

RECEIVED

JUN 28 2019



## Request Form

STURGEON COUNTY

Delegation/Public Presentation to Sturgeon County  
Council or Committee-of-the-Whole (COW)

Please complete both pages of the request form and submit it to the Legislative Services Department. You will be contacted at the receipt of your request to schedule a date and time for your presentation, as well as to address any additional concerns, questions or accommodations you may have or require.

## PART A: COLLECTION OF INFORMATION

Severed as per Section 17 of the FOIP Act

## CONTACT INFORMATION

Name: MATTHEW A CASSIDY

Organization (if applicable):

Address:

Primary Phone:

Secondary Phone:

Email:

## PURPOSE AND NATURE OF YOUR REQUEST

Please check that which applies to you:

- ☒ I/we would like to make a presentation at the **Council Meeting**  
☐ I/we would like to make a presentation at the **Committee-of-the-Whole Meeting**  
☐ I/we do not know at this time

Please provide the details of your request:

REQUEST TAX PENALTY  
 be forgiven for  
 and REMOVAL OF THE LEAN ON THAT  
 TITLE 1 LETTER ATT.

(If more space required, please attach additional information)

Will your presentation include any visual aids (ie: PowerPoint Presentation)? If so, please specify.

- ☐ Yes  
☐ No

Signature:

Date:

June 25 2019.

The personal information collected will be used to process your request for a Public Presentation to Sturgeon County Council or to the Committee-of-the-Whole and is collected under the authority of the Freedom of Information and Protection of Privacy Act. Your information will form part of a file available to the public. If you have any questions about the collection and use of this information, please contact the Sturgeon County FOIP Coordinator at 9613-100 Street, Morinville, Alberta, T8R 1L9 (780) 939-4321.

## PART B: DELEGATION/PUBLIC PRESENTATION PROCEDURE

*Please read the following specifications carefully and initial to acknowledge that you have read and understand them. They are instructions regarding Council procedure and expectations that will assist you with your Request and Presentation. Further information is available online at [sturgeoncounty.ca](http://sturgeoncounty.ca) within Bylaw 1301/13 Procedure Bylaw.*

Requests for Public Presentations shall be made to the Legislative Officer in writing at least twelve (12) business days prior to a Regular Meeting. Requests received less than twelve (12) business days before a regular meeting of Council shall be included on the Agenda for the next Regular Meeting immediately following.	Initials <u>"MC"</u>
Verbal presentations including question and answer shall be limited to twenty (20) minutes in length unless there is consent prior to establishment of the Agenda or by Council at the Regular Meeting to extend the time for a presentation.	Initials <u>"MC"</u>
Debate concerning matters raised during public presentations shall take place at the discretion of Council.	Initials <u>"MC"</u>
Personal presentations to Council shall not be allowed with regard to an undisposed matter which has been the subject of a Public Hearing.	Initials <u>"MC"</u>
When a person or representative of a delegation or group wishes to address the Council on a matter which is not on the agenda, the Council may refer the matter to any appropriate Committee, appoint a special Committee to deal with the matter, or deal with the matter itself at the meeting, if proceeding is approved by a 2/3 majority vote of council.	Initials <u>"MC"</u>
Council and Committee Meetings are public in nature and it is understood that an individual writing or submitting items to a Councillor or to Administration of Sturgeon County has a reasonable expectation that their correspondence/presentations, which may include personal information (ie. name) or business information could be disclosed at a public Council Meeting and/or Committee Meeting and as part of the Council Agenda Package on the Sturgeon County website.	Initials <u>"MC"</u>

### MAIL OR HAND DELIVERY

Attn: Legislative Officer  
Sturgeon County Centre  
9613-100 Street  
Morinville, AB T8R 1L9

### PHONE

780.939.8279

### EMAIL

[legislativeservices@sturgeoncounty.ca](mailto:legislativeservices@sturgeoncounty.ca)

### FAX

780.939.3003

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Terrae Pines  
Golf & Country Club  
403, 3-11 Bellerose Drive  
St. Albert, Alberta T8N 5C9

RESERVATIONS  
780-458-1122

May 15/2015

MD  
Sturgeon County, AB

Dear Sirs or Madame

Please accept this explanation to clear up a tax penalty. Terrae Pines & Matt Cassidy sent a change of address notification to the MD of Sturgeon County in the year 2016-2017. The MD made the change for Terrae Pines correctly but did not make the change for Matt Cassidy Roll # 2839015. Matthew Cassidy no longer had access to [REDACTED]. Mail going to the old address ends up in the hands of my ex, who is under Court Order to pass on all such mail and documents, but never does adhere to the order. It was by chance I received 2 bags of mail May 13/2019, dropped of by a stranger claiming it was from the house of [REDACTED]

Due to the break down in addresses for Terrae Pines & Matthew Cassidy I have been unaware of the late situation on Roll #2839015. I Matthew Cassidy am asking for the penalty be forgiven and will pay taxes ASAP.

Severed as per Section 17 of the FOIP Act

I Remain,

Respectfully Yours

P.S. PLEASE REMOVE THE LEAD  
OW [REDACTED]

[REDACTED]  
Matthew Cassidy  
Owner: Terrae Pines Golf & Country Club

Severed as per Section 17 of the FOIP Act

Please change address for  
MATTHEW CASSIDY TO

Severed as per Section 17 of the FOIP Act