



Sturgeon County

Meeting Agenda - Final

Organizational Council Meeting

9613-100 Street
Morinville, Alberta
T8R 1L9

Tuesday, October 25, 2016

1:30 PM

Council Chambers

1. CALL TO ORDER

3. ESTABLISHMENT OF THE HOUR, DAY AND PLACE OF MEETINGS

3.1 2017 Regular Council Meeting Schedule

Proposed Motion:

1. That Council establish a schedule for the regular Council meetings to commence at 9:00 a.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, generally on the second and fourth Tuesday of each month.
2. That Council establish a schedule for the Committee of the Whole meetings to commence immediately following the regular Council meetings held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, generally on the second and fourth Tuesday of each month.
3. That Council cancel the following Sturgeon County regular Council meetings:
 - Tuesday, July 25, 2017
 - Tuesday, August 8, 2017
 - Tuesday, December 26, 2017
4. That Council schedule additional regular Council meetings on the following dates and times to be held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, for the 2017 budget meetings:
 - Wednesday, November 23, 2016 at 9:00 a.m.
 - Thursday, November 24, 2016 at 9:00 a.m.
 - Friday, November 25, 2016 at 9:00 a.m.

Attachments:

[Request for Decision](#)

[2017 Dates of Meetings \(Council/MPC/SDAB\) Calendar](#)

Christine Beveridge, Senior Legislative Officer, Legislative Services

3.2 2017 Municipal Planning Commission Meeting Schedule

Proposed Motion:

1. That Council establish a schedule for Municipal Planning Commission meetings to commence at 9:00 a.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, the first and third Tuesday of each month.
2. That Council cancel the following Municipal Planning Commission Meetings:
 - July 18, 2017
 - August 1, 2017
 - November 14, 2017
 - December 19, 2017
3. That Council authorize the scheduling of the second Municipal Planning Commission meeting in March 2017 to be held on Monday, March 20, 2017, to accommodate the AAMDC Spring Convention.
4. That Council appoint Councillor Kaup as Chairperson and Mayor Flynn as Vice Chairperson for the Municipal Planning Commission for the 2016/2017 term.

Attachments:

[Request for Decision](#)

Christine Beveridge, Senior Legislative Officer, Legislative Services

3.3 2017 Subdivision and Development Appeal Board Hearing Schedule

Proposed Motion:

1. That Council establish a schedule for the Subdivision and Development Appeal Board Hearings to commence at 2:00 p.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, the first Tuesday and third Tuesday of each month.
2. That Council cancel the Subdivision and Development Appeal Board Meetings:
 - July 18, 2017
 - August 1, 2017
 - December 19, 2017

Attachments:

[Request for Decision](#)

Christine Beveridge, Senior Legislative Officer, Legislative Services

4. APPOINTMENT TO AGENCIES, BOARDS, AND COMMITTEES

4.1 Internal and External

4.1.1**2016/2017 Annual Council Appointments to
Boards/Committees/Commissions****Proposed Motion:**

That Council approve the membership list for the 2016/2017 Council appointments to boards, committees and commissions as presented in the attachment titled "Organizational Meeting - Council Board Appointments".

Attachments:

[Request for Decision](#)

[Organizational Meeting - Council Board Appointments](#)

Christine Beveridge, Senior Legislative Officer, Legislative Services

5. ADJOURNMENT

Legislation Text

File #: RFD-174-16, Version: 1

2017 Regular Council Meeting Schedule

1. That Council establish a schedule for the regular Council meetings to commence at 9:00 a.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, generally on the second and fourth Tuesday of each month.
2. That Council establish a schedule for the Committee of the Whole meetings to commence immediately following the regular Council meetings held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, generally on the second and fourth Tuesday of each month.
3. That Council cancel the following Sturgeon County regular Council meetings:
 - Tuesday, July 25, 2017
 - Tuesday, August 8, 2017
 - Tuesday, December 26, 2017
4. That Council schedule additional regular Council meetings on the following dates and times to be held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, for the 2017 budget meetings:
 - Wednesday, November 23, 2016 at 9:00 a.m.
 - Thursday, November 24, 2016 at 9:00 a.m.
 - Friday, November 25, 2016 at 9:00 a.m.

Request for Decision

Title	2017 Regular Council Meeting Schedule
Proposed Motion	<p>1. That Council establish a schedule for the regular Council meetings to commence at 9:00 a.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, generally on the second and fourth Tuesday of each month.</p> <p>2. That Council establish a schedule for the Committee of the Whole meetings to commence immediately following the regular Council meetings held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, generally on the second and fourth Tuesday of each month.</p> <p>3. That Council cancel the following Sturgeon County regular Council meetings:</p> <ul style="list-style-type: none"> - Tuesday, July 25, 2017 - Tuesday, August 8, 2017 - Tuesday, December 26, 2017 <p>4. That Council schedule additional regular Council meetings on the following dates and times to be held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, for the 2017 budget meetings:</p> <ul style="list-style-type: none"> - Wednesday, November 23, 2016 at 9:00 a.m. - Thursday, November 24, 2016 at 9:00 a.m. - Friday, November 25, 2016 at 9:00 a.m.
Administrative Recommendation	Administration recommends the approval and cancellation of the proposed dates and times.
Previous Council Direction	Council annually approves the scheduling of the meetings of Council.
Report	<p><u>Background Information</u></p> <p>In accordance with Section 193 of the Municipal Government Act, a Council may decide at a Council meeting at which all members are present, the dates, times and location of regularly scheduled Council meetings. The establishment of meeting dates is normally approved at the annual Council Organizational meeting. Notice of regularly scheduled meetings need not be given.</p> <p>Additional regular Council meetings have been scheduled for Wednesday, November 23; Thursday, November 24 and Friday, November 25 to discuss the 2017 Operating and Capital budget.</p>

	<p>It is also recommended that the following regular Council meetings be cancelled Tuesday, July 25, 2017 and Tuesday, August 8, 2017 for summer break. Council has previously cancelled summer meetings to recognize few Council business items coming forward during the summer months, and to allow scheduling of holidays. If any urgent business should arise, a special meeting of Council can be scheduled.</p> <p>In addition, the Tuesday, December 26, 2017 regular Council meeting has also been noted as a recommendation for cancellation for seasonal break. Any business could be dealt with during the January 9, 2018 regular Council meeting.</p> <p><u>External Communication</u></p> <ul style="list-style-type: none"> • None <p><u>Relevant Policy/Legislation/Practices:</u></p> <p>Municipal Government Act, RSA 2000 c.M-26, Section 193</p>
Implication of Administrative Recommendation	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership Promoting transparency by adopting the meeting schedules.</p> <p><u>Organizational:</u></p> <p>The scheduling of the meetings for the year assist Administration in planning their work.</p> <p><u>Financial:</u></p> <p>None.</p>
Alternatives Considered	<p>Council could choose to not approve the recommended dates.</p>
Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • If Council were to not approve the recommended dates, they could provide alternate dates. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • Administration has reviewed the dates with many departments in the organization. Therefore, a change in a date may have further implications that are not initially foreseen and may have a detrimental impact to workload and coordination with other schedules. <p><u>Financial:</u></p> <p>None.</p>

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- | | |
|------------------|---|
| Follow up Action | <ol style="list-style-type: none">1. Distribute the 2017 Dates of Meetings Calendars2. Finalize and distribute the 2017 Dates of Meetings, Council and Standing Committee Calendar |
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Attachment(s)	<ol style="list-style-type: none">1. 2017 Dates of Meetings (Council/MPC/SDAB) Calendar
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Report Reviewed by:	
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Christine Beveridge, Senior Legislative Officer, Legislative Services



Peter Tarnawsky, County Commissioner – CAO

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> Consistent with neighborhood role (see MDP), master plans, policies 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers fiscal stability and sustainability 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Has a positive impact on regional and sub-regional cooperation 	<input type="checkbox"/>		<input type="checkbox"/>
Respect the Natural Environment			
We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Compliance with Provincial and Federal regulations and/or legislation 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Ensure effective environmental risk management 	<input type="checkbox"/>		<input type="checkbox"/>
Community Identity & Spirit			
We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Promotes and/or enhances residents' identification with Sturgeon County 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Enhances service provision through community partnerships 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Supports Sturgeon County's cultural history 	<input type="checkbox"/>		<input type="checkbox"/>
Planned Growth and Prosperity			
We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers cumulative costs and long-term funding implications 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Targets growth around current or planned infrastructure 	<input type="checkbox"/>		<input type="checkbox"/>
Maintain and Enhance Strong Communities			
We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Positive impact on residents' quality of life 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Supports and promotes volunteer efforts 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Provides programs and services that are accessible to all residents 	<input type="checkbox"/>		<input type="checkbox"/>
Operational Excellence			
We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Staff have the knowledge, skills and capability to perform their jobs 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Streamlines operational processes and policies 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Promotes engagement and professional interaction with stakeholders 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context 	<input type="checkbox"/>		<input type="checkbox"/>

2017 Dates of Meetings Council/MPC/SDAB

Revised:

Unadopted

January 2017						
S	M	T	W	T	F	S
1	H	●	4	5	6	7
8	9	●	11	12	13	14
15	16	●	18	19	20	21
22	23	●	25	26	27	28
29	30	31				

February 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	●	8	9	10	11
12	13	●	15	16	17	18
19	H	●	22	23	24	25
26	27	●				

March 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	●	8	9	10	11
12	13	●	15	16	17	18
19	●	●	22	23	24	25
26	27	●	29	30	31	

AAMDC Spring Mar. 20 - 22 (Edmonton)

April 2017						
S	M	T	W	T	F	S
						1
2	3	●	5	6	7	8
9	10	●	12	13	H	15
16	H	●	19	20	21	22
23	24	●	26	27	28	29
30						

May 2017						
S	M	T	W	T	F	S
	1	●	3	4	5	6
7	8	●	10	11	12	13
14	15	●	17	18	19	20
21	H	●	24	25	26	27
28	29	30	31			

June 2017						
S	M	T	W	T	F	S
				1	2	3
4	5	●	7	8	9	10
11	12	●	14	15	16	17
18	19	●	20	21	22	23
24	25	●	27	28	29	30

July 2017						
S	M	T	W	T	F	S
						1
2	H	●	5	6	7	8
9	10	●	12	13	14	15
16	17	●	19	20	21	22
23	24	25	26	27	28	29
30	31					

August 2017						
S	M	T	W	T	F	S
		1	2	3	4	5
6	H	8	9	10	11	12
13	14	●	16	17	18	19
20	21	●	23	24	25	26
27	28	29	30	31		

September 2017						
S	M	T	W	T	F	S
					1	2
3	H	●	6	7	8	9
10	11	●	13	14	15	16
17	18	●	20	21	22	23
24	25	●	27	28	29	30

October 2017						
S	M	T	W	T	F	S
1	2	●	4	5	6	7
8	H	●	11	12	13	14
15	16	●	18	19	20	21
22	23	●	25	26	27	28
29	30	31				

November 2017						
S	M	T	W	T	F	S
		●	1	2	3	4
5	6	●	8	9	10	11
12	H	●	15	16	17	18
19	20	●	22	23	24	25
26	27	28	29	30		

AAMDC Fall Nov. 14-17 (Edmonton)

December 2017						
	M	T	W	T	F	S
					1	2
3	4	●	6	7	8	9
10	11	●	13	14	15	16
17	18	●	21	22	23	24
24	H	H	H	28	29	30
31	Floater: Christmas Day STAT:		Dec. 27 Dec. 25			

- Regular Council
Second and Fourth Tuesday of month at 9:00 a.m. in Council Chambers
- Committee of the Whole (as required)
Immediately following Regular Council Meeting
- Municipal Planning Commission
First and Third Tuesday of Month at 9:00 a.m. in Council Chambers
- Subdivision and Development Appeal Board
First and Third Tuesday of Month at 2:00 p.m. in Council Chambers
- Summer Break/Christmas Break
No meetings scheduled during these days
- Holidays
Sturgeon County Centre Closed

Legislation Text



File #: RFD-175-16, Version: 1

2017 Municipal Planning Commission Meeting Schedule

1. That Council establish a schedule for Municipal Planning Commission meetings to commence at 9:00 a.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, the first and third Tuesday of each month.
2. That Council cancel the following Municipal Planning Commission Meetings:
 - July 18, 2017
 - August 1, 2017
 - November 14, 2017
 - December 19, 2017
3. That Council authorize the scheduling of the second Municipal Planning Commission meeting in March 2017 to be held on Monday, March 20, 2017, to accommodate the AAMDC Spring Convention.
4. That Council appoint Councillor Kaup as Chairperson and Mayor Flynn as Vice Chairperson for the Municipal Planning Commission for the 2016/2017 term.

Request for Decision

Title	2017 Municipal Planning Commission Meeting Schedule
Proposed Motion	<p>1. That Council establish a schedule for Municipal Planning Commission meetings to commence at 9:00 a.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, first and third Tuesday of each month.</p> <p>2. That Council cancel the following Municipal Planning Commission Meetings:</p> <ul style="list-style-type: none"> - July 18, 2017 - August 1, 2017 - November 14, 2017 - December 19, 2017. <p>3. That Council authorize the scheduling of the second Municipal Planning Commission meeting in March 2017 to be held on Monday, March 20, 2017, to accommodate the AAMDC Spring Convention.</p> <p>4. That Council appoint Councillor Kaup as Chairperson and Mayor Flynn as Vice Chairperson for the Municipal Planning Commission for the 2016/2017 term.</p>
Administrative Recommendation	Administration recommends the approval and cancellation of the proposed dates and times.
Previous Council Direction	Council annually approves the scheduling of the meetings of the Municipal Planning Commission.
Report	<p><u>Background Information</u></p> <p>Although there is no legislated requirement to establish a schedule for the Municipal Planning Commission meetings, it is felt that it is a method to increase transparency and promote efficiency.</p> <p>It is also recommended that the following MPC meetings be cancelled Tuesday, July 18, 2017 and Tuesday, August 1, 2017 for summer break; November 14, 2017 to accommodate the fall AAMDC Convention and Tuesday, December 26, 2017 for seasonal break.</p> <p><u>External Communication</u></p> <p>None</p>

	<u>Relevant Policy/Legislation/Practices:</u> None
Implication of Administrative Recommendation	<u>Strategic Alignment:</u> Strong Local Governance and Regional Leadership Promoting transparency and efficiency by adopting the meeting schedules. <u>Organizational:</u> The scheduling of the meetings for the year assist Administration in developing their work plans. <u>Financial:</u> None.
Alternatives Considered	Council could choose to not approve the recommended dates.
Implications of Alternatives	<u>Strategic Alignment:</u> If Council were to not approve the recommended dates, they could provide alternate dates. <u>Organizational:</u> Administration has reviewed the dates with many departments in the organization. Therefore, a change in a date may have further implications that are not initially foreseen and may have a detrimental impact to workload and coordination with other schedules. <u>Financial:</u> None.
Follow up Action	1. Distribute the 2017 Dates of Meetings Calendars
Attachment(s)	None
Report Reviewed by:	 Christine Beveridge, Senior Legislative Officer, Legislative Services  Peter Tarnawsky, County Commissioner – CAO

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> Consistent with neighborhood role (see MDP), master plans, policies 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers fiscal stability and sustainability 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Has a positive impact on regional and sub-regional cooperation 	<input type="checkbox"/>		<input type="checkbox"/>
Respect the Natural Environment			
We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Compliance with Provincial and Federal regulations and/or legislation 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Ensure effective environmental risk management 	<input type="checkbox"/>		<input type="checkbox"/>
Community Identity & Spirit			
We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Promotes and/or enhances residents' identification with Sturgeon County 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Enhances service provision through community partnerships 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Supports Sturgeon County's cultural history 	<input type="checkbox"/>		<input type="checkbox"/>
Planned Growth and Prosperity			
We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers cumulative costs and long-term funding implications 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Targets growth around current or planned infrastructure 	<input type="checkbox"/>		<input type="checkbox"/>
Maintain and Enhance Strong Communities			
We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Positive impact on residents' quality of life 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Supports and promotes volunteer efforts 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Provides programs and services that are accessible to all residents 	<input type="checkbox"/>		<input type="checkbox"/>
Operational Excellence			
We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Staff have the knowledge, skills and capability to perform their jobs 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Streamlines operational processes and policies 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Promotes engagement and professional interaction with stakeholders 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context 	<input type="checkbox"/>		<input type="checkbox"/>

Legislation Text



File #: RFD-176-16, **Version:** 1

2017 Subdivision and Development Appeal Board Hearing Schedule

1. That Council establish a schedule for the Subdivision and Development Appeal Board Hearings to commence at 2:00 p.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, the first Tuesday and third Tuesday of each month.
2. That Council cancel the Subdivision and Development Appeal Board Meetings:
 - July 18, 2017
 - August 1, 2017
 - December 19, 2017

Request for Decision

Title	2017 Subdivision and Development Appeal Board Hearing Schedule
Proposed Motion	<p>1. That Council establish a schedule for Subdivision and Development Appeal Board Hearings to commence at 2:00 p.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, first and third Tuesday of each month.</p> <p>2. That Council cancel the following Subdivision and Development Appeal Board Meetings:</p> <ul style="list-style-type: none"> - July 18, 2017 - August 1, 2017 - December 19, 2017
Administrative Recommendation	Administration recommends the approval and cancellation of the proposed dates and times.
Previous Council Direction	Council annually approves the scheduling of the Subdivision and Development Appeal Board Hearings.
Report	<p><u>Background Information</u></p> <p>Although there is no legislated requirement to establish a schedule for the Subdivision and Development Appeal Board (SDAB) Hearings, it is felt that it is a method to increase transparency and promote efficiency.</p> <p>It is also recommended that the following SDAB Hearings be cancelled Tuesday, July 18, 2017 and Tuesday, August 1, 2017 for summer break, and Tuesday, December 26, 2017 for seasonal break.</p> <p><u>External Communication</u></p> <p>None</p> <p><u>Relevant Policy/Legislation/Practices:</u></p> <p>None</p>
Implication of Administrative Recommendation	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership Promoting transparency and efficiency by adopting the meeting schedules.</p>

	<p><u>Organizational:</u></p> <p>The scheduling of the meetings for the year assist Administration in developing their work plans.</p> <p><u>Financial:</u></p> <p>None.</p>
Alternatives Considered	Council could choose to not approve the recommended dates.
Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <p>If Council were to not approve the recommended dates, they could provide alternate dates.</p> <p><u>Organizational:</u></p> <p>Administration has reviewed the dates with many departments in the organization. Therefore, a change in a date may have further implications that are not initially foreseen and may have a detrimental impact to workload and coordination with other schedules.</p> <p><u>Financial:</u></p> <p>None.</p>
Follow up Action	1. Distribute the 2017 Dates of Meetings Calendars
Attachment(s)	None
Report Reviewed by:	<p></p> <p>Christine Beveridge, Senior Legislative Officer, Legislative Services</p> <p></p> <p>Peter Tarnawsky, County Commissioner – CAO</p>

Strategic Alignment Checklist

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<ul style="list-style-type: none"> Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers cumulative costs and long-term funding implications 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Targets growth around current or planned infrastructure 	<input type="checkbox"/>		<input type="checkbox"/>
Maintain and Enhance Strong Communities			
We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Positive impact on residents' quality of life 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Supports and promotes volunteer efforts 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Provides programs and services that are accessible to all residents 	<input type="checkbox"/>		<input type="checkbox"/>
Operational Excellence			
We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Staff have the knowledge, skills and capability to perform their jobs 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Streamlines operational processes and policies 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Promotes engagement and professional interaction with stakeholders 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context 	<input type="checkbox"/>		<input type="checkbox"/>



Legislation Text

File #: RFD-178-16, **Version:** 1

2016/2017 Annual Council Appointments to Boards/Committees/Commissions

That Council approve the membership list for the 2016/2017 Council appointments to boards, committees and commissions as presented in the attachment titled "Organizational Meeting - Council Board Appointments".

Request for Decision

Title	2016/2017 Council Appointments Boards/Committees/Commissions
Proposed Motion	That Council approve the membership list for the 2016/2017 Council appointments to boards, committees and commissions as presented in the attachment titled "Organizational Meeting - Council Board Appointments".
Administrative Recommendation	That Council approve the membership list for the 2016/2017 Council appointments to boards, committees and commissions as presented in the attachment titled "Organizational Meeting - Council Board Appointments".
Previous Council Direction	Council annually approves the appointments of the Council Board Appointments.
Report	<p><u>Background Information</u></p> <p>At the annual Organizational meeting, Council is presented with recommended appointments to various boards, committees, and commissions. Council members were previously given the opportunity to discuss appointments with the Mayor and provided feedback and collaborated to create the list.</p> <p><u>External Communication</u></p> <ul style="list-style-type: none">• None <p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none">• None
Implication of Administrative Recommendation	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership Promoting transparency by adopting the meeting schedules.</p> <p><u>Organizational:</u></p> <p>None.</p> <p><u>Financial:</u></p> <p>None.</p>

Alternatives Considered	Council could choose to not approve the recommended board, committee and commission appointments.
Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> If Council were to not approve the recommended appointments, they could provide alternate appointments. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> There would be no impact to the organization if alternate appointments were approved. <p><u>Financial:</u></p> <p>None.</p>
Follow up Action	<ol style="list-style-type: none"> Distribute the Council Board Appointments Listing (Legislative Services- November, 2016) Advise Boards, Committees, Commissions of the approved appointments for the 2016/2017 year. (Legislative Services- November, 2016)
Attachment(s)	1. Organizational Meeting - Council Board Appointments
Report Reviewed by:	<p></p> <p>Christine Beveridge, Senior Legislative Officer, Legislative Services</p> <p></p> <p>Peter Tarnawsky, County Commissioner – CAO</p>

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>	<input type="checkbox"/>	
<ul style="list-style-type: none"> Consistent with neighborhood role (see MDP), master plans, policies 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers fiscal stability and sustainability 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Has a positive impact on regional and sub-regional cooperation 	<input type="checkbox"/>		<input type="checkbox"/>
Respect the Natural Environment			
We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Compliance with Provincial and Federal regulations and/or legislation 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Ensure effective environmental risk management 	<input type="checkbox"/>		<input type="checkbox"/>
Community Identity & Spirit			
We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Promotes and/or enhances residents' identification with Sturgeon County 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Enhances service provision through community partnerships 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Supports Sturgeon County's cultural history 	<input type="checkbox"/>		<input type="checkbox"/>
Planned Growth and Prosperity			
We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers cumulative costs and long-term funding implications 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Targets growth around current or planned infrastructure 	<input type="checkbox"/>		<input type="checkbox"/>
Maintain and Enhance Strong Communities			
We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Positive impact on residents' quality of life 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Supports and promotes volunteer efforts 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Provides programs and services that are accessible to all residents 	<input type="checkbox"/>		<input type="checkbox"/>
Operational Excellence			
We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Staff have the knowledge, skills and capability to perform their jobs 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Streamlines operational processes and policies 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Promotes engagement and professional interaction with stakeholders 	<input type="checkbox"/>		<input type="checkbox"/>
<ul style="list-style-type: none"> Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context 	<input type="checkbox"/>		<input type="checkbox"/>

ORGANIZATIONAL MEETING

October 25, 2016

Council Board Appointments

APPOINTMENT TO AGENCIES / BOARDS / COMMITTEES	
Internal	
Agricultural Service Board	Councillor Kaup, Councillor Shaw
Calahoo – Villeneuve Sand & Gravel Extraction Committee	Councillor Bokenfohr, Councillor Kaup
Community Services Advisory Board	Councillor Shaw, Councillor Caron
Emergency Advisory Committee (Regional Committee)	Councillor Evans, Councillor Caron (Alternate)
Economic Development Board	Councillor Tighe, Councillor Shaw
Environmental Protection Appeal Committee	Councillor Caron, Councillor Bokenfohr, Councillor Tighe
Municipal Planning Commission	Mayor Flynn, Councillor Shaw, Councillor Evans, Councillor Kaup, Councillor Bokenfohr
Subdivision and Development Appeal Board	Councillor Tighe, Councillor Caron
Boards and Committees Selection Committee	Councillor Tighe, Councillor Evans
External	
Alberta Capital Region Wastewater Commission	Councillor Shaw, Councillor Tighe (Alternate)
Alberta Industrial Heartland Board of Directors	Mayor Flynn, Councillor Shaw (Councillor, Division 6)
Athabasca Landing Trail Steering Committee	Councillor Tighe, Councillor Caron
Capital Region Board	Mayor Flynn, Councillor Evans (Alternate)
Governance Priorities & Finance Committee	Councillor Evans, Councillor Bokenfohr (Alternate)
Land Use & Planning Committee	Mayor Flynn, Councillor Tighe (Alternate)
Transit Committee	Councillor Evans, Councillor Caron (Alternate)
Capital Region Northeast Water Services Commission	Councillor Caron, Councillor Tighe (Alternate)
Capital Region Waste Minimization Advisory Committee	Councillor Bokenfohr, Councillor Tighe (Alternate)
Edmonton Regional Airports Authority	Mayor Flynn, Deputy Mayor
Edmonton Salutes Committee	Councillor Caron, Councillor Tighe (Alternate)
Morinville Seed Cleaning Plant	Councillor Kaup, Councillor Tighe
Northern Lights Library Board	Councillor Caron, Councillor Shaw (Alternate)
North Saskatchewan Watershed Alliance	Councillor Caron, Councillor Bokenfohr (Alternate)
Northeast Region CAER Board of Directors	Councillor Shaw (Councillor, Division 6)
River Valley Alliance	Councillor Caron, Councillor Bokenfohr (Alternate)
Rosieridge Waste Management Services Commission	Councillor Kaup, Councillor Tighe (Alternate)
Sturgeon Foundation/Homeland Housing	Councillor Evans, Councillor Kaup (Alternate)
Sturgeon Regional Partnership	Mayor Flynn and Deputy Mayor
West Country Hearth	Councillor Kaup, Councillor Bokenfohr (Alternate)