

Request for Decision

Title	Request for Extension – Elected Official and Committee Public Member Remuneration Analysis and Recommendations
Proposed Motions	<p>1. That Council grant the Citizen Task Force on Elected Officials Remuneration an extension to the August 27, 2019 Council Meeting to complete its work and provide recommendations to Council.</p> <p>2. That Council direct Administration to bring options for Board and Committee public member remuneration to the August 27, 2019 Council Meeting to ensure analysis and options align with the recommendations of the Citizen Task Force on Elected Officials Remuneration.</p>
Administrative Recommendation	That Council grant an extension to August 27, 2019 for the Citizen Task Force on Elected Officials Remuneration to present recommendations to Council. To ensure that Board and Committee public member remuneration aligns with the Citizen Task Force's analysis, Administration recommends that presentation of Committee member analysis and options be deferred to the same meeting.
Previous Council Direction	<p><u>March 26, 2019 – Motion 099/19</u></p> <p>That Council direct Administration to conduct a review of the Boards and Committees remuneration structure and to bring back options to the June 25, 2019 Regular Council Meeting.</p> <p><u>March 12, 2019 – Motion 070/19</u></p> <p>That Council direct the CAO to strike a citizen task force to review the elected officials' remuneration and to bring back a comprehensive list of recommendations to Council by June 25, 2019 that will ensure future compensation is fiscally responsible, transparent and equitable.</p>
Report	<p><u>Background Information</u></p> <p><u>Elected Officials' Remuneration</u></p> <ul style="list-style-type: none"> On March 12, 2019, Council directed Administration to strike a Citizen Task Force ("the Task Force") to review elected officials' remuneration and to provide recommendations to Council by June 25, 2019. Citizen Task Force vacancies were advertised for two weeks. The posting was extended for an additional week, which resulted in more applications being received than positions on the Citizen Task Force.

- The Task Force held its Organizational Meeting on May 23, 2019. The Task Force also met on May 29 and June 5, 2019.
- At its May 29, 2019 meeting, the Task Force advised Administration that it will require additional time to complete its work. This work includes conducting individual interviews with the Mayor and Councillors, which are scheduled for June 19, 2019.
- The last Council Meeting before the summer break is July 9, 2019. It is unlikely that the Citizen Task Force will complete its work in time to present recommendations at that meeting. The next regularly scheduled Council Meeting is August 27, 2019.
- Although there is desire for the Task Force to complete its work as soon as possible, any recommendations would need to be implemented through the annual budget process. The two-month extension being requested would still allow time for recommendations to be included in the 2020 budget.

Board and Committee Public Member Remuneration

- At the March 26, 2019 Council meeting, Council directed Administration to conduct a review of the Boards and Committees remuneration structure and to bring back options to the June 25, 2019 Council meeting.
- Administration has researched Board and Committee member remuneration for other municipalities and is analyzing and compiling the information for presentation to Council.
- As additional time is required for the Citizen Task Force to complete its review of elected officials' remuneration, Administration recommends deferral of discussion on Board and Committee public member remuneration to ensure alignment between elected officials and public members.
- Although there is desire to have updated remuneration for Board and Committee public members as soon as possible, any recommendations would need to be implemented through the annual budget process. The two-month extension being requested would still allow time for recommendations to be included in the 2020 budget

External Communication

- Administration will advise the Citizen Task Force on Elected Officials Remuneration that Council has granted additional time for the Task Force to complete its work and provide recommendations to Council.

Relevant Policy/Legislation/Practices:

- Bylaw 910/01 – Elected Officials Allowance
- Policy ADM-EXP-3 – Council Business Expense Protocol
- Procedure ADM-EXP-3 – Council Business Expense Protocol
- Policy ADM-REM-1 – Council Remuneration and Expense

	<ul style="list-style-type: none"> • Procedure ADM-REM-1 – Council Remuneration and Expense
Implication of Administrative Recommendation	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership – Updated Council and Committee public member remuneration and policies will provide clarity for consistent Council decision-making and Administration implementation.</p> <p>Strong Local Governance and Regional Leadership – Fair and transparent Council and Committee public member remuneration will ensure that Sturgeon County is able to recruit qualified individuals to Council and Committee positions.</p> <p><u>Organizational:</u></p> <p>Administration will continue to provide support to the Citizen Task Force and continue to research Committee public member remuneration structures in comparable municipalities.</p> <p><u>Financial:</u></p> <p>None.</p>
Alternatives Considered	<p>Council could decide not to grant an extension to the Citizen Task Force, which would require the Task Force to complete its work and draft its recommendations to Council by June 14 in time for the June 25, 2019 Council Meeting.</p> <p>Council could direct that the Board and Committee public member remuneration research be presented on June 25, 2019 with the Citizen Task Force recommendations presented at a later Council Meeting.</p>
Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership – A decision to not grant the Task Force additional time to complete its work may result in recommendations that are not comprehensive.</p> <p><u>Organizational:</u></p> <p>None.</p> <p><u>Financial:</u></p> <p>None.</p>
Follow up Action	<p>1. Administration will advise the Task Force of the time extension granted by Council (Legislative Services, June 2019).</p>

Attachment(s)	None.
Report Reviewed by:	 Jesse Sopko, Manager, Legislative Services & Information Management  Reegan McCullough, County Commissioner – CAO

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan and MDP pg. 36)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Supports a strong thriving business environment to strengthen our economic foundation 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Plans for responsible growth through the MDP and regional growth plan. 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Manages growth for current and future developments through: <ul style="list-style-type: none"> transparent bylaws, policies and processes to enable responsible land development targeting growth around existing and identified future growth areas 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe and viable community, where our residents are provided with access to opportunities and quality of life. (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Provides access to programs and services that have a positive impact on residents' quality of life 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Provides access to safe and reliable infrastructure assets 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Supports the safety of people and property 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strong Local and Regional Governance			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Provides effective leadership and management consistent with Strategic Plan, MDP, master plans, bylaws, policies, community engagement 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Considers fiscal stability and sustainability 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Fosters collaborative intergovernmental partnerships 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Promotes and/or enhances residents' identification with Sturgeon County 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Support and/or collaborate with voluntary organizations in the region 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Environmental Stewardship			
<i>We foster a healthy environment and minimize our impact on ecosystems. (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Plans and partnerships that minimize environmental impact on natural areas 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Provides awareness of environmental issues impacting the County 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>