


Request for Decision

Title	Sturgeon County Transportation Advisory Committee (SCTAC), Terms of Reference & Appointment of Councillors
Proposed Motion	<p>1. That Council endorse the draft Terms of Reference as an initial working document for the Sturgeon County Transportation Advisory Committee.</p> <p>2. That Council appoint Councillors _____ and _____ to the Sturgeon County Transportation Advisory Committee.</p>
Administrative Recommendation	The General Manager of Municipal Services recommends that County Council approve, endorse and authorize the two proposed motions.
Previous Council Direction	<p><u>September 11, 2018</u></p> <p>Motion 243/18: That Council direct Administration to establish a Sturgeon County Transportation Advisory Committee with initial membership to include members of Council, Administration and Members at Large as set out in the Terms of Reference.</p> <p>Motion 245/18: That Council refer the Terms of Reference back to Administration to make changes and bring back to the September 25, 2018 Regular Council Meeting for further discussion.</p> <p>Motion 246/18: That Council direct Administration to take the steps necessary as specified in the Boards and Committees Selection Committee Terms of Reference to obtain recommendations for Members at Large.</p> <p>Motion 247/18: That Council refer the appointment of Council members to the Sturgeon County Transportation Advisory Committee to the September 25, 2018 Regular Council Meeting.</p> <p>Motion 248/18: That Administration update the Council Committee Bylaw 1381/16 to include the Sturgeon County Transportation Advisory Committee.</p>
Report	<p><u>Background Information</u></p> <p>The Sturgeon County Transportation Advisory Committee (SCTAC) RFD was presented to Council at the September 11, 2018 Regular Council Meeting.</p>

	<p>Five motions were passed, with the two motions outlined in this Request for Decision outstanding.</p> <p>Administration was directed to revise the draft Terms of Reference to align with similar existing committee Terms of Reference. Appointment of Councillors was deferred until Councillor Bokenfohr was able to be in attendance to ensure he had an opportunity to put his name forward on the committee if so desired.</p> <p><u>External Communication</u></p> <p>None to date.</p> <p><u>Relevant Policy/Legislation/Practices:</u></p> <p><i>Municipal Government Act, RSA 2000, c. M-26</i> Sturgeon County Bylaw 1381/16 – Council Committees Bylaw Boards and Committees Selection Committee Terms of Reference</p>
Implication of Administrative Recommendation	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership</p> <p>Collaboration with the community.</p> <p>Planned Growth</p> <p>Assists in developing a long-term transportation strategy for the County. Aligns with positioning Transportation Services to serve the needs of the community in the face of continued and focused growth.</p> <p>Maintain and Enhance Strong Communities</p> <p>Focus on community engagement and improving visibility of how Transportation Services can improve and deliver on community expectations.</p> <p>Operational Excellence</p> <p>The advisory committee will assist in streamlining operational processes through standardization and continuous improvement.</p>
Alternatives Considered	<p>That Council direct Administration to continue with current road maintenance practices.</p>
Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <p>Administration believes that there is sufficient information for Council to make an informed decision to proceed with this strategic initiative.</p> <p><u>Organizational:</u></p> <p>Establishing the Sturgeon County Transportation Advisory Committee and maintenance specifications with a focus on infrastructure improvements and Sustainable Roads Improvement Strategy will provide an improved level of service to our residents.</p>

	<p><u>Financial:</u></p> <p>This initiative has no negative financial impacts.</p> <p>Upon recommendation of the Transportation Advisory Committee, Council approval and implementation of approved industry standard road maintenance activities and associated improvements to our rehabilitation strategies will provide improved value of public expenditures.</p>
Follow up Action	Administration will communicate to Council regular updates and progress from the Sturgeon County Transportation Advisory Committee.
Attachment(s)	<ol style="list-style-type: none"> 1. Draft Sturgeon County Transportation Advisory Committee Terms of Reference – Version 1 2. Draft Sturgeon County Transportation Advisory Committee Terms of Reference – Version 2
Report Reviewed by:	 <p>Scott MacDougall General Manager, Municipal Services / Acting County Commissioner-CAO</p>

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Consistent with neighborhood role (see MDP), master plans, policies 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Considers fiscal stability and sustainability 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Has a positive impact on regional and sub-regional cooperation 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Compliance with Provincial and Federal regulations and/or legislation 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Ensure effective environmental risk management 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Promotes and/or enhances residents' identification with Sturgeon County 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Enhances service provision through community partnerships 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Supports Sturgeon County's cultural history 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Considers cumulative costs and long-term funding implications 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Targets growth around current or planned infrastructure 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Positive impact on residents' quality of life 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Supports and promotes volunteer efforts 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Provides programs and services that are accessible to all residents 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Staff have the knowledge, skills and capability to perform their jobs 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Streamlines operational processes and policies 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Promotes engagement and professional interaction with stakeholders 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>