



# Sturgeon County

## Meeting Agenda - Final

### Council

9613-100 Street  
Morinville, Alberta  
T8R 1L9

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Tuesday, April 27, 2021

9:00 AM

Through Electronic Communications

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#### **A. CALL TO ORDER AND RELATED BUSINESS**

A.1 CALL TO ORDER

A.2 ADOPTION OF AGENDA

A.3 ADOPTION OF MINUTES

**A.3.1** April 13, 2021 Regular Council Meeting Minutes

**Proposed Motion:** That Council adopt the April 13, 2021 Regular Council Meeting Minutes as presented.

**Attachments:** [Regular Council Meeting Minutes - April 13, 2021](#)

#### **C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. Mehmet Yigit - Tax Penalty Cancellation Request

**Attachments:** [Presentation Request Form](#)

#### **D. NEW BUSINESS**

**D.1** 2020 Annual Audited Sturgeon County Financial Statements

**Proposed Motion:** That Council approve the 2020 Annual Financial Statements as prepared by Administration and audited by the firm of Metrix Group LLP Chartered Professional Accountants.

**Attachments:** [Request for Decision](#)  
[Metrix Group LLP Chartered Professional Accountants Pre Draft 2020 Annual Audited Sturgeon County Financial Statement Reserve Policy](#)

*Sabrina Duquette, Manager, Financial Services*

**D.2** Bylaw 1530/21 - Debenture for Broadband - Phase 1 - Second and Third Reading

**Proposed Motion:** 1. That Council give second reading of Bylaw 1530/21.  
2. That Council give third reading of Bylaw 1530/21.

**Attachments:** [Request for Decision](#)  
[Bylaw 1530/21](#)  
[Debt Management Policy](#)  
[Reserve Policy](#)

*Sabrina Duquette, Manager, Financial Services*

**D.3** Bylaw 1532/21 - Debenture for Pine Sands Subdivision Road Rehabilitation - Second and Third Reading

**Proposed Motion:** 1. That Council give second reading of Bylaw 1532/21.  
2. That Council give third reading of Bylaw 1532/21.

**Attachments:** [Request for Decision](#)  
[Bylaw 1532/21](#)  
[Debt Management Policy](#)  
[Reserve Policy](#)

*Sabrina Duquette, Manager, Financial Services*

**D.4** Sturgeon County Events Status and COVID-19 (May - June 2021)

**Proposed Motion:** That Council approve all scheduled Sturgeon County in-person events in May and June 2021 to proceed with either modified formats that ensure that all provincial health directives are met or be postponed where possible.

**Attachments:** [Request for Decision](#)

*Lucas Warren, Manager, Corporate Communications*

**D.5** Appointment of Agricultural Inspectors

**Proposed Motion:** That Council appoint Shayne Steffen, Cathryn Thompson, Justin Stevens, Devin Zenchyson-Smith and Kurstyn Capps as municipal inspectors under the Alberta Agricultural Pests Act and the Alberta Weed Control Act.

**Attachments:** [Request for Decision](#)

*Angela Veenstra, Manager, Agriculture Services*

**D.6**                      Encroachment Agreement for Lot 10, Block 3, Plan 0622408  
in The Crossing at River's Edge

**Proposed Motion:**

1. That Council authorize Administration to prepare and to execute an Encroachment Agreement with the owner of Lot 10, Block 3, Plan 0622408 to allow a retaining wall, firepit, water feature, and fence to remain as built.
2. That Council direct Administration to review the Sturgeon County Encroachment Agreement Policy to consider optimal approval authorities and review methodology for different encroachment agreement requests, with a report back to Council by Q3 2021.

**Attachments:**

[Request for Decision](#)  
[Attachment 1 - Real Property Report](#)  
[Attachment 2 - Encroachment Agreement Policy](#)

*Bonnie McInnis, Manager, Planning and Development Services*

**D.7**                      Bylaw 1531/21 - Repeal and Replacement of Bylaw 1446/19 -  
Sturgeon Valley Area Off-Site Levy Bylaw - Second and Third  
Reading

**Proposed Motion:**

1. That Council give second reading of Bylaw 1531/21.
2. That Council give third reading of Bylaw 1531/21.

**Attachments:**

[Request for Decision](#)  
[Bylaw 1531/21](#)

*Gary Mayhew, Manager, Transportation and Engineering Services*

**D.8**                      Bylaw 1548/21 - Repeal and Replacement of Bylaw 1445/19 -  
Sturgeon Industrial Park Area Off-Site Levy Bylaw - Second  
and Third Reading

**Proposed Motion:**

1. That Council give second reading of Bylaw 1548/21.
2. That Council give third reading of Bylaw 1548/21.

**Attachments:**

[Request for Decision](#)  
[Bylaw 1548/21](#)

*Gary Mayhew, Manager, Transportation and Engineering Services*

**D.9****Update to Subsidized Dust Suppression Treatment 2021****Proposed Motion:**

1. That Council approve the addition of locations identified in Attachment 1 for fully subsidized dust suppression treatment in front of residences in 2021, and for the additional cost of \$70,800 to be funded from the General Operating Reserve.
2. That Council approve an additional subsidy of \$205 per residence for dust suppression treatment as identified in Attachment 2, and for the additional cost of \$27,768 to be funded from the General Operating Reserve.
3. That Council authorize the release of \$55,390 from the General Operating Reserve to fund unanticipated mineral oil product price increase.

**Attachments:**[Request for Decision](#)[Attachment 1 - Proposed Additions for 2021 Fully Subsidiz](#)[Attachment 2 - Proposed Locations for Additional \\$205 Du](#)[Attachment 3 - Map Proposed Additions to Subsidized Dus](#)[Attachment 4 - Dust Suppression Policy](#)

*Gary Mayhew, Manager, Transportation and Engineering Services*

**D.10****The Crossing at River's Edge Slope Erosion Control Project****Proposed Motion:**

That Council approve The Crossing at River's Edge Erosion Control Project to be funded from the General Operating Reserve to a maximum of \$250,000.

**Attachments:**[Request for Decision](#)[Aerial Photo - Crozier Avenue](#)

*Gary Mayhew, Manager, Transportation and Engineering Services*

**D.11** 2021 Potential Infrastructure Projects - Funding and Delivery**Proposed Motion:**

1. That Council approve an expenditure of up to \$450,000 for the Bridge Project itemized in Attachment 1 to be funded by Road Network Reserve.
2. That Council approve an expenditure of up to \$235,000 for Drainage Projects itemized in Attachment 1 to be funded by Drainage Reserve.
3. That Council approve an expenditure of up to \$900,000 for Rehabilitation/Reconstruction Projects itemized in Attachment 1 to be funded by Road Network Reserve.
4. That Council approve an expenditure of up to \$785,000 for Project Engineering itemized in Attachment 1 to be funded by Road Network Reserve.
5. That Council approve an expenditure of up to \$525,000 for Pavement Preservation - Surface Treatments itemized in Attachment 1 to be funded by Road Network Reserve.
6. That Council approve an expenditure of up to \$1,539,895 for Pavement Preservation - Thin Lift Overlay itemized in Attachment 1 to be funded by Road Network Reserve.

**Attachments:**[Request for Decision](#)[Attachment 1 - List of Proposed Projects](#)[Attachment 2 - Maps of Proposed Projects](#)

*Gary Mayhew, Manager, Transportation and Engineering Services*

**D.12** 2021 Solar Opportunities Investigation and Request for Proposal**Proposed Motion:**

1. That Council authorize Administration to investigate solar photovoltaic opportunities on County buildings or County-owned land that would be eligible for existing Municipal Climate Change Action Centre grants and would save on energy costs and reduce environmental impact.
2. That Council authorize Administration to proceed with a Request for Proposal related to the installation of solar photovoltaic facilities on County buildings or County-owned lands eligible for existing Municipal Climate Change Action Centre grants.

**Attachments:**[Request for Decision](#)

*Scott MacDougall, Chief Operations Officer - COO*

**D.13** Environmental Site Remediation of Lot K, Block 1, Plan 782 0012

- Proposed Motion:**
1. That Council accept the Phase 1 Environmental Site Assessment Report for Lot K, Block 1, Plan 782 0012 as information.
  2. That Council direct Administration to apply to the Federation of Canadian Municipalities (FCM) Green Municipal Fund to assist with site remediation project costs.
  3. That Council direct Administration to undertake tank removal and soil and groundwater sampling not to exceed \$70,000 funded from the General Operating Reserve.

**Attachments:** [Request for Decision](#)  
[Phase 1 Environmental Site Assessment](#)

*Scott MacDougall, Chief Operations Officer - COO*

**E. MAYOR AND COUNCIL****E.1** Mayor Hnatiw - Motion re Clean Energy Improvement Program

- Proposed Motion:** That Council direct Administration to research the feasibility of implementing a program, such as the Clean Energy Improvement Program (CEIP), to assist property owners in Sturgeon County to make energy efficient upgrades to their properties with the costs recovered through owners' property taxes.

**Attachments:** [Motion Insert](#)

**E.2** National Suicide Hotline Initiative

- Proposed Motion:** That Council direct the Mayor to send a letter indicating Sturgeon County's support to bring a national 3-digit suicide prevention hotline to Canada to the local Member of Parliament, Members of the Legislative Assembly, the Federal Minister of Health, the Canadian Radio-television and Telecommunications Commission, and local area municipalities.

**Attachments:** [Motion Insert](#)  
[Correspondence from MP Dane Lloyd](#)

**G. URGENT MATTERS****H. NOTICES OF MOTION****I. ADJOURNMENT**