

Request for Decision

Title	St. Albert / Sturgeon County Joint Opportunities Task Force – Appointment of Members
Proposed Motion	That Councillors _____, _____, and _____ be appointed to represent Sturgeon County on the St. Albert / Sturgeon County Joint Opportunities Task Force.
Administrative Recommendation	That Council appoint three (3) representatives to the St. Albert/Sturgeon County Intermunicipal Affairs Committee’s <i>Joint Opportunities Task Force</i> .
Previous Council Direction	<u>April 8, 2014</u> Motion 099/14: That County Council gives third reading to Bylaw 1322/14 – to Regulate the Proceedings of the Intermunicipal Affairs Committee.
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> • The City of St. Albert and Sturgeon County participate in a joint Intermunicipal Affairs Committee (IAC) to consider matters of importance to the sub-region, and to foster collaboration. The City of St. Albert and Sturgeon County IAC Bylaws permit the formation of ‘intermunicipal task force(s)’, with the objective of moving key intermunicipal objectives forward and to advise the IAC. • In 2014, the IAC created a Joint Opportunities Task Force (JOTF) for this purpose. The key principles that the JOTF are guided by are: the pursuit of mutually beneficial solutions; a strong commitment to co-operation and collaboration; and a vision for the continued development of a strong, vibrant, and sustainable sub-region. • The JOTF has operated since 2014, although was generally inactive over the course of 2017. On June 27, 2018, the IAC re-engaged the JOTF to advance several intermunicipal priorities such as joint servicing, shared grant proposals, shared vision for Villeneuve Airport, Ray Gibbon Drive advocacy, and other priorities. • The IAC has now requested that the Councils of the City of St. Albert and Sturgeon County confirm membership for the 2018/2019 JOTF by July 10, 2018, and that meetings be scheduled. The terms of reference provided in Attachment 1 (current as of June 26, 2018) for the JOTF indicate that it will be comprised of three (3) elected officials from the City of St. Albert and three (3) elected officials from Sturgeon County.

	<p><u>External Communication</u></p> <ul style="list-style-type: none"> The appointment of members to the JOTF will be shared with the City of St. Albert, and information on task force membership is publicly available. <p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> Bylaw 1322/14 Intermunicipal Affairs Committee JOTF Terms of Reference (Current as of June 26, 2018)
<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership – The appointment of members will ensure that Sturgeon County remains a respected regional partner with the City of St. Albert. Collaboration on intermunicipal issues and opportunities helps to foster improved communication and cooperation between municipalities and contributes to greater potential for shared benefit.</p> <p>The Sturgeon County Business Plan and Intermunicipal Affairs Work Plan also both contemplate a continuance of collaborative efforts with the City of St. Albert.</p> <p><u>Organizational:</u></p> <p>Commitment of both Council time and staff resources to attend and support the work of the JOTF will be required. This is expected to consume moderate to high capacity, depending on the scope of work that the JOTF undertakes and the need for Administrative or third-party support. This in addition to other operational, committee and regional work the County is involved in (the County actively participates on and monitors dozens of regional committees).</p> <p><u>Financial:</u></p> <p>None at this time.</p>
<p>Alternatives Considered</p>	<p>Council could choose to not appoint members to the Joint Opportunities Task Force.</p>
<p>Implications of Alternatives</p>	<p><u>Strategic Alignment:</u></p> <p>Not appointing members would be inconsistent with the approved motion of the IAC, including the affirmative vote that Sturgeon County provided. It would also be inconsistent with the intent of the County’s priority on Strong Local Governance and Regional Leadership and the goals of the Intermunicipal Affairs Committee.</p> <p>If the JOTF were not formed the work of the IAC in this area would likely require consideration directly by the IAC (which consists of all members of Council) and/or another task force structure.</p>

Organizational:

There would be no impact to the organization if members were not appointed to the JOTF.

Financial:

None at this time.

- Follow up Action**
1. Advise St. Albert of the County's appointed Task Force members (Community and Regional Planning, July 2018).
 2. Commence joint planning for JOTF meetings, logistics, and business.
 3. Update Council Board Appointments Listing (Legislative Services, July 2018).
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- Attachment(s)**
1. JOTF Terms of Reference (Attachment 1)
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**Report Reviewed
by:**



Travis Peter, Manager Community and Regional Planning



Collin Steffes, General Manager Integrated Growth Division



Bill Minnes, County Commissioner/CAO

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Consistent with neighborhood role (see MDP), master plans, policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>