



Sturgeon County

9613-100 Street
Morinville, Alberta
T8R 1L9

Meeting Minutes - Unadopted Council

Tuesday, December 12, 2017

9:00 AM

Council Chambers

A. CALL TO ORDER AND RELATED BUSINESS

A.1 CALL TO ORDER

Present: 6 - Councillor Dan Derouin, Councillor Susan Evans,
Councillor Wayne Bokenfohr, Councillor Neal Comeau,
Councillor Patrick D. Tighe, and Councillor Karen Shaw

Absent: 1 - Mayor Alanna Hnatiw

Deputy Mayor Shaw called the December 12, 2017 regular Council Meeting to order at 9:00 a.m.

Administration Present

Rick Wojtkiw, Acting County Commissioner - CAO
Ian McKay, General Manager, Municipal Services
Collin Steffes, Acting General Manager, Integrated Growth
Clayton Kittlitz, Manager, Current Planning and Development Services
Ed Kaemingh, Manager, Financial Services
Adam Scharmann, Manager, Information Services
Danielle Figura, Business Strategy Manager, County Commissioner's Office
Colin Krywiak, Senior Planning and Development Officer, Current Planning and Development Services
Christine Beveridge, Senior Legislative Officer, Legislative Services
Michael Klassen, Senior Planner, Community and Regional Planning Services
Kofi Boakye, Senior Accountant, Financial Services
Bernice Gordon, Corporate Business Planner, County Commissioner's Office
Larissa Hepp, Policy Analyst, Intergovernmental Affairs
Lisa Schovanek, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

W. Bokenfohr MOVED:

Motion 470/17: That the Agenda be adopted as presented.

CARRIED UNANIMOUSLY

For: 6 - D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

A.3.1 November 28, 2017 Regular Council Meeting Minutes

N. Comeau MOVED:

Motion 471/17: That the November 28, 2017 regular Council Meeting Minutes be approved as presented.

CARRIED UNANIMOUSLY

For: 6 - D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

A.3.2 December 5, 2017 Special Council Meeting Minutes

P.D. Tighe MOVED:

Motion 472/17: That the December 5, 2017 Special Council Meeting Minutes be approved as presented.

CARRIED UNANIMOUSLY

For: 6 - D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS

C.1 PRESENTATIONS

C.1.1 9:00 a.m. - Marty Derouin, Heartland Residents
Presentation

Marty Derouin and Ron Shaw, Sturgeon County residents, provided a presentation to Council.

P.D. Tighe MOVED:

Motion 473/17: That Council direct Administration to develop a Terms of Reference regarding a Heartland Residential task force to bring forward to Council on January 23, 2018.

CARRIED UNANIMOUSLY

For: 6 - D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

C.1.2 9:20 a.m. - Redwater Public Library Presentation

Janice Goeckel, Chairperson, Redwater Library Board, provided a presentation to Council.

C.1.3 9:40 a.m. - Alicja Platek - Backyard Chickens/Urban
Chicken Project Presentation

Alicja Platek, Sturgeon County resident, provided a presentation to Council.

D. NEW BUSINESS

D.1 Bylaw 1397/17 - Bokenfohr Redistricting Application
(Second and Third Reading)

Presented by: Clayton Kittlitz, Manager, Current Planning and Development, and Colin Krywiak, Senior Planning and Development Officer, Current Planning and Development

The meeting was recessed at 10:18 a.m.

The meeting was reconvened at 10:25 a.m.

W. Bokenfohr MOVED:

Motion 474/17: That the current definition of “Light Industrial” in the proposed DC9 district be amended by removing the words “cannot be detected” and replaced with “is of limited impact to adjacent properties”.

CARRIED

For:5 - D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

W. Bokenfohr MOVED:

Motion 475/17: That the maximum parcel coverage in the proposed DC9 district be amended to 30%.

CARRIED

For:4 - D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:2 - S. Evans, and K. Shaw

W. Bokenfohr MOVED:

Motion 476/17: That Council give second reading to Bylaw 1397/17 to redistrict Lot 1; Plan 9520743 from "DC1 - Direct Control District 1 - General" to "DC9 - Direct Control District 9 - Plan 9520743; Lot 1", as amended.

CARRIED

For:5 - D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

W. Bokenfohr MOVED:

Motion 477/17: That Council give third reading to Bylaw 1397/17 to redistrict Lot 1; Plan 9520743 from "DC1 - Direct Control District 1 - General" to "DC9 - Direct Control District 9 - Plan 9520743; Lot 1."

CARRIED

For:5 - D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, and P.D. Tighe

Against:1 - K. Shaw

D.2 Draft 2018-2020 Corporate Business Plan

Presented by: Danielle Figura, Business Strategy Manager, County Commissioner's Office, and Bernice Gordon, Corporate Business Planner, County Commissioner's Office

Mayor Hnatiw joined the meeting at 10:47 a.m.

Deputy Mayor Shaw passed the Chair to Mayor Hnatiw at 10:51 a.m.

Present: 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

D.2 Draft 2018-2020 Corporate Business Plan

S. Evans MOVED:

Motion 478/17: That Council receive the draft 2018-2020 Corporate Business Plan as information.

CARRIED UNANIMOUSLY

For: 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

S. Evans MOVED:

Motion 479/17: That Council provide Administration with feedback on the draft 2018-2020 Corporate Business Plan by December 19, 2017.

CARRIED UNANIMOUSLY

For: 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

D.3 2017 Property Tax Write-Off

Presented by: Ed Kaemingh, Manager, Financial Services, and Kofi Boakye, Senior Accountant - Operations, Financial Services

P.D. Tighe MOVED:

Motion 480/17: That Council authorize the write-off of taxes owing in the amount of \$72,537.12 per the presented tax roll list, as these accounts are no longer collectible.

CARRIED UNANIMOUSLY

For: 7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

D.4 Refund of 2015 and 2016 Taxes

Presented by: Ed Kaemingh, Manager, Financial Services, and Kofi Boakye, Senior Accountant - Operations, Financial Services

W. Bokenfohr MOVED:

Motion 481/17: That Council approve the refund of the 2015 property taxes and penalties for Roll # 4826000 in the amount of \$756.88.

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

W. Bokenfohr MOVED:

Motion 482/17: That Council approve the refund of half of 2016 property taxes for Roll # 4826000 in the amount of \$183.77.

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

D.5 Chief Administrative Officer Contract

Presented by: Ed Kaemingh, Manager, Financial Services

P.D. Tighe MOVED:

Motion 483/17: That Council approve funding of the contract payout obligation to the Chief Administrative Officer (CAO) through the General Operating Reserve 8.1., if necessary.

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

D.6 2018 Proposed Operating and Capital Budget Meeting Dates

Presented by: Christine Beveridge, Senior Legislative Officer, Legislative Services

S. Evans MOVED:

Motion 484/17: That Council schedule additional regular Council meetings on the following dates and times to be held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, for the 2018 Budget Meetings:

- * Wednesday, December 13, 2017 at 1:00 p.m.;**
- * Tuesday, December 19, 2017 at 9:00 a.m.;**
- * Wednesday, December 20, 2017 at 9:00 a.m.; and**
- * Thursday, December 21, 2017 at 9:00 a.m.**

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

D.7 AAMDC Resolution - Standards for Buildings Contaminated by Fentanyl and Carfentanil

Presented by: Collin Steffes, Acting General Manager, Integrated Growth, and Larissa Hepp, Policy Analyst, Intergovernmental Affairs

S. Evans MOVED:

Motion 485/17: That Council endorse the recommended resolution regarding buildings contaminated by fentanyl and carfentanil and refer it to the January 15, 2018 Alberta Association of Municipal Districts and Counties (AAMDC) Pembina River Zone Meeting for consideration.

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

K. Shaw MOVED:

Motion 486/17: That Council appoint Councillor Evans as the Resolution Champion for the January 15, 2018 Pembina River Zone Meeting.

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

W. Bokenfohr MOVED:

Motion 487/17: That Council proceed to an In-Camera session at 11:47 a.m. to discuss Items D.8 and D.9.

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

W. Bokenfohr MOVED:

Motion 488/17: That Council move out of the In-Camera session at 12:28 p.m.

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

D.8**In-Camera - Intermunicipal Matters**

***In-Camera in accordance with Sections 23 and 24 of the Freedom of Information and Protection of Privacy Act ***

Presented by: Collin Steffes, Acting General Manager, Integrated Growth, and Michael Klassen, Senior Community Planner, Community and Regional Planning

S. Evans MOVED:

Motion 489/17: That Council accept Sturgeon County's Request for Decision titled "In-Camera - Intermunicipal Matter" as information.

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

P.D. Tighe MOVED:

Motion 490/17: That Council direct Administration to proceed with Option 3 as indicated in the Request for Decision titled "In-Camera - Intermunicipal Matter".

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

W. Bokenfohr MOVED:

Motion 491/17: That the Request for Decision as well as Attachment 3 remain confidential as per Sections 23 and 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

D.9

In-Camera - Land Matter

***In-Camera in accordance with Section 23 of the
Freedom of Information and Protection of Privacy Act***

Presented by: Adam Scharmann, Manager, Information Services

S. Evans MOVED:

**Motion 492/17: That Council accept the In-Camera
verbal update as information and direct Administration
to bring forward a Request for Decision in June 2018.**

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau,
P.D. Tighe, and K. Shaw

I. ADJOURNMENT

W. Bokenfohr MOVED:

**Motion 493/17: That Council adjourn the December 12,
2017 regular Council Meeting at 12:31 p.m.**

CARRIED UNANIMOUSLY

For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau,
P.D. Tighe, and K. Shaw

MAYOR

ACTING COUNTY COMMISSIONER (CAO)