



**Meeting Minutes - Unadopted  
Council**

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Tuesday, December 11, 2018

9:00 AM

Council Chambers

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**A. CALL TO ORDER AND RELATED BUSINESS**

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Dan Derouin

**A.1 CALL TO ORDER**

Mayor Hnatiw called the December 11, 2018 Regular Council Meeting to order at 9:00 a.m.

**Administration Present:**

Reegan McCullough, County Commissioner - CAO  
Rick Wojtkiw, General Manager, Corporate Support  
Collin Steffes, General Manager, Integrated Growth  
Scott MacDougall, General Manager, Municipal Services  
Colin Krywiak, Manager, Current Planning and Development Services  
Pat Mahoney, Fire Chief/Manager, Protective Services  
Angela Veenstra, Manager, Agriculture Services  
Danielle Figura, Business Strategy Manager, County Commissioner's Office  
Ed Kaemigh, Manager, Financial Services  
Aaron Hair, Senior Planning and Development Officer, Current Planning and Development Services  
Michael Klassen, Senior Community Planner, Community and Regional Planning  
Glenn Innis, Deputy Fire Chief Administration/Training, Protective Services  
Bradley Reid, Deputy Fire Chief Operations/Fire Prevention, Protective Services  
Bernice Gordon, Corporate Business Planner, County Commissioner's Office  
Madisyn Achtymichuk, Senior Accountant - Operations, Financial Services  
Sabrina Duquette, Controller, Financial Services  
Jocelyn Pearce, Finance Business Partner, Financial Services  
Joanne Onciul, Senior Legislative Officer, Legislative Services  
Tanis Sawatsky, Legislative Officer, Legislative Services

## A.2 ADOPTION OF AGENDA

**W. Bokenfohr MOVED:**

**Motion 365/18: That the December 11, 2018 Council Meeting Agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

**For:6 -** A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

## A.3 ADOPTION OF MINUTES

**A.3.1** November 27, 2018 Regular Council Meeting Minutes

**P.D. Tighe MOVED:**

**Motion 366/18: That Council adopt the November 27, 2018 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:6 -** S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, K. Shaw, and A. Hnatiw

**A.3.2** November 28, 2018 Regular Council Meeting - 2019 Budget Day 1 Minutes

**P.D. Tighe MOVED:**

**Motion 367/18: That Council adopt the November 28, 2018 Regular Council Meeting - 2018 Budget Day 1 Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:6 -** A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**A.3.3**

November 29, 2018 Regular Council Meeting - 2019  
Budget Day 2 Minutes

**K. Shaw MOVED:**

**Motion 368/18: That Council adopt the November 29,  
2018 Regular Council Meeting - 2018 Budget Day 2  
Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:6 -** A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D.  
Tighe, and K. Shaw

**A.3.4**

November 30, 2018 Regular Council Meeting - 2019  
Budget Day 3 Minutes

**W. Bokenfohr MOVED:**

**Motion 369/18: That Council adopt the November 30,  
2018 Regular Council Meeting - 2018 Budget Day 3  
Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:6 -** A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D.  
Tighe, and K. Shaw

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

**D. NEW BUSINESS**

**D.1**

Lehigh Hanson - Request for First Reading

\* Bylaw 1424/18 - Amendment to Bylaw 922/01, Calahoo

Villeneuve Sand & Gravel Extraction Area Structure Plan

\* Bylaw 1425/18 - Amendment to Bylaw 1385/17, Land Use

Bylaw

Presented by Aaron Hair, Senior Planning and Development Officer, Current Planning and Development Services, and Colin Krywiak, Manager, Current Planning and Development Services.

**W. Bokenfohr MOVED:**

**Motion 370/18: That Council give first reading to Bylaw 1424/18.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 371/18: That Council give first reading to Bylaw 1425/18.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.2**

Local and Regional Agriculture Master Plans

Presented by Michael Klassen, Senior Community Planner, Community and Regional Planning, and Angela Veenstra, Manager, Agriculture Services.

**S. Evans MOVED:**

**Motion 372/18: That Council direct Administration to prepare strategic recommendations relating to Edmonton Regional Agriculture Master Plan deliverables for Council's consideration beginning in Q1 2019.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 373/18: That Council direct Administration to develop a project charter for a local Agriculture Master Plan, following the completion of the Regional Agriculture Master Plan process, with a report back to Council for decision.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.3** Superior Tanker Shuttle Service (STSS) Accreditation - Update to Council

Presented by Pat Mahoney, Fire Chief/Manager, Protective Services, Glenn Innis, Deputy Fire Chief Administration/Training, Protective Services, and Bradley Reid, Deputy Fire Chief Operations/Fire Prevention, Protective Services.

**N. Comeau MOVED:**

**Motion 374/18: That Council accept the Superior Tanker Shuttle Service (STSS) update as information and endorse the continued use of Tanker Shuttle Service throughout the County.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.4** 2019 - 2021 Corporate Business Plan

Presented by Danielle Figura, Business Strategy Manager, County Commissioner's Office, and Bernice Gordon, Corporate Business Planner, County Commissioner's Office.

**W. Bokenfohr MOVED:**

**Motion 375/18: That Council approve the 2019 - 2021 Corporate Business Plan.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 9:53 a.m.

The meeting was reconvened at 9:57 a.m. with all those members of Council previously listed in attendance.

**D.5** 2018 Property Tax Write-Off

Presented by Madisyn Achtymichuk, Senior Operations Accountant, Financial Services, and Sabrina Duquette, Controller, Financial Services.

**P.D. Tighe MOVED:**

**Motion 376/18: That Council authorize the write-off of taxes owing in the amount of \$39,719.87, as per the presented tax roll list, as these accounts are no longer collectible.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.6** Bylaw 1427/18 Schedule of Fees and Charges

Presented by Jocelyn Pearce, Finance Business Partner, Financial Services, and Sabrina Duquette, Controller, Financial Services.

**S. Evans MOVED:**

**Motion 377/18: That Council give first reading to Bylaw 1427/18.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 10:11 a.m.

The meeting was reconvened at 10:19 am with all those members of Council previously listed in attendance.

**D.6** Bylaw 1427/18 Schedule of Fees and Charges

**P.D. Tighe MOVED:**

**Motion 378/18: That Council direct Administration to amend Bylaw 1427/18 Schedule of Fees and Charges to amend the amounts under Schedule D: Planning and Development Services, Section 5, Securities, to the following:**

**Base Pavement to \$8,000.00;**

**Gravel to \$2,000.00; and**

**Approach Inspection to \$200.00.**

**CARRIED**

**For:4** - A. Hnatiw, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:2** - S. Evans, and K. Shaw

**N. Comeau MOVED:**

**Motion 379/18: That Council give second reading to Bylaw 1427/18, as amended.**

**CARRIED**

**For:5** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw

**N. Comeau MOVED:**

**Motion 380/18: That Council give unanimous consent to proceed to third reading of Bylaw 1427/18.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**N. Comeau MOVED:**

**Motion 381/18: That Council give third reading to Bylaw 1427/18.**

**CARRIED**

**For:5** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:1** - K. Shaw



**D.7** 2019 Proposed Operating & Capital Budget

Presented by Ed Kaemingh, Manager, Financial Services, Jocelyn Pearce, Finance Business Partner, and Sabrina Duquette, Controller, Financial Services.

Councillor Bokenfohr left the meeting at 10:56 a.m.

Councillor Bokenfohr returned at 10:58 a.m.

The meeting was recessed at 11:04 a.m.

The meeting was reconvened at 11:09 a.m. with all those members of Council previously listed in attendance.

**K. Shaw MOVED:**

**Motion 382/18: That Council direct Administration to publish the CAO's expenses online on a monthly basis.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Mayor Hnatiw passed the Chair to Deputy Mayor Bokenfohr at 11:55 a.m.

**A. Hnatiw MOVED:**

**Motion 383/18: That Council direct Administration, when considering the organizational review, to increase the 35-hour work week to a 37.5-hour work week effective July 1, 2019.**

**CARRIED**

**For:4** - A. Hnatiw, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:2** - S. Evans, and K. Shaw

Deputy Mayor Bokenfohr passed the Chair back to Mayor Hnatiw at 12:01 p.m.

The meeting was recessed at 12:01 p.m.

The meeting was reconvened at 1:02 p.m. with all those members of Council previously listed in attendance with the exception of Councillor Comeau.

**D.7****2019 Proposed Operating & Capital Budget****P.D. Tighe MOVED:**

**Motion 384/18: That Council direct Administration to amend the following service enhancements to the 2019 Operating and Capital Budget:**

**\*OP#13 - Protective Services - Peace Officer (as amended to include \$20,500 as additional funding for a total of \$200,000);**

**\*OP#19 - Debt Repayment (as amended to include \$35,301 as additional funding for a total of \$285,301).**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, S. Evans, W. Bokenfohr, P.D. Tighe, and K. Shaw**

**W. Bokenfohr MOVED:**

**Motion 385/18: That Council direct Administration to include the following service enhancements as additions to the 2019 Operating and Capital Budget:**

**\*OP#21 - Enhanced Peace Officer Initiatives;**

**\*OP#22 - Economic Development- CAO Office;**

**\*OP#18 - Open Spaces Master Plan Implementation.**

**CARRIED UNANIMOUSLY**

**For:5 - A. Hnatiw, S. Evans, W. Bokenfohr, P.D. Tighe, and K. Shaw**

Councillor Comeau returned to the meeting at 1:06 p.m.

**D.7** 2019 Proposed Operating & Capital Budget

**P.D. Tighe MOVED:**

**Motion 386/18: That Council approve the 2019 Operating and Capital Budgets as amended by motions passed at the November 30, 2018 and December 11, 2018 Council Budget Meetings represented by a 0% change to tax rates.**

**CARRIED UNANIMOUSLY**

Mayor Hnatiw passed the Chair to Deputy Mayor Bokenfohr at 1:08 p.m.

**A. Hnatiw MOVED:**

**Motion 387/18: That Council amend the agenda to include Item H.1 - Mayor Hnatiw - Notices of Motion.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**H. NOTICES OF MOTION**

Mayor Hnatiw gave notice that she will present the following Motions at the January 8, 2019 Regular Council Meeting:

1. That Council direct Administration to provide Council with information regarding advocacy support needed by the North Saskatchewan Watershed Alliance at the Rural Municipalities of Alberta.
2. That Council direct the CAO to establish a citizen task force to review the elected officials' remuneration and to bring back to Council a comprehensive list of recommendations that will ensure future compensation is fiscally responsible, fair minded and equitable.

Deputy Mayor Bokenfohr passed the Chair back to Mayor Hnatiw at 1:10 p.m.

**G. URGENT MATTERS****I. ADJOURNMENT**

**P.D. Tighe MOVED:**

**Motion 388/18: That the December 11, 2018 Regular Council Meeting be adjourned at 1:10 p.m.**

**CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe,  
and K. Shaw**

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MAYOR

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COUNTY COMMISSIONER (CAO)