate:
- a) a regional trail network, connecting points of interest within the Town and County.
 - b) Environmental Reserve locations along water bodies, water courses and natural features.
 - c) Municipal Reserve locations to ensure future provision of schools and community amenities.
 - d) Additional land use planning considerations as deemed necessary by the County and Town.
- 13) In considering subdivision and development permit applications in the Plan Area, the County will ensure the proposed development is compatible with adjacent uses.
- 14) The following land use provisions will apply to all new reserve/public service developments within the Plan Area:
- a) Future municipal reserves are intended to be either:
 - i) part of the long term useable and accessible open space, park and trail system,
 - ii) future school sites, or
 - iii) future community/institutional developments which may include recreation centers, emergency and protective service, and/or medical centers.
 - b) Unless the Town requests otherwise in writing, Municipal Reserves due as a result of subdivision in the Plan Area will be deferred so that they can be taken later, at the time of re-subdivision into urban size lots. A deferred reserve caveat shall be registered on the Land Title at the time of initial subdivision.
 - c) Should future large Municipal Reserve sites be proposed, they shall be proposed as part of a comprehensive Area Structure Plan and should be determined based on consultation with the Town of Bon Accord and the local school boards.
 - d) Within the Plan Area, Environmental Reserve shall be dedicated to protect lands not suitable for development and to reduce impacts on Environmentally Significant Lands in accordance with the appropriate environmental impact assessment or alternate study prepared by a qualified professional.

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- e) Decisions on municipal reserve and environmental reserves will be made in consultation with the Town.
- 15) Essential public and private utility services may be allowed throughout the Plan Area to provide the desired level of service in the Plan Area. An Area Structure Plan is not required for the development of essential public service or private utility services.
- 16) Development standards will be applied by the County to ensure that orderly development of the Plan Area occurs.

I. ENVIRONMENTAL MATTERS

- 1) All agricultural operators and other users are encouraged to continue best practices to maintain high standards of water quality.
- 2) Land use and development in flood prone areas are generally discouraged, but where it is considered by the host municipality, it shall be carefully regulated such that there is no negative effect on the adjacent municipality.
- 3) Landowners and residents are encouraged to follow water conservation practices, as established by their respective municipality.
- 4) Both municipalities will endeavour to ensure that all sources of potable water supply within their respective jurisdictions are protected and meet provincial guidelines for water quality.
- 5) The Town and the County agree that development of lands within the Plan Area may impact environmentally significant lands. Development proposals in these areas may be required to:
 - a) conduct an environmental impact assessment (EIA); and,
 - b) contact Alberta Environment and Parks regarding the development.
- 6) Within Sturgeon County, development setbacks from waterbodies and watercourses shall be enforced, as per the Land Use Bylaw and Municipal Development Plan.

J. MUNICIPAL SERVICES

- 1) Lands required for future utility and servicing right-of-way, as identified through the mutual agreement of the Town and County shall be protected at the time of subdivision and development. To this end, utility corridors shall be identified in future Area Structure Plans.
- 2) Natural and man-made drainage courses that support the overall management of storm water within the Plan Area shall be protected at the time of subdivision or development. To this end, storm water

drainage courses shall be identified within future Area Structure Plans and the municipalities may require additional studies and drainage plans.

- 3) Should the Town require land located within the County for future utility expansion, the County will endeavour to protect the lands for that purpose.
- 4) For developments located within the Plan Area requiring or proposed to require municipal services including, but not limited to, water, wastewater and natural gas services from the Town, the County will submit the relevant portions of the development agreement, including full details on the water and wastewater servicing standards and anticipated volumes, for the Town's approval.
- 5) For developments requiring water, wastewater and natural gas services in the Plan Area, the Town and County agree to enter into a joint servicing agreement for said services.
- 6) The municipalities agree that potential for joint servicing and/or joint levies will be evaluated on the merits of the individual development proposal based on the business case presented.

K. TRANSPORTATION SYSTEMS

- 1) The Town and County will work together to ensure that a safe and efficient transportation network is developed and maintained to service residents and businesses within the IDP area. The Town and County will also cooperate on the development of all future Transportation Master Plans.
- 2) When subdivisions are approved in the Plan Area, all right-of-way requirements will be secured to ensure that long-term transportation and road plans can be implemented when warranted.
- 3) In order to create more efficiently planned communities with less highway impacts, a Transportation Master Plan for the Plan Area may be developed in coordination with the Town of Bon Accord, Sturgeon County and Alberta Transportation.
- 4) Prior to subdivision and/or development Alberta Transportation may require the preparation of an Area Structure Plan and/or Traffic Impact Assessment for developments located 1.6 km of the centre line of a highway and within the Plan Area.
- 5) The Town and County agree to plan regional roads collaboratively. Road closure applications and road realignments will be discussed jointly prior to municipal approval.

L. RESOURCE DEVELOPMENT & UTILITY CORRIDORS

- 1) The municipalities will work with representatives from industry including, but not limited to, oil and gas and telecommunication industries to promote resource infrastructure development which does not negatively impact existing and/or future development within the Plan Area.

- 2) Both municipalities agree to refer all oil and gas infrastructure and telecommunication infrastructure related applications in the Plan Area to the other municipality for review and comment.
- 3) The municipalities support the development of broadband and communications infrastructure in the Plan Area and region. As such, the municipalities will work collaboratively to promote and encourage broadband and communications infrastructure.

M. SUBDIVISION AND DEVELOPMENT APPEAL BOARD

- 1) All appeals of developments and subdivisions within the Plan Area will be considered by the Sturgeon County's Subdivision and Development Appeal Board.
- 2) All appeals of developments and subdivisions within the Town will be considered by the Town of Bon Accord's Subdivision and Development Appeal Board.

N. COMMUNICATION AND REFERRAL PROCESS

- 1) All Municipal Development Plan amendments, subdivision applications, Land Use Bylaw redesignations, Area Structure Plans and development permit applications for discretionary uses within the Plan Area will be referred to the other municipality for comment. All development permit applications approved by Sturgeon County's Development Authority shall be in accordance with the provisions of this Plan. Any disputes shall be dealt with through the procedure outlined in Section Q of this document.
- 2) The Town of Bon Accord and Sturgeon County agree that the County will refer and respond to the following planning proposals within the Plan Area, as per the following chart:

| Planning Proposal Type | Maximum Response Period |
|--|-------------------------|
| a) Municipal Development Plans and Municipal Development Plan amendments | 21 calendar days |
| b) Area Structure Plans, Area Redevelopment Plans and amendments | 21 calendar days |
| c) Land Use Redesignations | 21 calendar days |
| d) Subdivisions | 21 calendar days |
| e) Discretionary Development Permits | 21 calendar days |
| f) Road Access/Use, Road Closures and Road Realignment | 21 calendar days |

- 3) The Town of Bon Accord and Sturgeon County agree that the Town will refer to Sturgeon County the following planning proposals as per the following chart:

| Planning Proposal Type | Maximum Response Period |
|--|--------------------------------|
| a) Municipal Development Plans and Municipal Development Plan amendments | 21 calendar days |
| b) Area Structure Plans, Area Redevelopment Plans and amendments within 1.6 km of the municipal boundary | 21 calendar days |
| c) Discretionary Development Permits directly adjacent to the municipal boundary | 21 calendar days |
| d) Road Access/Use, Road Closures and Road Realignment | 21 calendar days |

- 4) The response period indicated in Section N(2) and Section N(3), may be extended upon notification in writing by the responding municipality.
- 5) Notwithstanding Section N(2) and Section N(3), either municipality may elect to circulate additional items to the neighbouring municipality for comment.
- 6) The responding municipality shall offer comments from the perspective of specific implications that have a high likelihood of impacting their own efforts around land use planning and provisions of municipal services and infrastructure.
- 7) Both municipalities shall strive, to the best of their ability and knowledge, to refer all notices of federal, provincial and municipal government projects within the Plan Area to the other municipality.
- 8) Within the Plan Area, both municipalities are encouraged to share with the other the results of all publicly available technical analysis, submitted as part of development applications.

O. PLAN ADMINISTRATION AND IMPLEMENTATION

- 1) Approving Authorities:
- a) In the hierarchy of statutory plans, the Intermunicipal Development Plan shall take precedence over the other municipal statutory plans.
 - b) Each Municipality shall be responsible for the administration and decisions on all statutory plans, land use bylaws, and amendments thereto within their boundaries.
- 2) Plan Amendments & Repeal:
- a) An amendment to this Plan may be proposed by either municipality. An amendment to the Plan proposed by a landowner shall be made to the municipality in which the subject land is located.

- b) An amendment to this Plan has no effect, unless adopted by both municipalities by bylaw in accordance with the Municipal Government Act, R.S.A., c M-26, as amended.
- c) In the event that either the Town or the County determines this Plan is no longer acceptable, either municipality may initiate the process to repeal this Plan. The following shall be followed to repeal the Plan:
 - i) The Town or County may give the other municipality written notice of its intention to repeal the plan.
 - ii) Within thirty days of the written notice, an Intermunicipal Committee meeting shall be convened.
 - iii) Following the Intermunicipal Committee meeting, the municipality initiating the repeal procedure may withdraw its intention to repeal the Plan by giving written notice to the other municipality.
 - iv) Once notice is given, the Town and County shall initiate the development of a subsequent Intermunicipal Development Plan in accordance with the Municipal Government Act.
 - v) The subsequent Intermunicipal Development Plan shall be adopted at the same time as the original Intermunicipal Development Plan is repealed.
 - vi) Once one municipality has passed a bylaw to adopt the subsequent Intermunicipal Development Plan and repeal the original Intermunicipal Development Plan the other municipality shall also proceed to pass the bylaws.
- 3) Intermunicipal Cooperation:
 - a) The Intermunicipal Committee established under the Intermunicipal Collaboration Framework is the forum for reviewing the Intermunicipal Development Plan.
- 4) Plan Review:
 - a) Annually, the County CAO and Town CAO, or designates, shall determine the advisability of any amendments to the Plan. If an amendment is deemed necessary by both municipalities, then the results of the review shall be presented to the Committee, within one month of the anniversary of the adoption of this Plan. The Committee review shall be done in a manner consistent with the process identified in the ICF. If an amendment is deemed necessary at the Committee level, the Committee shall seek formal approval and direction from their respective municipal Councils to direct municipal administration to commence with a public plan amendment process. If the Committee does not agree that a particular amendment shall proceed, then neither municipality shall proceed with that amendment.
 - b) Once every four years, commencing no later than 2024, the IDP will be formally reviewed by the Committee in conjunction with the Intermunicipal Collaboration Framework in order to confirm or recommend amendment of any particular policy contained herein. The Committee will prepare recommendations for consideration by the municipal Councils.
 - c) The IDP may be reviewed earlier than 2024, in accordance with Section O(4)(a).

P. ANNEXATION

- 1) At the time of this IDP preparation it was determined that the Town of Bon Accord had sufficient land within its currently boundaries to support anticipated growth for the foreseeable future. However, should circumstances change the Town may propose an annexation based on demonstrated need through the development of a Growth Study. The Town and County will endeavour to reach an intermunicipal agreement on the annexation prior to submitting the annexation application to the Municipal Government Board. The annexation request must comply with the requirements of the MGA and the process outlined by MGB and shall be submitted by the annexing municipality.

Q. DISPUTE RESOLUTION

- ~~1) The Parties commit to resolving any disputes in a nonadversarial, informal and cost efficient manner.~~
- ~~2) Both Parties shall make all reasonable efforts to resolve all disputes by negotiation and agree to provide open and timely disclosure of relevant facts, information and documents to facilitate negotiations.~~
- ~~3) The Intermunicipal Committee created in the Intermunicipal Collaboration Framework will be the forum used in relation to any disputes.~~
- ~~4) Any dispute arising out of the interpretation, implementation of this Intermunicipal Development Plan or any contravention or alleged contravention of this Intermunicipal Development Plan will firstly be addressed by the administrations of both Parties. Where a dispute cannot be resolved to the satisfaction of both parties after thirty (30) calendar days, the dispute will be referred to the Chief Administrative Officers of both Parties.~~
- ~~5) Where a dispute cannot be resolved to the satisfaction of both Chief Administrative Officers after thirty (30) calendar days, the dispute will be referred to the Intermunicipal Committee.~~
- ~~6) Where a dispute cannot be resolved to the satisfaction of the Intermunicipal Committee after thirty (30) calendar days, the dispute will be referred to the Councils of both parties, unless the Committee agrees to extend this timeframe.~~
- ~~7) Where a dispute cannot be resolved to the satisfaction of the Councils of both parties, the Parties may seek the assistance of a mediator acceptable to both parties. The mediation shall be completed in a timely and efficient manner. The costs of mediation shall be shared equally between the parties.~~
- ~~8) In the event that a dispute cannot be resolved through the above noted provisions, in accordance with the Municipal Government Act, the other municipality will have the right to appeal to the Municipal Government Board.~~



- 1) The Parties commit to resolving any disputes under the Intermunicipal Development Plan in a non-adversarial, informal and cost-efficient manner.
- 2) The Parties agree to make all reasonable efforts to resolve any disputes by negotiation and agree to provide open and timely disclosure of relevant facts, information and documents to facilitate negotiations.
- 3) When a Party believes there is a dispute under the Intermunicipal Development Plan and wishes to engage in dispute resolution, the Party must give written notice of the matters under dispute to the Chief Administrative Officer of the other Party to attempt to negotiate a resolution to the dispute.
- 4) If a dispute cannot be resolved to the satisfaction of the Parties within thirty (30) calendar days of the dispute being referred to the Chief Administrative Officers, the dispute will be referred to the Committee to attempt to negotiate a resolution to the dispute.
- 5) If a dispute cannot be resolved to the satisfaction of the Parties within sixty (60) calendar days of the dispute being referred to the Committee, the dispute will be referred to the Councils of both parties.
- 6) If a dispute cannot be resolved to the satisfaction of the Parties within sixty (60) calendar days of the dispute being referred to the Councils of the Parties, the dispute will be referred to a mediator acceptable to both parties, unless the Parties mutually agree not to mediate the dispute. The costs of mediation shall be shared equally between the parties.
- ~~97)~~ Mediation shall be completed in a timely and efficient manner. If the dispute has not been resolved to the satisfaction of the Parties within three (3) months after the appointment of a mediator, and the Parties have not mutually agreed to extend the term of mediation, the mediation is deemed unsuccessful and shall be terminated.
- 8) If a dispute cannot be resolved through the above noted process, a Party may, if applicable, appeal the matter to the Municipal Government Board in accordance with section 690 of the *Municipal Government Act*, or notify the Minister of Municipal Affairs of the dispute and request the Minister to refer the matter to the Municipal Government Board for its recommendations in accordance with Part 12 of the *Municipal Government Act*.

R. CORRESPONDENCE

1) Written notice under this Plan shall be addressed as follows:

a. In the case of the Sturgeon County to:

**Sturgeon County
c/o Chief Administrative Officer
9613-100 Street
Morinville, Alberta T8R 1L9**

b. In the case of the Town of Bon Accord to:

**Town of Bon Accord
c/o Chief Administrative Officer
PO Box 779, 5025 - 50 Avenue
Bon Accord, Alberta T0A 0K0**

2) In addition to Section R(1), notices may be sent by electronic mail to the Chief Administrative Officer of each municipality.

IN WITNESS WHEREOF the parties have affixed their corporate seals as attested by the duly authorized signing officers of the parties signed this _____ day of _____, 2020 at _____, Alberta.

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STURGEON COUNTY

TOWN OF BON ACCORD

Mayor

Mayor

Chief Administrative Officer
Bylaw No. 1477/20

Chief Administrative Officer
Bylaw No.: 2020-10

S. MAPS

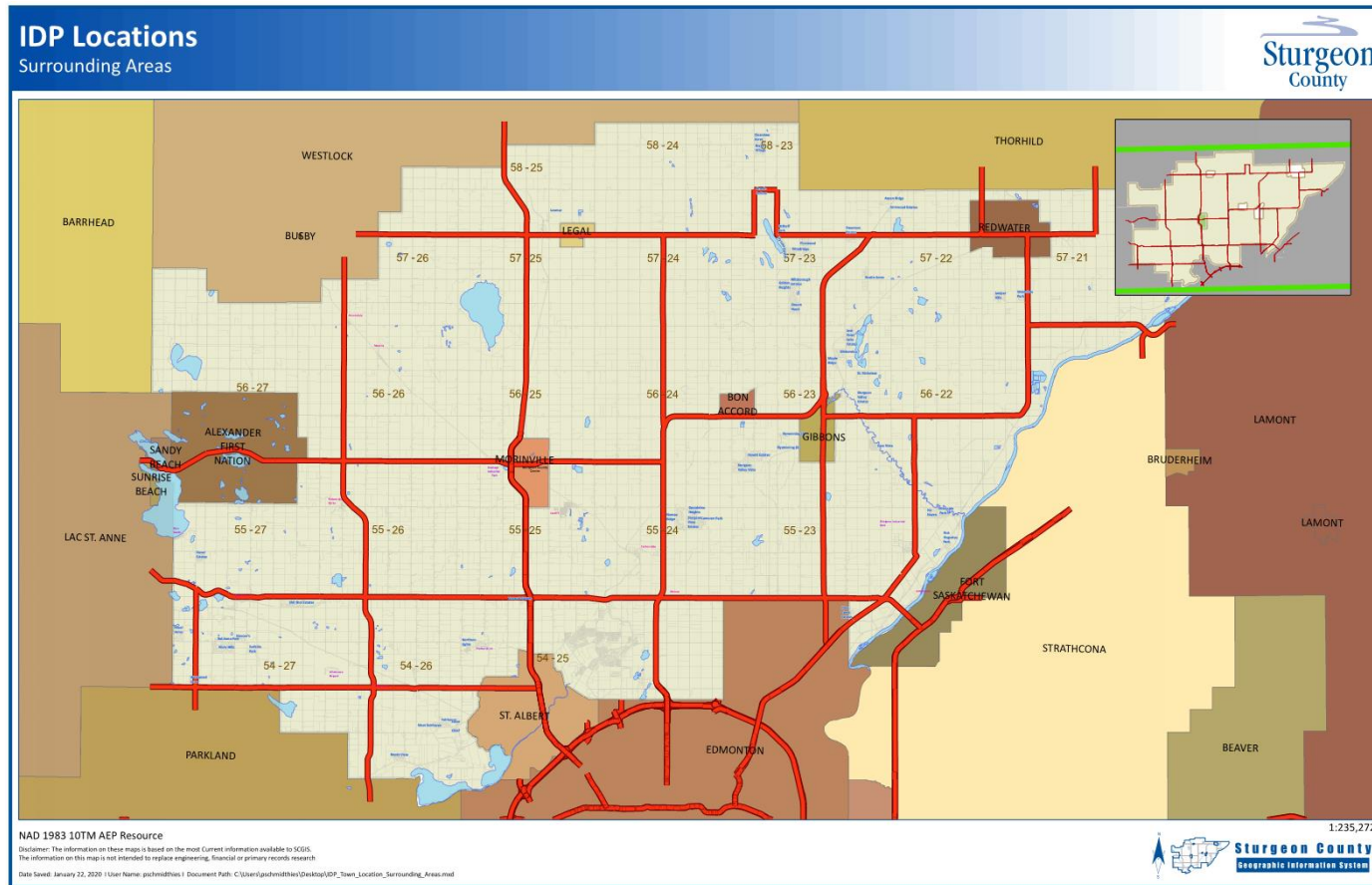
Map 1: Sturgeon County IDP Location Map

Map 2: Bon Accord Location Map

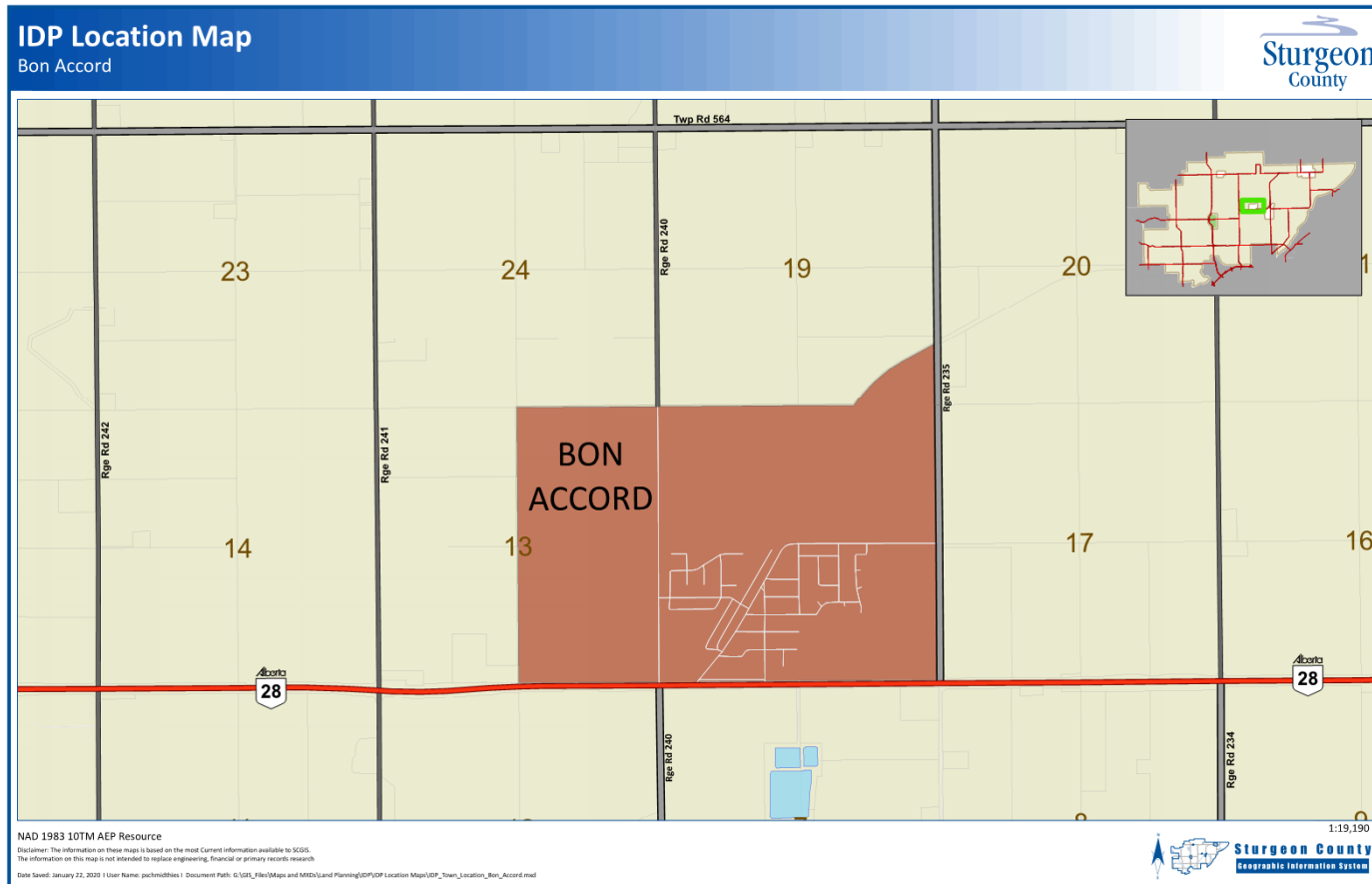
Map 3: Plan Area Map

Map 4: ~~Future~~ Land Use Concept (for up-to-date Land Use Designations please see Sturgeon County's Land Use Bylaw)

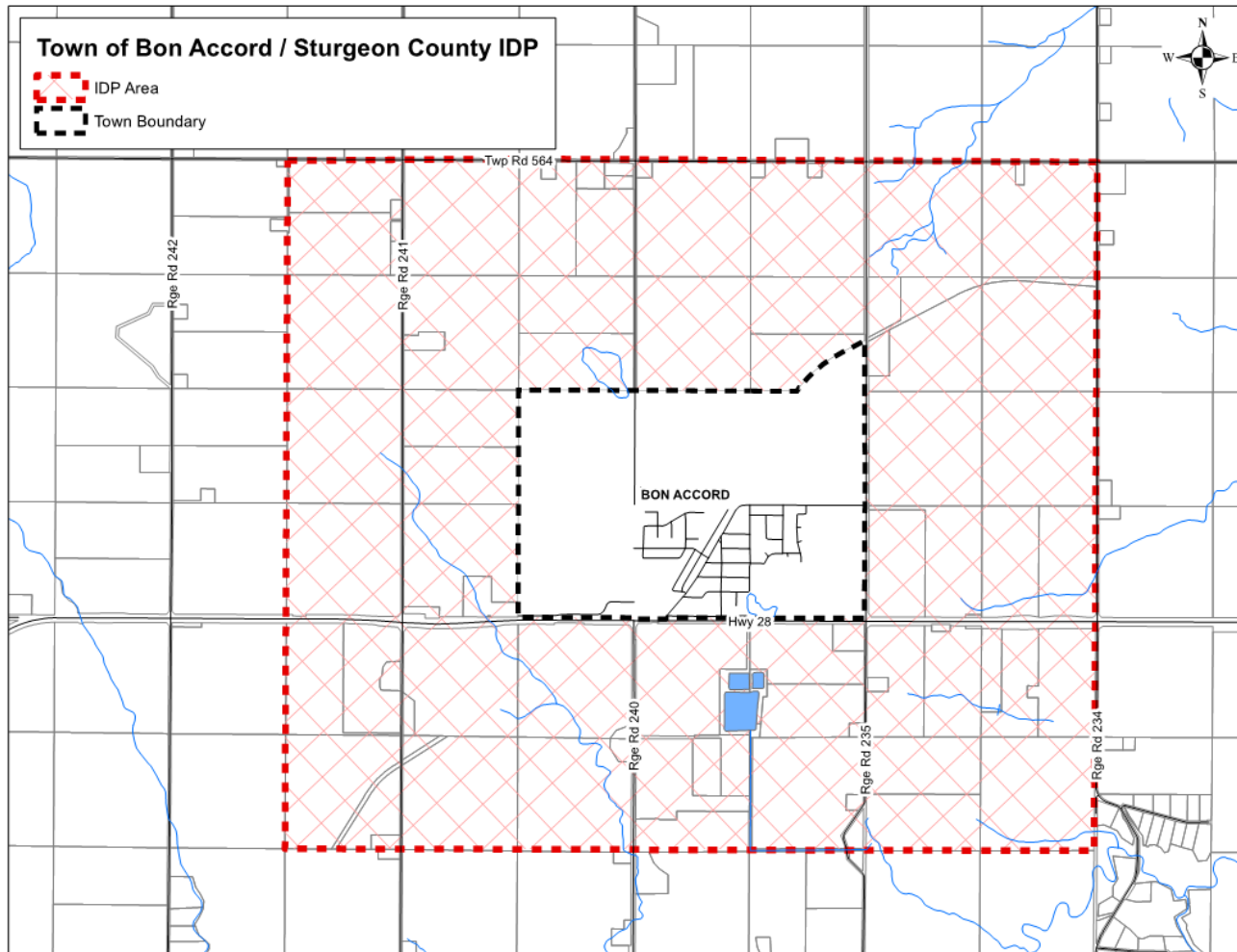
Map 1: Sturgeon County IDP Location Map



Map2: Bon Accord Location Map



Map 3: Plan Area Map



Map 4: Land Use Concept Map

