



Sturgeon County
Meeting Agenda - Final
Committee of the Whole

9613-100 Street
Morinville, Alberta
T8R 1L9

Tuesday, January 8, 2019

Council Chambers

Immediately Following Regular Council Meeting

A. CALL TO ORDER

B. APPOINTMENTS

B.1 Open Space Master Plan Implementation Update

Attachments:

[Briefing Note](#)

[Service Level Information](#)

[Decision-making Process](#)

[Draft Framework](#)

Susan Berry, Manager, Community Services

C. ADJOURNMENT



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9613-100 Street
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Legislation Text



File #: PRS-073-18, **Version:** 1

Open Space Master Plan Implementation Update

Briefing Note

Title	Open Space Master Plan Implementation Update
Issue	Update on Corporate Business Plan initiative.
Previous Council Direction	<p><u>September 26, 2017</u> – Motion 400/17: That Council approve the Asset Management Policy as presented.</p> <p><u>December 13, 2016</u> – Motion 449/16: That Council approve the 2017-2019 Corporate Business Plan.</p> <p><u>February 9, 2016</u> – Motion 043/16: That Council approve the Open Space Master Plan and support its use by Administration in future planning.</p>
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> Phase II: Planning for Implementation of the Municipal Reserves, Parks and Open Space Master Plan is included as an initiative under Strategic Goals 3.2: Sturgeon County residents have access to programs, services and infrastructure that contribute to their well being and quality of life. The proposed framework is intended to start the conversation and build an understanding of the scope and scale of a comprehensive approach to open space development. This foundational work will support current initiatives and guide the development of a future Municipal Reserve Policy to guide long-term planning. Sturgeon County's public land inventory includes approximately: <ul style="list-style-type: none"> 81 Environmental Reserve parcels; 115 Municipal Reserve parcels; 132 Public Utility lots; and 186 Reserve parcels. The County is rich in reserve land but facility and amenity poor. Most parcels remain undeveloped and undermaintained. The value that parks and open spaces add to building strong, resilient communities is well researched and documented.

	<ul style="list-style-type: none"> One of the principles in Council's asset management policy is systematic - take a methodical approach (i.e. formal, repeatable, and consistent) to the management of assets. Development of defined, achievable and affordable Levels of Service is key to measuring and improving performance. <p><u>External Communication</u></p> <ul style="list-style-type: none"> There has been no communication with the public regarding the draft Levels of Service for open space management in Sturgeon County. <p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> Asset Management Policy Open Space Master Plan
Implication	<p><u>Strategic Alignment:</u></p> <p>A quote from our Strategic Plan: "To achieve success, Council needs to be very deliberate in moving forward." This work is characterized by the phrase, "solidifying the foundation and working together to build our Community".</p> <p><u>Organizational:</u></p> <p>Being able to deliver consistent and defined level of service to our residents improves our efficiency and cost effectiveness.</p> <p><u>Financial:</u></p> <p>There is no financial impact to the development of this framework. Future investments in our assets will be planned and reflected in capital budgets.</p>
Follow Up Action	<ol style="list-style-type: none"> Gradual implementation of the framework aligned with capital budget and community needs

Attachment (s)	<ol style="list-style-type: none"> 1. Service Level Information 2. Decision-making Process 3. Draft Framework
Report Reviewed by:	<div data-bbox="521 363 771 489" data-label="Text">  </div> <div data-bbox="503 501 1052 546" data-label="Caption"> <p>Susan Berry, Manager Community Services</p> </div> <div data-bbox="508 598 764 682" data-label="Text">  </div> <div data-bbox="503 686 1036 730" data-label="Caption"> <p>Scott MacDougall, GM Municipal Services</p> </div> <div data-bbox="503 831 1117 873" data-label="Text"> <p>Reegan McCullough, County Commissioner-CAO</p> </div>

Service Levels

Why

- ▽ Ensuring equitable base level development and allocation of funds across the county.
- ▽ Protecting our natural resources from encroachment and private uses
- ▽ Establish a transparent and best practice approach to managing our assets
- ▽ Ensuring diversity of quality community places throughout the county
- ▽ Improving the County's identify where residents are proud to live here.
- ▽ Cost effective and fiscally responsible approach to developing and maintaining open space system

Why Now

- ▽ Open Space Master Plan
- ▽ Asset Management
- ▽ Refinery Revenue
- ▽ Performance Measurement
- ▽ Service Levels linked to budget

Sustainable Decision

Decision Making Process



- Open Space Service Levels

- Municipal Comparators
- Current Practice (Policies)
- National Recreation and Parks Association (LOS, 10 minute walk campaign)
- Industry Trends
- Framework for Recreation In Canada
- Customer Satisfaction Survey
- Regional Recreation Master Plan
- Parks for All (Canadian Parks and Recreation Assoc)

- Strategic Checklist
- CS Principles
- Capacity Box
- Public Interest
- Public Participation
- Asset Management Strategy

- Base Level of service
- Annual operating
- Capital projects plan

- Ag Services
- CSAB
- OSMP
- Residents
- Joint Opportunities task force

DRAFT LEVEL OF SERVICE GUIDELINES FOR OPEN SPACE SYSTEM							
Description	County Wide	Neighborhood (Hamlets)		Local		Greenways Primary Shared Use Trails	Natural Areas
				Developed	Undeveloped		
Examples	Cardiff – 65Ha Bellerose – 42Ha	ROB Calahoo	Alcomdale Carbondale Cardiff Mearns Namao Villeneuve Hu Haven Namao Ridge Pinewood	Pinnacle Manor Estates Bristol Oaks Riverstone Pointe	Greystone Manor Fort Augustus	Athabasca Landing Trail RVA Sturgeon Valley Trail	Sandy Lake Wilderness Area Environmental reserves
Size	min 12 hectares (24ac)	min 5 hectares (12ac)		max 1 hectare (2.47ac)			
Service Area	destination park 20 km radius (10 miles)	5 km radius (3 miles)	3 km radius (2 miles)	serve 1 subdivision 1 km radius (.5 mile)			
Pop Service Level	>10,000	1000	500	<200			
Purpose	structured sports and active recreation	active and passive recreation sports fields integrated with community associations		Unstructured informal play beyond the backyard aesthetics accessible by walking, meeting and socializing		trail network/connectivity	conservation of natural features
Land Ownership	public	private/public		private/public		Public/public	public
Services	fully serviced	fully serviced		unserviced		unserviced	unserviced
Site Access and Parking	year-round use onsite parking	year-round use onsite parking		seasonal use off site/street parking		Onsite parking	On site parking
Sturgeon County Base LOS	community sport fields (fastball, slow-pitch, softball) min 1 playground structure min 2 picnic sites washroom facilities doggie dispensers	min 1 in ground garbage receptacle 1 park sign seating units field space approach		1 park sign seating unit		garbage can one sign at each entrance seating	garbage can signage seating washroom facilities
Funding	Core Capital Funding	Core Capital Funding		Enhanced Service Level		Core Service Level	Core Capital Funding
Vegetation Management Policy/Trail Maintenance policy	type 1 mowing min 4 X per growing season trimming min 2 X per growing season inspection for noxious weeds 1 X herbicide application 1 X	type 1 mowing min 4 X per growing season trimming min 2 X per growing season inspection for noxious weeds 1 X herbicide application 1 X		type 1 mow min 4X/growing season trim min 2X/growing season inspection for noxious weeds 1 X herbicide application 1 X	type 2 mow min 2X/growing season inspection for noxious weeds 1 X herbicide application 1 X every 2 years	Summer - May 1 to Sept 30 Mow 10 ft on each side of the trail min 4 X Inspection Mechanical sweeping or grading annually	type 3 mow min 1X/growing season inspection for noxious weeds 1 X herbicide application as needed
Other Maintenance	Garbage/litter management Tree maintenance/pruning Play equipment Fence maintenance						
Operational Strategies	Operational maintenance Routine maintenance (regular minor repair) Specific maintenance on critical assets (replacement components to similar standard)	Operational maintenance (run it until it breaks)		Operational maintenance		Operational maintenance	Operational maintenance
Community Grants		\$25,000/group	\$4,000/group				
Proponent and/or community Investment	campground water features competitive sport fields (hardball, baseball) sport courts	Indoor arena	playgrounds community hall outdoor rink picnic areas	Picnic areas		View points Interpretive signage	Staging areas