

Request for Decision

Title	2016 Third Tri-Annual Management Report and Year in Review
Proposed Motion	<p>1. That Council approve the 2016 Third Tri-Annual Management Report and Year in Review.</p> <p>2. That Council direct Administration to use the report as the basis for efforts during 2017 as well as for planning for 2018 and 2019.</p>
Administrative Recommendation	That Council approve the 2016 Third Tri-Annual Management Report and Year in Review Report and its use in future corporate planning.
Previous Council Direction	<p>October 11, 2016</p> <ul style="list-style-type: none"> • Motion 341/16: That Council approve the 2016 Second Tri-Annual Management Report. • Motion 342/16: That Council direct Administration to use the report as the basis for efforts during 2016, as well as planning for 2017, 2018 and 2019. • Motion 343/16: That Council direct Administration to extend the schedule of Phase I Asset Management: Policy Development to the middle of 2017. <p>June 14, 2016</p> <ul style="list-style-type: none"> • Motion 202/16: That Council approves the 2016 First Tri-Annual Management Report. • Motion 203/16: That Council directs Administration to use the report as the basis for its efforts in 2016, as well as planning for 2017, 2018 and 2019. • Motion 204/16: That Council directs Administration to undertake the development of a list of Frequently Asked Questions (FAQs) for use by Council and County customers in effort to improve customer service and reduce the volume of typical Council Requests. • Motion 205/16: That Council directs Administration to extend the schedule of Phase II of the "Municipal Reserves, Parks and Open Spaces Master Plan" to the end of 2017. • Motion 206/16: That Council directs Administration to refer the Sturgeon Valley Area Master Plan Corporate Initiative to 2017 - 2019 Corporate Planning. <p>February 9, 2016</p> <ul style="list-style-type: none"> • Motion 047/16: That Council approves the 2015 Third Tri-Annual Management Report and Year in Review.

	<ul style="list-style-type: none"> • Motion 048/16: That Council directs Administration to use the report as the basis for efforts during 2016, as well as planning for 2017 and 2018. <p>December 8, 2015</p> <ul style="list-style-type: none"> • Motion 394/15: That Sturgeon County Council approves the 2016 Operating and Capital Budgets totaling \$70,652,637 as presented in the 2016 Budget Document. • Motion 394/15: That Sturgeon County Council approves the 2016-2018 Corporate Business Plan. <p>November 24, 2015</p> <ul style="list-style-type: none"> • Motion 378/15: That Sturgeon County Council and Administration pursue Advocacy opportunities as reflected in the Sturgeon County Council Advocacy Priorities and Plan 2015/2016. • Motion 379/15: That Sturgeon County Council adopts the Sturgeon County Council Advocacy Priorities and Plan 2015/2016.
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> • The Tri-Annual Management Report provides County Council with a report on the progress of the 2016-2018 Corporate Business Plan. • The 2016 Corporate Initiatives within the Corporate Business Plan highlight Administration's actions in addressing the Focus Areas identified in the 2012-2021 Sturgeon County Strategic Plan. <p>Corporate Initiative Reporting</p> <p>The Status Report summarizes progress in the Corporate Initiatives that were scheduled during September to December 2016.</p> <p>Of the thirty-one (31) initiatives:</p> <ul style="list-style-type: none"> • Thirteen (13) projects are complete; • Fifteen (15) projects are underway with: <ul style="list-style-type: none"> ○ Thirteen (13) projects progressing on time and budget ○ One (1) experiencing some delays in its progress: <ul style="list-style-type: none"> ▪ Sturgeon Valley Fire Protection Plan ○ One (1) is experiencing major delays in its progress: <ul style="list-style-type: none"> ▪ Transportation Program Review • Three (3) projects are deferred to future planning as approved by Council on June 14 and October 11, 2016; • For the above initiatives experiencing delays in their progress, significant emergent and/or unplanned items have impacted Administration's availability to move the initiatives forward. <p>Financial Reporting</p> <p>Financial information for Year-End will be presented later in 2017, upon completion of the external audit.</p>

	<p><u>External Communication</u></p> <p>None.</p> <p><u>Relevant Policy/Legislation/Practices:</u></p> <p>Sturgeon County Strategic Plan Policy, PLY_GOV_ELE_Strategic Plan_2014 Sturgeon County Strategic Plan 2012-2021 Sturgeon County Corporate Business Plan</p>
Implication of Administrative Recommendation	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership – The Strategic Plan Policy and the Strategic Plan are the highest order direction that Council provides to County Administration. Development of the 2012-2021 Strategic Plan was completed in parallel with the Sturgeon County Municipal Development Plan, ensuring that the land use development framework is integrated with strategic municipal objectives.</p> <p><u>Organizational:</u></p> <p>The information provides Council the status of Corporate Initiatives and allows Administration to monitor the time and resources necessary for the completion of the initiatives in 2016 or to determine if certain Initiatives need to be carried forward into 2017, 2018 or a later date.</p> <p><u>Financial:</u></p> <p>None.</p>
Alternatives Considered	<p>That Council refer the 2016 Third Tri-Annual Report back to Administration with specific requested information.</p>
Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <p>The Strategic Plan Policy and the Strategic Plan are the highest order strategic direction that Council provides to County Administration. Development of the 2012-2021 Strategic Plan was completed in parallel with the Sturgeon County Municipal Development Plan, ensuring that the land use development framework is integrated with strategic municipal objectives.</p> <p><u>Organizational:</u></p> <p>The alternative considered would delay approval of the Tri-Annual Report, and further reporting would require resources currently committed to completing Corporate Initiatives.</p> <p><u>Financial:</u></p> <p>None.</p>

Follow up Action	<ol style="list-style-type: none"> 1. If approved by Council, this Report officially closes the 2016-2018 Corporate Business Plan. 2. The Report will be published to the Sturgeon County website upon Council approval. 3. Administration will provide Tri-Annual Reports on the 2017-2019 Corporate Business Plan in June and October 2017 and February 2018.
Attachment(s)	<ol style="list-style-type: none"> 1. 2016 Third Tri-Annual Management Report and Year in Review 2. 2016 Third Tri-Annual Report Highlights 3. 2016 December Capital Projects Report
Report Reviewed by:	<div>  <p>Stephane Labonne, General Manager, Integrated Growth</p> </div> <div>  <p>Ian McKay, P.Eng., General Manager, Municipal Services</p> </div> <div>  <p>Rick Wojtkiw, General Manager, Corporate Support</p> </div> <div>  <p>Peter Tarnawsky, CAO – County Commissioner</p> </div>

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Consistent with neighborhood role (see MDP), master plans, policies 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Considers fiscal stability and sustainability 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Has a positive impact on regional and sub-regional cooperation 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Compliance with Provincial and Federal regulations and/or legislation 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Ensure effective environmental risk management 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Promotes and/or enhances residents' identification with Sturgeon County 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Enhances service provision through community partnerships 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Supports Sturgeon County's cultural history 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Considers cumulative costs and long-term funding implications 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Targets growth around current or planned infrastructure 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Positive impact on residents' quality of life 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Supports and promotes volunteer efforts 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> Provides programs and services that are accessible to all residents 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Staff have the knowledge, skills and capability to perform their jobs 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Streamlines operational processes and policies 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Promotes engagement and professional interaction with stakeholders 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>