

**BY-LAW 910/01**

**ELECTED OFFICIALS ALLOWANCE**

**STURGEON COUNTY, MORINVILLE, ALBERTA**

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BEING A BYLAW OF STURGEON COUNTY TO ESTABLISH AN ALLOWANCE FOR EXPENSES INCIDENTAL TO THE DISCHARGE OF AN ELECTED OFFICER'S DUTIES.

**WHEREAS**, the Council of Sturgeon County deems it expedient to provide an allowance to reimburse councillors for expenses incurred during the course of their duties,

**AND WHEREAS**, Section 275.1(2) of the Municipal Government Act, being Chapter M-26-1, Statutes of Alberta, 1994, and amendments thereto provides that one third of the remuneration paid by a municipality to a councillor is deemed to be an allowance for expenses that are incidental to the discharge of the councillor's duties,

**NOW THEREFORE**, the Council of Sturgeon County, in the Province of Alberta, duly assembled hereby enacts as follows:

1. A tax exempt allowance to cover expenses incidental to the discharge of the councillor's duties will be determined as provided for in Section 275.1(2) of the Municipal Government Act and the administrative policies of CCRA set out in IT-292.
2. Schedule A, attached hereto and forming part of this bylaw, lists the incidental expenses that are to be reimbursed by way of the tax exempt allowance provided for in Section 1 of this bylaw.
3. Councillors will not, under any circumstances, be directly or indirectly reimbursed in any manner other than set out in this bylaw, for any of the incidental expenses listed in Schedule A.
4. This bylaw comes into force and shall take effect on the date of the 3<sup>rd</sup> and final reading.

Moved by Councillor Kolesar, By-law 910/01 be given first reading this 11<sup>th</sup> day of December, 2001.

CARRIED UNANIMOUSLY

Moved by Councillor Kaup, By-law 910/01 be given second reading this 11<sup>th</sup> day of December, 2001.

CARRIED UNANIMOUSLY

Moved by Councillor MacKay, By-law 910/01 be submitted for third and final reading this 11<sup>th</sup> day of December, 2001.

CARRIED UNANIMOUSLY

Moved by Councillor Oberg, By-law 910/01 be given third reading this 11<sup>th</sup> day of December, 2001.

CARRIED UNANIMOUSLY

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REEVE

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COUNTY COMMISSIONER

## SCHEDULE A

### Incidental Expenses

As provided for in Section 1 of Bylaw 910/01, the tax exempt allowance covers the following incidental expenses incurred by a councillor:

Office space, telephone answering machine or services and supplies, additional telephone lines, cabinets, desks, chairs, computers, computer supplies, pagers, copying, cellular phones, long distance calls, donations, attending functions/fund raising activities, open house expenses, parking, cab fare, National Park passes, promotional items, brochure printing and election campaigning.

Travel expenses such as fuel, insurance, vehicle repairs and maintenance, and other costs to attend meetings as elected representatives of the County, to meet with individual residents and with representatives of the community organizations, to attend "County Hall Meetings" and other community events on behalf of the municipality, or to attend to municipal business matters in their capacities as elected officers of the Municipality.

The tax exempt allowance does not cover expenses incurred by elected officials when acting as an official County representative. For example travel to a meeting with a Provincial government official or a meal expense incurred in entertaining in an official capacity. Airfare to convention or meetings would also be beyond the scope of the tax exempt allowance.