



## Meeting Minutes - Unadopted Council

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Tuesday, November 26, 2019

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Wayne Bokenfohr

#### A.1 CALL TO ORDER

Mayor Hnatiw called the November 26, 2019 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

#### **Administration Present**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, General Manager, Infrastructure Services  
Ed Kaemingh, Director, Financial & Strategic Services  
Jesse Sopko, Director, Corporate Services  
Travis Peter, Director, Development Services  
Angela Veenstra, Manager, Agriculture Services  
Jeff Yanew, Manager, Utility & Waste Management Services  
Pat Mahoney, Manager/Fire Chief, Protective Services  
Sabrina Duquette, Controller, Financial Services  
Madisyn Gabriel, Senior Accountant, Financial Services  
Rachel Davies, Long Range Planner, Planning & Regional Services  
Ken Lauinger, Supervisor, Enforcement Services, Protective Services  
Malaine Wark, Peace Officer, Protective Services  
Lisa Schovanek, Legislative Officer, Legislative Services

## A.2 ADOPTION OF AGENDA

**N. Comeau MOVED:**

**Motion 468/19: That the November 26, 2019 Regular Council Meeting Agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

**For:6 -** A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

## A.3 ADOPTION OF MINUTES

**A.3.1** November 12, 2019 Regular Council Meeting Minutes

**K. Toms MOVED:**

**Motion 469/19: That Council adopt the November 12, 2019 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:6 -** A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

## **C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

### C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. - River Valley Alliance Annual Update

Brent Collingwood, Executive Director, River Valley Alliance, provided a presentation to Council.

**D. NEW BUSINESS**

- D.1** Agricultural Service Board Recommendation for Review of Bylaw 653/89 - A Permit System to Control the Removal of Topsoil from the Land

Presented by Angela Veenstra, Manager, Agriculture Services.

**K. Shaw MOVED:**

**Motion 470/19: That Council direct Administration to develop a project plan and allocate internal staff resources to complete a review of Bylaw 653/89 - A Permit System to Control the Removal of Topsoil from the Land.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

- D.2** Bylaw 1464/19 - Master Utility Services Bylaw

Presented by Jeff Yanew, Manager, Utility & Waste Management Services.

**P.D. Tighe MOVED:**

**Motion 471/19: That Council give first reading of Bylaw 1464/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 472/19: That Council give second reading of Bylaw 1464/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 473/19: That Council consider third reading of Bylaw 1464/19.**

**CARRIED**

**For:**5 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, and P.D. Tighe

**Against:**1 - K. Shaw

\*Section 187(4) of the Municipal Government Act states that a proposed bylaw must not have more than two readings at a council meeting unless the councillors present unanimously agree to consider third reading. As unanimous consent was not obtained, Council could not consider third reading of Bylaw 1464/19.

**D.3**                      2019 Property Tax Write-Off

Presented by Sabrina Duquette, Controller, Financial Services, and Madisyn Gabriel, Senior Accountant, Financial Services.

**N. Comeau MOVED:**

**Motion 474/19: That Council authorize the write off of taxes owing in the amount of \$956,215.08, as per the presented tax roll list, as these accounts are no longer collectible.**

**CARRIED**

**For:**6 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 475/19: That Council direct Administration to transfer \$734,836.49 from 7.1 General Operating Reserve to cover the 2019 write off of taxes.**

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

**D.4** Sturgeon River Watershed Alliance - Management Plan  
Comments and Provincial Funding Support

Presented by Rachel Davies, Long Range Planner, Planning & Regional Services.

**K. Toms MOVED:**

**Motion 476/19: That Council approve the comments on the Sturgeon River Watershed Management Plan for submission to the Sturgeon River Watershed Alliance.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

**K. Toms MOVED:**

**Motion 477/19: That Council authorize the Mayor to submit a letter of support to the Sturgeon River Watershed Alliance on its application for funding through the Alberta Community Partnership grant program.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 10:06 a.m.

The meeting was reconvened at 10:12 a.m. with all those members of Council previously listed in attendance.

**D.5** Appointment of 2020 Fire Guardians

Presented by Pat Mahoney, Manager/Fire Chief, Protective Services.

**N. Comeau MOVED:**

**Motion 478/19: That Council approve the listed staff members as Fire Guardians for the year 2020: Pat Mahoney, Brad Reid, Glenn Innis, Kurt Richter, Paul Richards, Nico Lozinski, Jevin Van Der Leek, Dave MacSween, Tyler Grant, Ken Lauinger, Bill Willocks, Matt Roblin, Madero Kendall, Malaine Wark, Kevin Kulbisky, Frank Klinge, Jeffrey Williams, Jeanette Bilodeau, Joanne Wynder, Sandy Vansevenandt, Dolores Rivard, Shannon Gagnon, Shelley Hills, Luba Sudak, Madisyn Gabriel and Christine Kowalyshyn.**

**CARRIED UNANIMOUSLY**

**For:6** - D. Derouin, K. Toms, N. Comeau, P.D. Tighe, K. Shaw, and A. Hnatiw

**D.6** Bylaw 1456/19 - Amendment of Bylaw 1352/15 - Dog Control Bylaw

Presented by Pat Mahoney, Manager/Fire Chief, Protective Services.

**K. Toms MOVED:**

**Motion 479/19: That Council give first reading of Bylaw 1456/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

**K. Toms MOVED:**

**Motion 480/19: That Council give second reading of Bylaw 1456/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

**K. Toms MOVED:**

**Motion 481/19: That Council consider third reading of Bylaw 1456/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

**K. Toms MOVED:**

**Motion 482/19: That Council give third reading of Bylaw 1456/19.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

The agenda was reconsidered and amended to move Item E.1 before Item D.7

#### **E. MAYOR AND COUNCIL**

Mayor Hnatiw passed the Chair to Deputy Mayor Comeau at 10:22 a.m.

##### **E.1**

Mayor Hnatiw - Motion Re: Council Code of Conduct Bylaw Amendment

**A. Hnatiw MOVED:**

**Motion 483/19: That Council direct Administration to prepare amendments to Bylaw 1404/18, the Council Code of Conduct Bylaw, that include municipal best practices, with the amendments to be presented to Council no later than the February 11, 2020 Council meeting.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

Deputy Mayor Comeau passed the Chair back to Mayor Hnatiw at 10:24 a.m.

**D.7**

Closed Session - Unsightly Property Investigation  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**K. Toms MOVED:**

**Motion 484/19: That Council move to a closed session at 10:25 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

Presented by Pat Mahoney, Manager/Fire Chief, Protective Services.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO; Scott MacDougall, General Manager, Infrastructure Services; Ed Kaemingh, Director, Financial & Strategic Services; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development Services; Ken Lauinger, Supervisor, Enforcement Services, Protective Services; Malaine Wark, Peace Officer, Protective Services; and Lisa Schovanek, Legislative Officer, Legislative Services.

**K. Shaw MOVED:**

**Motion 485/19: That Council move out of the closed session at 11:12 a.m.**

**CARRIED UNANIMOUSLY**



**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 11:12 a.m. to allow return of the public.

The meeting was reconvened at 11:13 a.m. with all those members of Council previously noted in attendance.

**D.7**

Closed Session - Unsightly Property Investigation  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act\*\*\*

**K. Toms MOVED:**

**Motion 486/19: That Council direct Administration to take action as recommended in the confidential Request for Decision in Item D.7 of the November 26, 2019 Regular Council Meeting agenda.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 487/19: That Council direct that the Request for Decision and attachment remain confidential in accordance with section 24 (advice from officials) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and K. Shaw

**I. ADJOURNMENT**

**P.D. Tighe MOVED:**

**Motion 488/19: That Council adjourn the November 26,  
2019 Regular Council Meeting at 11:14.a.m.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, D. Derouin, K. Toms, N. Comeau, P.D. Tighe, and  
K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)