



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Council

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Tuesday, August 27, 2019

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

#### A.1 CALL TO ORDER

Mayor Hnatiw called the August 27, 2019 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and the Inuit, whose footsteps have marked these lands and share a deep rooted history.

#### **Administration Present**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, General Manager, Infrastructure Services  
Ed Kaemingh, Acting Director, Financial & Strategic Services  
Jesse Sopko, Acting Director, Corporate Services  
Travis Peter, Acting Director, Development Services  
Lisa Schovanek, Legislative Officer, Legislative Services  
Ebenezer Adjei, Senior Financial Analyst, Financial Services  
Arla Pirtle, Manager, Assessment Services  
Susan Berry, Acting Manager, Family & Community Support  
Aaron Hair, Senior Planning and Development Officer, Development Services Support  
Hayley Wasylycia, Planning Technician, Development Services Support  
Arjen De Klerk, Senior Planning and Development Officer, Development Services Support

#### A.2 ADOPTION OF AGENDA

**P.D. Tighe MOVED:**

**Motion 301/19: That Council adopt the August 27, 2019 Regular Council Meeting Agenda with the following addition:**

**\*Item E.2 Closed Session - Legal Matter.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

### A.3 ADOPTION OF MINUTES

**A.3.1** July 9, 2019 Regular Council Meeting Minutes

**W. Bokenfohr MOVED:**

**Motion 302/19: That Council adopt the July 9, 2019 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**A.3.2** August 14, 2019 Special Council Meeting Minutes

**P.D. Tighe MOVED:**

**Motion 303/19: That Council adopt the August 14, 2019 Special Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

### **C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

#### C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. North West Redwater Partnership Presentation

Kerry Margetts, Chief Operating Officer, North West Redwater Partnership; and Vanessa Goodman, Manager, External Relations, North West Redwater Partnership provided a presentation to Council.

**D. NEW BUSINESS**

North West Redwater Sturgeon Refinery (NWR)  
Partnership Taxes Prepayment Agreement

Presented by Arla Pirtle, Manager, Assessment Services, and Ebenezer Adjei, Senior Financial Analyst, Financial Services.

**W. Bokenfohr MOVED:**

**Motion 304/19: That Council authorize the Chief Administrative Officer to sign the Third Amended Prepayment of Taxes Agreement with the North West Redwater Partnership Sturgeon Refinery (NWR) with the following amendments to the agreement:**

- extend the deadline from December 31, 2019 to December 31, 2020; and
- reinstate the 2018 prepayment with the corresponding expense to be funded temporarily from the General Operating Reserve and to be replenished when tax revenues are received.

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**C. PRESENTATIONS...continued**

**C.1.2** 9:30 a.m. Presentation of Recommendations from the Citizen Task Force on Elected Officials' Remuneration

D. (Lee) Danchuk, Chair, Sturgeon County 2019 Citizen Task Force on Elected Officials' Remuneration provided a presentation to Council.

Task Force Members Julius Buski, Allan Montpellier and Sarah Pattison were also in attendance.

The meeting was recessed at 10:03 a.m.

The meeting was reconvened at 10:07 a.m. with all those members of Council previously listed in attendance.

**D. NEW BUSINESS...continued****D.2** Implementation of Recommendations from the Citizen Task Force on Elected Officials' Remuneration

Presented by Jesse Sopko, Acting Director, Corporate Services.

**N. Comeau MOVED:**

**Motion 305/19: That Council accept the Report from the Citizen Task Force on Elected Officials' Remuneration.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 306/19: That Council direct Administration to draft a Council Remuneration Policy for Council's consideration that incorporates the recommendations of the Citizen Task Force on Elected Officials' Remuneration to be presented to Council at the September 10, 2019 Council Meeting.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 307/19: That Council direct Administration to draft a Parental Leave Bylaw for Council's consideration at the September 10, 2019 Council Meeting.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 308/19: That Council direct Administration to create position profiles for the offices of Mayor, Deputy Mayor, Acting Mayor, and Councillor.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.3** Board and Committee Public Member Remuneration Review

Presented by Jesse Sopko, Acting Director, Corporate Services.

**P.D. Tighe MOVED:**

**Motion 309/19: That Council direct Administration to draft a Board and Committee Public Member Remuneration Policy for Council's consideration at the September 10, 2019 Council meeting.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 310/19: That Council direct Administration to draft an amendment to the Subdivision and Development Appeal Board Bylaw to ensure remuneration rates are consistent with the Board and Committee Public Member Remuneration Policy.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.4 Council Committees Review**

Presented by Jesse Sopko, Acting Director, Corporate Services.

**P.D. Tighe MOVED:**

**Motion 311/19: That Council grant an extension to the November 12, 2019 Council meeting for Administration to review the Council Committees structure and bring recommendations that consider the following:**

- 1. An expanded role for the Committee of the Whole to be able to do more than receive presentations and delegations;**
- 2. An expanded role for the other Committees of Council to receive referrals from Council or Committee of the Whole and bring recommendations to Council; and**
- 3. Consideration of the creation of a Council Services Committee to allow Council to address operational and housekeeping matters that are not appropriate to be dealt with at Council or Committee of the Whole meetings.**

**CARRIED**

**For:5** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**D.6 St. Albert and Sturgeon Regional Violence Threat Risk Assessment and Intervention Protocol (VTRA)**

Presented by Susan Berry, Acting Manager, Family & Community Support.

**D. Derouin MOVED:**

**Motion 312/19: That Council authorize the Mayor to sign the St. Albert and Sturgeon Regional Violence Threat Risk Assessment and Intervention Protocol.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.7** Regional Transit Service Agreement with the City of Edmonton

Presented by Susan Berry, Acting Manager, Family & Community Support, and Scott MacDougall, General Manager, Infrastructure Services.

**P.D. Tighe MOVED:**

**Motion 313/19: That Council authorize Administration to provide written notice to terminate the Regional Transit Service Agreement with the City of Edmonton effective December 31, 2019.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**P.D. Tighe MOVED:**

**Motion 314/19: That Council direct Administration to reallocate the expense (\$330,279) within the 2020 base budget toward recreation.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.8** Pinewood/Woodridge Trail Phase 1 Funding

Presented by Susan Berry, Acting Manager, Family & Community Support.

**P.D. Tighe MOVED:**

**Motion 315/19: That Council approve an unbudgeted expenditure in an amount not to exceed \$50,000 from the Municipal Park Trust Reserve to support Phase 1 of the Pinewood/Woodridge trail segment of the Athabasca Landing Trail.**

**CARRIED**

**For:5** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:**1 - K. Shaw

**E. MAYOR AND COUNCIL**

**E.1**

CLOSED SESSION - Mayor Hnatiw - Edmonton  
Metropolitan Region Board - Shared Investment for Shared  
Benefit Update

\*\*\*Closed session pursuant to section 197(2) of the  
Municipal Government Act and in accordance with section  
24 (advice from officials) and section 25 (disclosure  
harmful to economic and other interests of a public body) of  
the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 316/19: That Council move to a closed session  
at 10:57 a.m. pursuant to section 197(2) of the  
Municipal Government Act and in accordance with  
section 24 (advice from officials) and section 25  
(disclosure harmful to economic and other interests of  
a public body) of the Freedom of Information and  
Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:**6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe,  
and K. Shaw

Presented by Mayor Hnatiw.

The following members of Administration were also in attendance for the closed  
session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO; Scott MacDougall, General  
Manager, Infrastructure Services; Jesse Sopko, Acting Director, Corporate  
Services; Travis Peter, Acting Director, Development Services; Ed Kaemingh,  
Acting Director, Financial & Strategic Services; Lisa Schovanek, Legislative  
Officer, Legislative Services.



**E.1**

CLOSED SESSION - Mayor Hnatiw - Edmonton  
Metropolitan Region Board - Shared Investment for Shared  
Benefit Update

\*\*\*Closed session pursuant to section 197(2) of the  
Municipal Government Act and in accordance with section  
24 (advice from officials) and section 25 (disclosure  
harmful to economic and other interests of a public body) of  
the Freedom of Information and Protection of Privacy Act\*\*\*

**W. Bokenfohr MOVED:**

**Motion 317/19: That Council move out of the closed  
session at 11:19 a.m.**

**CARRIED UNANIMOUSLY**

**For:6 -** A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe,  
and K. Shaw

The meeting was recessed at 11:19 a.m. to allow return of the public.

The meeting was reconvened at 11:19 a.m. with all those members of Council  
previously listed in attendance.

**E.2****CLOSED SESSION - Legal Matter**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 318/19: That Council move to a closed session at 11:19 a.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Presented by Reegan McCullough, County Commissioner - CAO.

**E.2****CLOSED SESSION - Legal Matter**

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic and other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**P.D. Tighe MOVED:**

**Motion 319/19: That Council move out of the closed session at 11:39 a.m.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 11:39 a.m. to allow return of the public.

The meeting was reconvened at 11:40 a.m. with all those members of Council previously listed in attendance.

#### PRESENTATIONS...continued

**C.1.3**                      11:30 a.m. - Mayor's Golf Tournament - Cheque  
Presentation to Charities

Mayor Hnatiw and members of Council presented the recipients of funds raised through the Mayor's Annual Golf Tournament.

Sturgeon Victim Services and West Sturgeon People Aging in Place Foundation were each awarded \$13,706.94.

**C.1.4**                      11:45 a.m. Dale MacMillan Scholarship Presentations  
**N. Comeau MOVED:**

**Motion 320/19: That Council award the 2019 Dale  
MacMillan Scholarship to Riley Soetaert and Nolan  
Reed.**

**CARRIED UNANIMOUSLY**

**For:** 6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D.  
Tighe, and K. Shaw

Mayor Hnatiw and members of Council presented the Dale MacMillan 2019 Scholarship Award recipients, Riley Soetaert and Nolan Reed, each with a cheque for \$2,000.

The meeting was recessed at 11:45 a.m.

The meeting was reconvened at 2:11 p.m. with all those members of Council previously listed in attendance.

## C.2 PUBLIC HEARINGS

### **C.2.1** 2:00 p.m. Continuation of Public Hearing for Bylaw 1436/19 - Land Use Bylaw Amendments Pertaining to the Legalization of Cannabis

Mayor Hnatiw re-opened the Public Hearing at 2:12 p.m. A continuation of the June 11, 2019 Public Hearing was held to hear any submissions for or against Bylaw 1436/19 - Land Use Bylaw Amendments Pertaining to the Legalization of Cannabis.

Aaron Hair, Planning & Development Officer, Development Services Support; and Hayley Wasylycia, Planning Technician, Development Services Support, provided an overview of Bylaw 1436/19.

Mayor Hnatiw asked if there was anyone present to speak either for or against Bylaw 1436/19.

There was no one present.

Legislative Services confirmed no submissions had been received either for or against Bylaw 1436/19.

Mayor Hnatiw declared the Public Hearing closed at 2:25 p.m.

The meeting was recessed at 2:26 p.m.

The meeting was reconvened at 2:29 p.m. with all those members of Council previously listed in attendance.

## **D. NEW BUSINESS...continued**

### **D.5** Response to June 11, 2019 Resident Presentation

Presented by Colin Krywiak, Manager, Development Services Support, and Arjen De Klerk, Senior Planning and Development Officer, Development Services Support.

#### **W. Bokenfohr MOVED:**

**Motion 321/19: That Council accept the report as information and direct Administration to respond to Marilyn Boucher with the attached letter.**

#### **CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 322/19: That Council direct that the document titled "Response to Council" remain confidential in accordance with section 17 (disclosure harmful to personal privacy) and section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

**I. ADJOURNMENT**

**N. Comeau MOVED:**

**Motion 323/19: That Council adjourn the August 27, 2019 regular Council meeting at 2:43 p.m.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)