

## Request for Decision

<b>Title</b>	<b>Appointment of Deputy Mayor and Acting Mayor</b>
<b>Proposed Motions</b>	<ol style="list-style-type: none"> <li>1. That Council appoint Councillor _____ as Deputy Mayor for the period of August 1, 2019 to October 31, 2019.</li> <li>2. That Council appoint Councillor _____ as Acting Mayor for the period of July 9, 2019 to October 31, 2019.</li> </ol>
<b>Administrative Recommendation</b>	Administration recommends that Council appoint a Deputy Mayor from August 1, 2019 to October 31, 2019 to allow coverage following the resignation of the Division 2 Councillor who was scheduled to begin her term as Deputy Mayor beginning August 1, 2019. As the Division 2 Councillor was also serving as Acting Mayor at the time of her resignation, Council must appoint an Acting Mayor to begin their term on July 9, 2019 and serve until October 31, 2019.
<b>Previous Council Direction</b>	<p><b>October 23, 2018 Organizational Meeting:</b> Motion 292/18: That Council approve the Revised 2017-2021 Deputy Mayor and Acting Mayor Schedule, as presented.</p> <p><b>October 9, 2018:</b> Motion 279/18: That Council direct Administration to bring forward a Request for Decision to the 2018 Organizational Meeting of Council that includes a rotating schedule for the positions of Deputy Mayor and Acting Mayor in accordance with section 152 of the Municipal Government Act.</p> <p><b>January 23, 2018:</b> Motion 032/18: That Council approve the Deputy Mayor Schedule as presented.</p> <p>Motion 033/18: That Council appoint Councillor Wayne Bokenfohr to the position of Deputy Mayor for the period of January 24, 2018 to September 2018.</p> <p><b>October 24, 2017 Organizational Meeting:</b> Motion 406/17: That Council approve Councilor Shaw as Deputy Mayor to January 23, 2018 and revisit the complete Deputy Mayor schedule for the balance of the term at that meeting.</p>

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Motion 412/17: That Council appoint Councillor Karen Shaw to the position of Deputy Mayor for the period of October 24, 2017 to January 23, 2018.

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**Report**

Background Information



- At the January 9, 2019 Regular Council Meeting, Patrick D. Tighe was sworn in as Deputy Mayor and Susan Evans as Acting Mayor, as per the Revised 2017-2021 Deputy Mayor and Acting Mayor Schedule approved at the October 23, 2018 Organizational Council Meeting.
- Susan Evans submitted her resignation as Councillor for Division 2 on June 27, 2019, thereby leaving the position of Acting Mayor vacant. Further, Susan Evans was to be appointed as Deputy Mayor for the period August 2019 – February 2020 at the July 9, 2019 Regular Council Meeting in accordance with the 2017-2021 Deputy Mayor and Acting Mayor Schedule attached.
- Council is required to decide the appointment of a Deputy Mayor and Acting Mayor. Administration recommends that the Deputy Mayor and term be from August 1, 2019 to October 31, 2019 and that the Acting Mayor term be from July 9, 2019 to October 31, 2019.
- Administration recommends that Council revisit the Deputy Mayor and Acting Mayor schedule at the October 22, 2019 Organizational Meeting, at which time the new Division 2 Councillor can be added to the schedule.

External Communication

- None.

Relevant Policy/Legislation/Practices:

- Under section 152 of the *Municipal Government Act*, RSA 2000, c. M-26 (MGA), "A Council must appoint one or more Councillors as deputy chief elected official so that (a) only one councillor will hold that office at any one time, and (b) the office will be filled at all times."
- Under section 152(2) of the MGA, "A deputy chief elected official must act as the chief elected official (a) when the chief elected official is unable to perform the duties of the chief elected official, or (b) if the office of chief elected official is vacant."
- Under section 152(3) of the MGA, "A council may appoint a councillor as an acting chief elected official to act as the chief elected official (a) if both the chief elected official and the deputy chief elected official are unable to perform the duties of the chief elected official, or (b) if both the office of chief elected official and the office of deputy chief elected official are vacant".
- Further, as per section 156 of the MGA, "a councillor, a chief elected official and a deputy and acting chief elected official may not carry out any power, duty or function until that person has taken the official oath prescribed by the *Oaths of Office Act*."

	<ul style="list-style-type: none"> <li>As per section 61.3 of Sturgeon County's Procedure Bylaw 1301/13, "Council shall establish by resolution the roster for Deputy Mayor on a rotating basis."</li> </ul>
<b>Implication of Administrative Recommendation</b>	<p><u>Strategic Alignment:</u></p> <p>Having a Deputy Mayor/Acting Mayor schedule and an active Deputy/Acting Mayor throughout the term of Council ensures strong local governance and regional leadership and ensures the County's compliance with the MGA.</p> <p><u>Organizational:</u></p> <p>In the absence of the Mayor, the Deputy Mayor will be required to act; and in the absence of the Mayor and Deputy Mayor, the Acting Mayor will be required to act.</p> <p><u>Financial:</u></p> <p>There are appropriate funds in the budget for the Deputy Mayor increment.</p>
<b>Alternatives Considered</b>	Administration did not consider alternatives, given that it is a requirement of the MGA to have a Deputy Elected Official.
<b>Implications of Alternatives</b>	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> <li>Not applicable.</li> </ul> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> <li>Not applicable.</li> </ul> <p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>Not applicable.</li> </ul>
<b>Follow up Action</b>	1. Advise Financial Services of the Deputy Mayor and Acting Mayor Schedule (Legislative Services – July 2019).
<b>Attachment(s)</b>	Current Deputy Mayor and Acting Mayor Schedule
<b>Report Reviewed by:</b>	 Jesse Sopko, Manager, Legislative Services and Information Management   Reegan McCullough, County Commissioner - CAO

## Strategic Alignment Checklist

**Vision:** Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

**Mission:** Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
<b>Planned Growth and Prosperity</b>			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan and MDP pg. 36)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Supports a strong thriving business environment to strengthen our economic foundation</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Plans for responsible growth through the MDP and regional growth plan.</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Manages growth for current and future developments through:                             <ul style="list-style-type: none"> <li>transparent bylaws, policies and processes to enable responsible land development</li> <li>targeting growth around existing and identified future growth areas</li> </ul> </li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Maintain and Enhance Strong Communities</b>			
<i>We are committed to a safe and viable community, where our residents are provided with access to opportunities and quality of life. (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Provides access to programs and services that have a positive impact on residents' quality of life</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Provides access to safe and reliable infrastructure assets</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Supports the safety of people and property</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Strong Local and Regional Governance</b>			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Provides effective leadership and management consistent with Strategic Plan, MDP, master plans, bylaws, policies, community engagement</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Considers fiscal stability and sustainability</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Fosters collaborative intergovernmental partnerships</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Community Identity &amp; Spirit</b>			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Promotes and/or enhances residents' identification with Sturgeon County</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Support and/or collaborate with voluntary organizations in the region</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Environmental Stewardship</b>			
<i>We foster a healthy environment and minimize our impact on ecosystems. (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Plans and partnerships that minimize environmental impact on natural areas</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Provides awareness of environmental issues impacting the County</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>