



Request for Decision

Title	Bylaw 1410/18, Subdivision and Development Appeal Board Bylaw
Proposed Motion	<ol style="list-style-type: none"> 1. That Council give first reading to Subdivision and Development Appeal Board Bylaw 1410/18. 2. That Council give second reading to Subdivision and Development Appeal Board Bylaw 1410/18. 3. That Council give unanimous consent to proceed to third reading of Subdivision and Development Appeal Board Bylaw 1410/18. 4. That Council give third reading to Subdivision and Development Appeal Board Bylaw 1410/18.
Administrative Recommendation	Administration recommends that Council proceed with three readings to the Subdivision and Development Appeal Board Bylaw 1410/18, to comply with changes made to the <i>Municipal Government Act</i> .
Previous Council Direction	<p>February 23, 2016</p> <p>Motion 068/16: That Council give third and final reading to Bylaw 1361/16, Amendment to Subdivision and Development Appeal Board Bylaw.</p> <p>Motion 067/16: That Council provide unanimous consent to proceed with third and final reading to Bylaw 1361/16, Amendment to Subdivision and Development Appeal Board Bylaw.</p> <p>Motion 066/16: That Council give second reading to Bylaw 1361/16, Amendment to Subdivision and Development Appeal Board Bylaw.</p> <p>Motion 065/16: That Council give first reading to Bylaw 1361/16, Amendment to Subdivision and Development Appeal Board Bylaw.</p> <p>June 28, 2015</p> <p>Motion 147/15: That County Council give third reading to Bylaw 1343/15.</p> <p>Motion 146/15: That County Council give second reading to Bylaw 1343/15, as amended.</p> <p>Motion 145/15: That County Council approve the amendments to Bylaw 1343/15.</p> <p>January 13, 2015</p> <p>Motion 009/15: That Council give First Reading to Bylaw 1343/15.</p>

<p>Report</p>	<p><u>Background Information</u></p> <p>The Subdivision and Development Appeal Board Bylaw was originally formulated to establish a Board to hear appeals regarding decisions made by the County's subdivision and development authorities.</p> <p>The last revisions to the Subdivision and Development Appeal Board Bylaw were made in June of 2015 (Bylaw 1343/15) and February of 2016 (Bylaw 1361/16).</p> <p>To comply with changes made to the <i>Municipal Government Act</i> that came into effect on January 1 and April 1, 2018, Sturgeon County must revise Subdivision and Development Appeal Bylaw 1345/15, and amendments thereto, to incorporate the following Administrative changes:</p> <ol style="list-style-type: none"> 1. A member of the Subdivision and Development Appeal Board may not participate in a hearing of the board unless the member is qualified as provided for in the regulations. 2. Council must appoint a Designated Officer to act as the Clerk of the Subdivision and Development Appeal Board and must prescribe the remuneration and expenses, if any, payable to the Clerk. The Clerk of an Assessment Review Board must be qualified as provided for in the regulations. 3. Unless an order of the Minister authorizes otherwise, a panel of a subdivision and development appeal board hearing an appeal must not have more than one Councillor as a Member. <p>Other revisions made were for the following reasons:</p> <ul style="list-style-type: none"> • Corrected formatting, typographical and grammatical errors; and • Added pertinent definitions and revised clauses for clarity and compliance with legislation. <p><u>External Communication</u></p> <p>Advise Municipal Affairs of the Clerk appointment.</p> <p><u>Relevant Policy/Legislation/Practices:</u></p> <p><i>Municipal Government Act</i>, RSA 2000, c.M-26 (MGA) Bylaw 1343/15 Bylaw 1361/16</p>
<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership – Approval of the bylaw would demonstrate an ability to provide additional transparency and fairness to County residents when appealing subdivision or development matters.</p>

	<p>Operational Excellence – Approval would assist in promoting a consistent process and more professional interaction with ratepayers in the community.</p> <p><u>Organizational:</u></p> <p>By aligning our legislation with Provincial legislation, the organization is encouraging that a standard procedure is followed and therefore more consistent decisions can be expected.</p> <p><u>Financial:</u></p> <p>Budget was approved as part of the annual process for training and remuneration of board members.</p>
Alternatives Considered	No alternatives were considered as changes to the Subdivision and Development Appeal Board Bylaw were necessary to comply with changes to provincial legislation.
Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <p>None.</p> <p><u>Organizational:</u></p> <p>None.</p> <p><u>Financial:</u></p> <p>None.</p>
Follow up Action	<ol style="list-style-type: none"> 1. Circulate the approved Bylaw to all County staff and the public. 2. Advise current members of the Subdivision and Development Appeal Board of the Bylaw update and new Designated Officer appointment. 3. Advise Municipal Affairs of the Board members that will require training once training is available. 4. Advise Municipal Affairs of the Clerk appointment.
Attachment(s)	<ol style="list-style-type: none"> 1. Proposed Bylaw 1410/18 2. Bylaw 1343/15 3. Bylaw 1361/16
Report Reviewed by:	<p> Lisa Schovaneck, Acting Senior Legislative Officer, Legislative Services</p> <p> Collin Steffes, General Manager Integrated Growth & Acting County Commissioner – CAO</p>

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Consistent with neighborhood role (see MDP), master plans, policies 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Considers fiscal stability and sustainability 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Has a positive impact on regional and sub-regional cooperation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Compliance with Provincial and Federal regulations and/or legislation 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Ensure effective environmental risk management 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Promotes and/or enhances residents' identification with Sturgeon County 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Enhances service provision through community partnerships 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Supports Sturgeon County's cultural history 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Considers cumulative costs and long-term funding implications 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Targets growth around current or planned infrastructure 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Positive impact on residents' quality of life 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Supports and promotes volunteer efforts 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Provides programs and services that are accessible to all residents 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Staff have the knowledge, skills and capability to perform their jobs 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Streamlines operational processes and policies 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Promotes engagement and professional interaction with stakeholders 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>