



Sturgeon County
Meeting Agenda - Final
Council

9613-100 Street
Morinville, Alberta
T8R 1L9

Tuesday, February 9, 2021

9:00 AM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

A.1 CALL TO ORDER

A.2 ADOPTION OF AGENDA

A.3 ADOPTION OF MINUTES

A.3.1 January 26, 2021 Regular Council Meeting Minutes

Proposed Motion: That Council adopt the January 26, 2021 Regular Council Meeting Minutes as presented.

Attachments: [Regular Council Meeting Minutes - January 26, 2021](#)

C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS

C.1 PRESENTATIONS

C.1.1 9:00 a.m. Van Vuong Presentation re Appeal of Weed Control Charges, Request for Refund of Tax Penalties, and Appeal of Utility (Water) Fees

Attachments: [Van Vuong Email re Presentation Requests](#)
[Presentation Request Form and Materials re: Weed Control](#)
[Presentation Request Form and Materials re: Appeal of Utility](#)
[Presentation Request Form and Materials re: Late Fee on](#)

C.2 PUBLIC HEARINGS

- C.2.1** 1:30 p.m. Public Hearing re: Bylaw 1417/20 - Amendment to Land Use Bylaw 1385/17 - Road Closure of a Portion of Riverbend Road (Road Subdivision Plan 802 0013)

Attachments:

[Briefing Note](#)
[Bylaw 1417/20](#)
[Public Hearing Process](#)
[Submission of Applicant](#)

Martyn Bell, Acting Manager, Planning and Development Services

D. NEW BUSINESS

- D.1** Request for Cancellation of Property Tax Penalties - Tax Roll 190042

Proposed Motion: That Council refuse the request to cancel the property tax penalty of \$573.60 for Tax Roll 190042.

Attachments:

[Request for Decision](#)
[Presentation Request Form](#)
[February 5, 2021 Email from Ratepayer](#)
[Bylaw 1422/18 – Penalties on Unpaid Municipal Taxes](#)
[Bylaw 1498/20 – 2020 Tax Penalty Bylaw Amendment for \(](#)
[Reserve Policy](#)

Sabrina Duquette, Manager, Financial Services

- D.2** Roshan Water Solutions Inc. - VeloCens Field Test Program Participant Agreement

Proposed Motion: That Council direct Administration to execute the Roshan Water Solutions Inc. - VeloCens Field Test Program Participant Agreement.

Attachments:

[Request for Decision](#)
[VeloCens Field Test Program Participant Agreement](#)
[Roshan Water Solutions Inc. Infographic](#)

Jeff Yanew, Manager, Utility and Waste Management Services

D.3 Bylaw 1530/21 - Debenture for Broadband Infrastructure - Phase 1 - First Reading

Proposed Motion: That Council give first reading of Bylaw 1530//21.

Attachments: [Request for Decision](#)
[Bylaw 1530/21](#)
[Debt Management Policy](#)
[Reserve Policy](#)

Sabrina Duquette, Manager, Financial Services

D.4 Bylaw 1532/21 - Debenture for Pine Sands Subdivision Road Rehabilitation - First Reading

Proposed Motion: That Council give first reading of Bylaw 1532/21.

Attachments: [Request for Decision](#)
[Bylaw 1532/21](#)
[Debt Management Policy](#)
[Reserve Policy](#)

Sabrina Duquette, Manager, Financial Services

D.5 Procurement Policy

Proposed Motion: That Council approve the Procurement Policy as presented.

Attachments: [Request for Decision](#)
[Attachment 1 - Proposed Procurement Policy - Redlined w](#)
[Attachment 2 - Proposed Procurement Policy - Final](#)
[Attachment 3 - Current Procurement Directive](#)

Reegan McCullough, County Commissioner - CAO and Dawn Sauvé, Director, Financial, Assessment and Procurement Services

D.6 Disposal of Surplus Assets and Goods Policy

Proposed Motion: That Council approve the Disposal of Surplus Assets and Goods Policy as presented.

Attachments: [Request for Decision](#)
[Attachment 1 - Proposed Disposal of Surplus Assets and G](#)
[Attachment 2 - Proposed Disposal of Surplus Assets and G](#)

Dawn Sauvé, Director, Financial, Assessment and Procurement Services

D.7 Properties Unsold During the 2020 Tax Sale**Proposed Motion:**

1. That Council direct Administration to file a Notification of Municipal Acquisition on properties under tax roll numbers 6175000, 3320001, 192030, and 3666000.
2. That Council direct Administration to sell the properties under tax roll numbers 6175000, 3320001, and 192030 in accordance with the Disposal of Surplus Assets and Goods Policy.
3. That Council direct Administration to return to a future Council meeting with additional information on the value of the property under tax roll 3666000, including estimates to restore the parcel to bare land for future municipal use.
4. That Council approve \$4,000 to perform an environmental assessment on tax roll 3666000 to determine the extent of any environmental contamination on the site with funding to come from the General Operating Reserve.

Attachments:

[Request for Decision](#)

Dawn Sauvé, Director, Financial, Assessment and Procurement Services

D.8 County Charitable Donation Grants**Proposed Motion:**

That Council direct Administration to release funds for donations of \$40,000 to STARS, \$2,500 to the Sturgeon Rural Crime Watch Association, and \$2,500 to the Edmonton Humane Society as approved in the 2021 Budget.

Attachments:

[Request for Decision](#)

Scott MacDougall, Chief Operations Officer - COO

D.9 Bylaw 1534/21 - Election Signage Bylaw - Three Readings**Proposed Motion:**

1. That Council give first reading of Bylaw 1534/21.
2. That Council give second reading of Bylaw 1534/21.
3. That Council consider third reading of Bylaw 1534/21.
4. That Council give third reading of Bylaw 1534/21.

Attachments:

[Request for Decision](#)

[Bylaw 1534/21 - Election Signage Bylaw](#)

Jesse Sopko, Director, Corporate Services

D.10 CLOSED SESSION - Improving Broadband Connectivity in Sturgeon County - Advocacy and Procurement

Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act

Attachments:

[Closed Session Insert](#)

Jesse Sopko, Director, Corporate Services

- D.11** CLOSED SESSION - Contractual Matter - Verbal Update
Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials), section 25 (disclosure harmful to economic or other interests of a public body) and section 27 (privileged information) of the Freedom of Information and Protection of Privacy Act

Attachments: [Closed Session Insert](#)

Reegan McCullough, County Commissioner - CAO

- D.12** CLOSED SESSION - County Capital and Operating Resource Requirements
Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act

Attachments: [Closed Session Insert](#)

Reegan McCullough, County Commissioner - CAO

E. MAYOR AND COUNCIL

- E.1** Deputy Mayor Toms - Motion re Operational Grant for Non-Profit Organizations in Sturgeon County

Proposed Motion: That Council direct Administration to provide information and a recommendation on the establishment of a one-time operational grant for non-profit organizations in Sturgeon County that have been financially impacted by the COVID-19 pandemic, at the February 23, 2021 Council meeting.

Attachments: [Motion Insert](#)

G. URGENT MATTERS

H. NOTICES OF MOTION

I. ADJOURNMENT