



Sturgeon County

Meeting Agenda - Final

Council

9613-100 Street
Morinville, Alberta
T8R 1L9

Tuesday, January 12, 2021

9:00 AM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

A.1 CALL TO ORDER

A.2 ADOPTION OF AGENDA

A.3 ADOPTION OF MINUTES

A.3.1 December 8, 2020 Regular Council Meeting Minutes

Proposed Motion: That Council adopt the December 8, 2020 Regular Council Meeting Minutes as presented.

Attachments: [Regular Council Meeting Minutes - December 8, 2020](#)

C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS

C.1 PRESENTATIONS

C.1.1 9:00 a.m. Caswell Rose re Soil and Water Contamination of Property

Attachments: [Presentation Request Form](#)

C.1.2 9:20 a.m. Henderson Build J Group Inc. - Tax Penalty Cancellation Request - Roll #190042

Attachments: [Presentation Request Form](#)

C.1.3 9:40 a.m. Rotary Club Presentation re LAV III Monument Support

Attachments: [Presentation Request Form](#)
[Rotary Club Presentation](#)

D. NEW BUSINESS

D.1 Request for Property Tax Refund Due to Fire Loss - Roll #213032

Proposed Motion: That Council refund property taxes in the amount of \$1,138.48 for Roll #213032 to be funded through the General Operating Reserve.

Attachments: [Request for Decision](#)
[Presentation Request Form](#)
[Reserve Policy](#)

Sabrina Duquette, Manager, Financial Services

D.2 Request for Property Tax Refund Due to Fire Loss - Roll #2206001

Proposed Motion: That Council refund property taxes in the amount of \$217.92 for Roll #2206001 to be funded through the General Operating Reserve.

Attachments: [Request for Decision](#)
[Presentation Request Form](#)
[Reserve Policy](#)

Sabrina Duquette, Manager, Financial Services

D.3 Bylaw 1417/20 - Road Closure for a Portion of Riverbend Road (Road, Subdivision Plan 802 0013) - First Reading

Proposed Motion: 1. That Council give first reading of Bylaw 1417/20.
2. That Council direct Administration to advertise the potential of a Road Closure Transfer Agreement with EMK Enterprises Canada Inc., for a below market value price in consideration of market value less expected land remediation costs.

Attachments: [Request for Decision](#)
[Plan of Survey](#)
[Bylaw 1417/20](#)

Martyn Bell, Acting Manager, Planning and Development Services

D.4 Local Business Platform and Registry Supports

Proposed Motion: 1. That Council direct Administration to investigate options for online platforms to promote local Sturgeon County products as recommended by the COVID-19 Recovery Task Force.
2. That Council direct Administration to investigate options for a Business Registry Program as recommended by the Economic Development Board.

Attachments: [Request for Decision](#)
[Economic Development Board Recommendation](#)

Tyler Westover, Manager, Economic Development Services

D.5 Request for Development Charges Deferral and Amortization**Proposed Motion:**

1. That Council, if subdivision application 2020-S-038 is granted and any future development permits are issued, authorize amortization of off-site levy payments over a 10-year period for the properties currently described as Lots 1, 3, and 8 on Block 4, Plan 7720672.
2. That Council, if subdivision application 2020-S-038 is granted, authorize deferral and amortization of municipal reserve contributions via an appropriate legal instrument on the property currently described as Lot 8, Block 4, Plan 0820287.

Attachments:

[Request for Decision](#)
[Email from McSween \(Attachment 1\)](#)
[Sturgeon Industrial Park Map \(Attachment 2\)](#)
[Sturgeon Industrial Park Off-Site Levy Bylaw \(Attachment 3\)](#)
[Off-Site Levy Policy \(Attachment 4\)](#)

Tyler Westover, Manager, Economic Development Services

D.6 11:00 a.m. Resource Extraction Regulatory Review - Final Stakeholder Engagement Reports**Proposed Motion:**

1. That Council accept the Resource Extraction Regulatory Review *What We Heard Report - Engagement Phase 2* as information.
2. That Council direct Administration to bring forward Resource Extraction Regulatory Review final options and recommendations to the January 26, 2021 Council Meeting.

Attachments:

[Request For Decision](#)
[What We Heard Report \(Phase 1\)](#)
[What We Heard Report \(Phase 2\)](#)

Martyn Bell, Acting Manager, Planning and Development Services

D.7 2021 Gravel Supply Contract Award**Proposed Motion:**

1. That Council award the 2021 Gravel Supply Contract for Lily Lake Stockpile to Dale Croswell Construction Co. in accordance with the 2020 gravel supply contract extension provisions.
2. That Council award the 2021 Gravel Supply Contract for Opal Stockpile to Dale Croswell Construction Co. in accordance with the 2020 gravel supply contract extension provisions.

Attachments:

[Request for Decision](#)

Gary Mayhew, Manager, Transportation and Engineering Services

D.8 2021 Villeneuve Gravel Pit Crushing Contract Award

Proposed Motion: That Council award the 2021 Villeneuve Gravel Pit Crushing contract to D. Ray Construction Ltd. at a contract price of \$1,080,950.00 (excluding GST) and authorize the Chief Administrative Officer to execute the contract.

Attachments: [Request for Decision](#)
[Tender Bid Results](#)

Gary Mayhew, Manager, Transportation and Engineering Services

D.9 Bylaw 1474/20 - Board and Committee Member Code of Conduct Bylaw - Second and Third Reading

Proposed Motion: 1. That Council give second reading of Bylaw 1474/20 as amended.
2. That Council give third reading of Bylaw 1474/20.

Attachments: [Request for Decision](#)
[Bylaw 1474/20 - Redlined](#)
[Bylaw 1474/20](#)

Jesse Sopko, Director, Corporate Services

D.10 Bylaw 1527/21 - Amendment to Bylaw 1522/20 - Election Bylaw - Three Readings

Proposed Motion: 1. That Council give first reading of Bylaw 1527/21.
2. That Council give second reading of Bylaw 1527/21.
3. That Council consider third reading of Bylaw 1527/21.
4. That Council give third reading of Bylaw 1527/21.

Attachments: [Request for Decision](#)
[Bylaw 1527/21 - Amendment to Bylaw 1522/20 \(Attachment #1\)](#)
[Bylaw 1522/20 - Election Bylaw \(Attachment #2\)](#)
[Ministerial Order MSD:103/20 \(Attachment #3\)](#)

Jesse Sopko, Director, Corporate Services

D.11 Rural Municipalities of Alberta (RMA) Board Governance Review Member Survey

Proposed Motion: That Council direct Administration to submit responses to the Rural Municipalities of Alberta (RMA) Board Governance Review Member Survey as agreed to by Council at the January 12, 2021 Regular Council Meeting.

Attachments: [Request for Decision](#)
[Board Governance Review Survey - Summary of Responses](#)

Jesse Sopko, Director, Corporate Services

D.12**CLOSED SESSION - Development Matter**

Closed Session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act

Attachments:

[Closed Session Insert](#)

Scott MacDougall, Chief Operations Officer - COO

D.13**CLOSED SESSION - Disposition of Property**

Closed Session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act

Attachments:

[Closed Session Insert](#)

Scott MacDougall, Chief Operations Officer - COO

D.14**CLOSED SESSION - Morinville Municipal Seed Cleaning Co-op Ltd.**

Closed Session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act

Attachments:

[Closed Session Insert](#)

Sabrina Duquette, Manager, Financial Services

G. URGENT MATTERS**H. NOTICES OF MOTION****I. ADJOURNMENT**