

Request for Decision

Title	2019 Proposed Operating and Capital Budget
Proposed Motion	That Council approve the 2019 Operating and Capital Budgets representing a ___% change to tax rates incorporating changes discussed at December 11, 2018 Regular Council Meeting.
Administrative Recommendation	That Council approve the 2019 Budget per Council's direction in the Corporate Business Plan and debated and deliberated on November 28, 29, and 30, 2018.
Previous Council Direction	<p><u>November 30, 2018 Regular Council Meeting – Budget Day 3</u></p> <p>Motion 359/18: That Council accept the base budget as presented and direct Administration to include the following enhancements as part of the 2019 Operating and Capital Budget:</p> <ul style="list-style-type: none"> • OP-1 – Agriculture Services – Ag Services Seasonal Position • OP-2 – Community & Regional Planning – Cardiff Area Structure Plan • OP-3 – Community & Regional Planning – Intergovernmental Advisor/Policy Analyst • OP-4 - Community Services – Community Services Backfill Position for online services (contract) • OP-6 - Corporate Communications – Communications Contract Position Extension • OP-7 – Economic Development – Commercial Market Analysis • OP-8 - Financial Services – Financial Analyst – Capital Planning & Procurement • OP-9 - Financial Services – Insurance Review (rebate paid) • OP-10 - Information Services – Contracted Services – Business Analysis Support • OP-11 - Legislative Services – 2019 Census (with temp Coordinator position) • OP-12 - Legislative Services – Meeting Management Software • OP-13 - Protective Services – Peace Officer (as amended to include 2.0 FTE) • OP-14 - Transportation Services - Brushing • OP-15 – Transportation Services – Drainage Master Plan • CAP-2 – Protective Services – Water Tender Fire Apparatus • CAP-3 – Utility Services – Landing Trail Waterline Feasibility Study • CAP-4 – Utility Services – Odor Management Plan

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- CAP-5 – Utility Services – Power Resiliency,

to be brought forward to the December 11, 2018 Regular Council Meeting.

Motion 360/18: That Council direct Administration to include the following service enhancements as additions to the 2019 Operating and Capital Budget:

- OP-19 – Council – Debt Repayment
- OP-20 – Council Direction – Cardiff Pittsburgh Drainage,

to be brought forward to the December 11, 2018 Regular Council Meeting.

Motion 361/18: That Council direct Administration to include a transfer from Reserves in the amount of \$500,000 as funding for Sturgeon County's contribution towards the Morinville Recreation Centre.

Motion 362/18: That Council direct Administration to bring forward additional information on implementing a 37.5-hour work week for staff currently on a 35-hour work week, to the December 11, 2018 Regular Council Meeting.




Motion 363/18: That Council direct Administration to bring forward additional information regarding implementation of a third peace officer and added night shift, to the December 11, 2018 Regular Council Meeting.

Motion 364/18: That Council direct Administration to bring forward additional information regarding allocating an additional \$35,000 to the County Commissioner's Budget for emerging economic development opportunities, to the December 11, 2018 Regular Council Meeting.

Report	<u>Background Information</u>
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- During budget deliberations on November 28, 29 and 30, 2018, Council reviewed the Proposed 2019 Operating and Capital Budget including Service Enhancements, Budget Information Requests, and other initiatives brought forward by Council.
- Administration put forth a proposed budget that is conservative in nature, both in terms of financial impact and magnitude of work load.
- Administration worked to ensure that alternate funding sources were exhausted. Various provincial or federal grants are alternate funding sources that are always examined for feasibility and applicability.
- Council's recommended 2019 Proposed Operating Budget is \$76,499,255, including \$55,762,080 Operating and \$21,224,800 Capital, not including significant tax revenue growth.
- Revenue from significant growth is estimated to be approximately \$27.5 million for the 2019 budget which has been earmarked for priorities 1 through 8 per the Significant Tax Revenue Growth Policy.

	<ul style="list-style-type: none"> • The 2019 Proposed Operating and Capital Budget recommends tax rate increase of 0.0%. • Upon Council approval, the 2019 Operating and Capital Budget will be amended to reflect the changes from the proposed to the approved version and then will be made public. <p><u>External Communication</u></p> <ul style="list-style-type: none"> • Public notification of the Approved Budget will be provided on the Sturgeon County Website, social media updates, via news release, and weekly FYI. • Council deliberations on November 28, 29, and 30, 2018 were open to the public and streamed for real-time viewing. • Administration launched a “Let’s Talk Budget Portal” which provided a platform for public engagement for the 2019 budget process. • Manager presentations to Council on October 30, November 1 and 2, 2018, were open to the public. <p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> • Section 242(1) of the <i>Municipal Government Act (MGA)</i> states that each Council must adopt an operating budget for each calendar year. • Section 245 of the <i>MGA</i> states that each Council must adopt a capital budget for each calendar year.
Implication of Administrative Recommendation	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • Strong Local Governance and Regional Leadership - The Operating and Capital Budgets have been created based on the strategic plan and Council directed priorities. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • Unknown – dependent on the scope and magnitude of the changes. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • Unknown – dependent on the magnitude of the changes.
Alternatives Considered	That Council amends the 2019 Proposed Operating and Capital Budget, based on alternate or additional priorities.

Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • Strong Local Governance and Regional Leadership - The Operating and Capital Budgets have been created based on the strategic plan and Council directed priorities. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • Unknown – dependent on the scope and magnitude of the changes. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • Unknown – dependent on the magnitude of the changes.
Follow up Action	<ol style="list-style-type: none"> 1. The public will be notified of the Approved Budget via various media outlets, the Sturgeon County website, and through Social Media postings. 2. The 2019 Operating and Capital Budget will be distributed to County Council and Administration.
Attachment(s)	<ol style="list-style-type: none"> 1. Summary of Fiscal Principles, Practices and Policies 2. Significant Tax Revenue Growth Policy
Report Reviewed by:	<div data-bbox="532 835 974 940">  </div> <p data-bbox="532 982 1047 1014">Ed Kaemingh, Manager, Financial Services</p> <div data-bbox="532 1056 722 1161">  </div> <p data-bbox="532 1203 987 1234">Rick Wojtkiw, GM Corporate Support</p> <div data-bbox="532 1276 738 1402">  </div> <p data-bbox="532 1423 1144 1455">Reegan McCullough, County Commissioner – CAO</p>

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan and MDP pg. 36)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Supports a strong thriving business environment to strengthen our economic foundation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Plans for responsible growth through the MDP and regional growth plan. 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Manages growth for current and future developments through: <ul style="list-style-type: none"> transparent bylaws, policies and processes to enable responsible land development targeting growth around existing and identified future growth areas 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe and viable community, where our residents are provided with access to opportunities and quality of life. (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Provides access to programs and services that have a positive impact on residents' quality of life 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Provides access to safe and reliable infrastructure assets 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Supports the safety of people and property 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Strong Local and Regional Governance			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Provides effective leadership and management consistent with Strategic Plan, MDP, master plans, bylaws, policies, community engagement 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Considers fiscal stability and sustainability 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Fosters collaborative intergovernmental partnerships 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Promotes and/or enhances residents' identification with Sturgeon County 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Support and/or collaborate with voluntary organizations in the region 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Environmental Stewardship			
<i>We foster a healthy environment and minimize our impact on ecosystems. (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Plans and partnerships that minimize environmental impact on natural areas 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Provides awareness of environmental issues impacting the County 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>