

## Request for Decision

<b>Title</b>	<b>Contract Award Recommendation: 2018 Road Rehabilitation Program (Schedule C)</b>
<b>Proposed Motion</b>	That Council award the contract for the 2018 Road Rehabilitation Program (Schedule C) to Central City Asphalt Ltd., at a contract price of \$1,476,445.50 (not including GST).
<b>Administrative Recommendation</b>	Administration recommends that Council award the contract for the 2018 Road Rehabilitation Program (Schedule C) to Central City Asphalt Ltd., as they were the lowest compliant bidder and met all project and procurement requirements.
<b>Previous Council Direction</b>	<p>December 20, 2017 – Motion 506/17 That Council approved the 2018 Operating and Capital Budget as amended.</p> <p>August 22, 2017 – Motion 364/17 That Council approve the projects in Stage 2, 3 and 4 as presented in the 2018-2020 Capital Plan for Feasibility and Detailed Design, and subject to budget, for Construction.</p> <p>June 13, 2017 – Motion 245/17 That Council give third reading to Debenture Bylaw 1389/17 Pilon Creek Estates Subdivision &amp; Range Road 232 Pilon Creek Estates Access to Highway 15 with a maximum amount of \$1,396,500.</p>
<b>Report</b>	<p><u>Background Information</u></p> <p>In 2017, the following projects were bundled together as the 2018 Rehabilitation Program (Schedule C):</p> <ul style="list-style-type: none"> <li>• Pilon Creek Estates – Subdivision Road Network;</li> <li>• Rge Rd 232 - Pilon Creek Estates Access to HWY 15;</li> <li>• Rge Rd 223 - Fort Augustus Access via Boysdale Road;</li> <li>• Riverside Park Subdivision – Subdivision Road Network; and</li> <li>• Riverside Park Subdivision – drainage improvements.</li> </ul> <p>Through Sturgeon County's Competitive procurement process, Allnorth Consultants Limited (Allnorth) was selected as the engineering consultant. They completed the designs for the entire package, but due to the rehabilitation of Riverside Park Subdivision Road Network and Rge</p>

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Rd 223 being funded by NWR revenue (delayed), they were removed from the 2018 rehabilitation tender.

#### Pilon Creek Estates

- Total length of rehabilitation is 0.6 km.
- The existing surface was completed in 2003.
- Pacer Ranking is 2.57 (Pacer is 1 – 10; 2 is “very poor” and 3 is “poor”).
- Average width of the road is 7.0 metres.
- Road surface displays alligator and longitudinal cracking throughout the subdivision, as well as a number of settled areas and potholes.

#### Rge Rd 232 (Pilon Creek Access)

- Total length of rehabilitation is 1.1 km from Hwy 15 to N. of Pilon Creek Estates.
- The existing surface was completed in 2003.
- Pacer Ranking is 2.14 (Pacer is 1 – 10; 2 is “very poor” and 3 is “poor”)
- Average width of the road is 7.0 metres.

#### Riverside Park Drainage

- Poor drainage within the subdivision due to undersized culverts and overgrowth within the drainage channel.
- Minor channelling will also be completed to assure proper flow.

#### Other Information

- Sturgeon County’s Procurement Process recommends that the lowest bid meeting the tender or request for proposal requirements and/or specifications will normally be accepted. Justification in writing along with recommendation must be submitted if the lowest bidder is not selected. Normally, the only reasons acceptable for selecting any but the lowest bidder would be:
  - Low bidder does not meet the specifications.
  - Low bidder cannot deliver within the required time. The quality of performance of previous contracts or services may be in question.
  - The acceptance of low bid would result in higher overall end costs (such as operating or life cycle costs).
  - The ability, capacity, experience and efficiency of the bidder.
- Once the tenders or requests for proposals have been selected, all necessary contractual agreements, conditions, terms, documents, etc. will be completed and the tender or contract will be awarded.

	<ul style="list-style-type: none"> <li>The opening of tenders or requests for proposals must be done in public tender meetings; tenders of \$500,000 in value or exceeding \$500,000 in aggregate value must be ratified at the following Council meeting.</li> </ul> <p><u>External Communication</u></p> <ul style="list-style-type: none"> <li>The 2018 Road Rehabilitation Program (Schedule C) was tendered through the Alberta Purchasing Connection on February 13, 2018. Tenders closed on March 8, 2018 at 10:00 a.m.</li> <li>We received thirteen (13) bids ranging from \$1,476,445.50 to \$3,644,315 (excluding GST).</li> <li>Allnorth, engineering consultant, reviewed tenders and recommends Sturgeon County award the contract for the 2018 Road Rehabilitation Program (Schedule C) to Central City Asphalt Ltd.</li> </ul> <p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> <li>Sturgeon County's Procurement Directive (dir_pro_exe_2014).</li> </ul>
<p><b>Implication of Administrative Recommendation</b></p>	<p><u>Strategic Alignment:</u></p> <p><b><u>Strong Local Governance and Regional Leadership</u></b> – The awarding of this contract would support Sturgeon County's 4-Stage Capital Plan and be consistent with Sturgeon County's procurement policy.</p> <p><b><u>Planned Growth</u></b> – This project considers cumulative costs and long-term funding implications associated with the management of this infrastructure asset.</p> <p><b><u>Maintain and Enhance Strong Communities</u></b> – The 2018 Rehabilitation Program (Schedule C) will demonstrate a commitment to the community that Sturgeon County is committed to maintaining and updating existing infrastructure.</p> <p><b><u>Operational Excellence</u></b> – The completion of the 2018 Rehabilitation Program (Schedule C) will reduce future maintenance costs and allow transportation resources to be re-allocated to other priority projects as well.</p> <p><u>Organizational:</u></p> <p>Sturgeon County Engineering Services has committed resources to deliver these projects as part of the 4-Stage Capital Plan.</p>

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Financial:

2018 Rehabilitation Program (Schedule C)			
Item	Approved Budget	Estimate 'C'	After Tender
Construction	\$1,493,000.00	\$1,435,000.00	\$1,476,445.50
+ Contingency	\$-	\$140,000.00	\$88,054.50
<b>Sub Total</b>	<b>\$1,493,000.00</b>	<b>\$1,575,000.00</b>	<b>\$1,564,500.00</b>
Engineering & Other	\$171,500.00	\$100,000.00	\$100,000.00
<b>Total</b>	<b>\$1,664,500.00</b>	<b>\$1,675,000.00</b>	<b>\$1,664,500.00</b>

Pilon Creek Estates and Rge Rd 232 (Pilon Creek Estates Access) are funded through debenture (Motion 245/17).

Riverside Park drainage improvements are funded through the drainage fund allocated from taxes.

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**Alternatives Considered**

That County Council not award the contract at this time.

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**Implications of Alternatives**

Strategic Alignment:

- Not awarding a contract may be inconsistent with past Sturgeon County practices and procedures. Residents expectations regarding prioritized rehabilitation works will not be met.

Organizational:

- To date, Sturgeon County has allocated resources and effort in coordinating the rehabilitation of this program. Retendering at a later date may result in a higher tender cost.

Financial:

If the contract was not awarded, Sturgeon County would still be responsible for the engineering costs to date (estimated to be \$40,000).

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**Follow up Action** 1. Award the contract.

<b>Attachment(s)</b>	1. Location Plan 2. Summary of Tender results 3. Procurement Directive
<b>Report Reviewed by:</b>	<div data-bbox="548 241 747 304"></div> <div data-bbox="527 325 1136 367">Chris Krath, Acting Manager Engineering Services</div> <div data-bbox="527 409 860 577"></div> <div data-bbox="527 577 990 619">Collin Steffes, GM Integrated Growth</div> <div data-bbox="527 682 820 766"></div> <div data-bbox="527 766 1039 810">Bill Minnes, County Commissioner – CAO</div>

## Strategic Alignment Checklist

**Vision:** Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

**Mission:** Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
<b>Strong Local Governance and Regional Leadership</b>			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Consistent with neighborhood role (see MDP), master plans, policies</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Considers fiscal stability and sustainability</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Has a positive impact on regional and sub-regional cooperation</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Respect the Natural Environment</b>			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Compliance with Provincial and Federal regulations and/or legislation</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Ensure effective environmental risk management</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Community Identity &amp; Spirit</b>			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Promotes and/or enhances residents' identification with Sturgeon County</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Enhances service provision through community partnerships</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Supports Sturgeon County's cultural history</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Planned Growth and Prosperity</b>			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Considers cumulative costs and long-term funding implications</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Targets growth around current or planned infrastructure</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Maintain and Enhance Strong Communities</b>			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Positive impact on residents' quality of life</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Supports and promotes volunteer efforts</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Provides programs and services that are accessible to all residents</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Operational Excellence</b>			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Staff have the knowledge, skills and capability to perform their jobs</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Streamlines operational processes and policies</li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>Promotes engagement and professional interaction with stakeholders</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>