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C.I.I.
Walked on

March 22, 2017

Prairie Gardens & Adventure Farm
Box 119
Bon Accord, AB T0A 0K0

Attention: Tam Andersen

RE: Special Event Licence 2017-B1329-001

Licensee: Tam Andersen

Event Schedule:

April 14-17 Easter Weekend
July 10-30 U-Pick Strawberries at the farm
August 5-7 Fairy-Berry Festival
August 19-20 Open Farm Days
September 2-4 Sweet Corn Fest
September 16-17 Falloween
September 24 - October 31 Haunted Pumpkin Fest
December 10-11 A Prairie Christmas

Location: 56311 Lily Lake Road, Sturgeon County

Sturgeon County, has agreed to issue a Special Event Licence for the annual events listed above on the premises, in accordance with Bylaw 1329/14, subject to cancellation for any breach of the conditions required within this license.

The Licence granted to the Licensee is temporary and non-transferable for use of the premises for the sole purpose of conducting the Events described within the application submitted via email February 14, 2017. Incorporated within the application was certificate of insurance, and food handling permit. Additional documentation filed during the previous year's application included site map, critical incident procedures, and emergency response manual. For the purposes of the 2017 permit, we will require an updated emergency response plan including maps of property showing access routes/fire lanes.

This licence shall be effective only during the date(s) set forth above. The schedule can be amended from time to time to allow for those corporate events that emerge throughout the year upon written request.

Nothing in this temporary licence relieves any person from any requirement to obtain any additional license, permit or approval under any other Bylaw of the Municipality or any provincial or federal statute or regulation.

It is a deemed condition of the Licence that the Licensee shall, at their sole expense and to the satisfaction of the Municipality:

- (a) provide appropriate level of security for the approved Special Events, and comply with the security plan identified within last year's application;
- (b) provide a suitable supply of potable drinking water to all patrons during the entire duration of the events;
- (c) provide ample water for sanitation purposes and facilities for the Special Events;

- (d) provide adequate garbage receptacles and resources, to remove all garbage from subject property as well as adjacent properties affected by debris originating from the events;
- (e) provide first aid services, number and qualification of emergency medical personnel, and comply with any medical plan as specified in the application;
- (f) ensure that the liability insurance associated with the Special Events remains in full force and effect;
- (g) all work, material and administration of any construction will comply with Alberta Building Codes. More information can be provided by Safety Codes Inspector Paul Sheppard by emailing him at sinspector@sturgeoncounty.ca;
- (h) provide appropriate provisions for access and parking to ensure adequate access exists and will remain clear for fire apparatus in case of an emergency. Please note: additional information is required on parking capacity (excluding overflow). Include signage for parking, and directions to over flow, if required. To avoid delays or line ups, please ensure a signage process is in place for when overflow parking is required. Application states overflow parking access is off Twp Rd 564. Please confirm this is accurate as air photo shows access directly onto Lily Lake Road. Access from private parcels is required to be onto the lesser volume of roadway (which is Twp Rd 564).
- (i) provide a recent building permit for the tent structure prior to reconstruction in 2017. Annual inspections and permits are required for the tents that get dismantled to ensure public safety. The application form can be printed off the web site and submitted to Sturgeon County Planning and Development. It is required that tents exceeding 645 sq ft shall have a valid building permit under the Alberta Building Code. Application for these structures must be made within 90 days prior to the start of construction. Proof of engineering will be required and submitted with the application.
- (j) Any fire pits/BBQ's, if applicable should be kept in clean and in good working order, monitored and used safely.
- (k) ensure suitable access is maintained to the property in case of an emergency, also that any fire extinguishers/fire alarms on site are operable. Fire extinguishers must have been properly serviced/inspected and staff are expected to have adequate orientation and training regarding how to use them.
- (l) Designated smoking areas should be established and identified, or no smoking signs need to be posted.
- (m) Provide additional information on your community noise mitigation strategies in addition to the visual mitigation initiatives identified in your application. Things to consider could include use of indoor venues, orientation of stages, location of events on site to utilize existing vegetation and natural features to mitigate impact to neighbours, etc.

Failure to comply with the conditions resulting from this application could result in the permit being withdrawn and future applications being denied. Should you have any questions or need to provide additional information please forward directly to Jackie Cornelis at jcornelis@sturgeoncounty.ca

Regards,



Peter Tarnawsky
County Commissioner - CAO

Prairie Gardens & Adventure Farm

Acoustics (Noise) Mitigation Measures

Mitigation measures to avoid or reduce acoustical impacts (noise) from Special Events

The following are examples of mitigation measures that are applied to reduce noise impacts depending upon site- and project-specific conditions. Noise impacts are related to the source of the noise (e.g., vehicles, equipment, agricultural equipment, and the proximity to the noise receptor (e.g., adjacent land owners), and the times of day at which noise-producing activities are taking place. We have undertaken to reduce many impacts or avoid them when taken into account during the siting and design phase.

Siting and Design Mitigation Measures

Siting and design considerations that mitigate impacts include:

- Locate all acoustic equipment (i.e., Speakers, Activities, and Pumpkin Cannon) as far as practicable from nearby residences and other sensitive receptors, and ensure direction of speakers points to the north, where there are no adjacent residences.
- Vegetative screening includes strawbales, shelterbelts and corn mazes to provide visual and acoustic screening.
- Incorporate low amp systems, and collaborate with adjacent land owners to determine volumes that are acceptable.

General Mitigation Measures

General mitigation practices and principles that could apply to any or all special events include:

- Limit noisy activities ie Pumpkin Cannon to the least noise-sensitive times of day (Pumpkin Festival weekends between 12p.m. and 6 p.m.).
- Enclose the noise source, such as facilitated family drumming circles indoors and to Tipi.
- To the extent feasible, route traffic away from residences and other sensitive receptors.

Good Neighbor Policy

Prairie Gardens is a good neighbor. We are responsive to adjacent land-owner concerns, respectful of their wishes, and provide timely action with regards to the noises or other issues that they may have concern with. We communicate regularly with neighbors and ask that they alert us directly of any issues. We will endeavor to work collaboratively with adjacent land owners to solve concerns.

We are pleased to share our contacts:

: Severed in line with Section 17
of the FAP Act.

Office 780.921.2272