



# Sturgeon County

## Meeting Agenda - Final

### Council

9613-100 Street  
Morinville, Alberta  
T8R 1L9

---

Tuesday, September 26, 2017

9:00 AM

Council Chambers

---

#### **A. CALL TO ORDER AND RELATED BUSINESS**

A.1 CALL TO ORDER

A.2 ADOPTION OF AGENDA

A.3 ADOPTION OF MINUTES

**A.3.1** September 12, 2017 - Regular Council Meeting Minutes

**Attachments:** [Regular Council Meeting Minutes - September 12, 2017](#)

#### **C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. - Bannister Research - Resident Satisfaction Survey Presentation

**Attachments:** [Bannister Research Presentation](#)

*Tracy With, Vice President, Bannister Research & Consulting Inc.*

#### **D. NEW BUSINESS**

**D.1** 2017 Resident Satisfaction Survey Results

**Proposed Motion:** That Council receive the results of the 2017 Resident Satisfaction Survey for information and refer the report to Administration for the purposes of corporate business planning, department operational planning, continued organizational excellence efforts and support to Council's decision making.

**Attachments:** [Request for Decision](#)  
[2017 Resident Satisfaction Survey Report](#)  
[Strategic Plan Policy](#)

*Rick Wojtkiw, General Manager, Corporate Support*

**D.2** 2017 Second Tri-Annual Management Report (1hr)**Proposed Motion:**

1. That Council approve the 2017 Second Tri-Annual Management Report.
2. That Council direct Administration to use the report as the basis for efforts during 2017 as well as planning for 2018-2020.
3. That Council direct Administration to defer the Villeneuve Airport and Community Planning Initiative - Service Agreement to future planning.

**Attachments:**[Request for Decision](#)[2017 Second Tri-Annual Management Report](#)[2017 Second Tri-Annual Operational Highlights](#)[2017 August Capital Projects Report](#)[2017 August Variance Report](#)[2017 August Capital Summary Report](#)[2017 August Road Report](#)

*Danielle Figura, Business Strategy Manager, County Commissioner's Office*

**D.3** Sturgeon County Submission on Draft City Charters**Proposed Motion:**

That Council authorize the Mayor to sign and submit the letter as presented, on behalf of Council to the Minister of Municipal Affairs regarding the proposed City Charters for Edmonton and Calgary.

**Attachments:**[Request for Decision](#)[Draft Response to Minister Anderson](#)[AAMDC City Charter Regulation Overview](#)[Draft City Charter Regulation](#)[Collaboration Agreement](#)

*Trevor Duley, Senior Advisor, Intergovernmental Affairs*

**D.4** Sturgeon County Submission on Draft Growth Management Board Regulation**Proposed Motion:**

That Council authorize the Mayor to sign and submit the letter as presented on behalf of Council, to the Minister of Municipal Affairs regarding the proposed Growth Management Board Regulation.

**Attachments:**[Request for Decision](#)[Proposed GMB Regulation Submission \(Attachment 1\)](#)[Analysis of Regulation \(Attachment 2\)](#)[Proposed GMB Regulation \(Attachment 3\)](#)[Current CRB Regulation \(Attachment 4\)](#)

*Trevor Duley, Senior Advisor, Intergovernmental Affairs*

**D.5** Greystone Manor Surface Rehabilitation Project - Request for Funding

**Proposed Motion:** That Council approve a budget of \$178,688 for the engineering and construction of surface rehabilitation in Greystone Manor funded by the 8.11 Drainage Reserve.

**Attachments:** [Request for Decision](#)  
[Map of Noted Deficiencies](#)  
[Greystone Manor Deficiency Cost Estimate](#)

*Brian Hartman, Manager, Engineering Services*

**D.6** Asset Management Policy

**Proposed Motion:** That Council approve the Asset Management Policy as presented.

**Attachments:** [Request for Decision](#)  
[Asset Management Policy](#)  
[Tangible Capital Assets Policy](#)  
[Asset Management Presentation](#)

*Brian Hartman, Manager, Engineering Services*

**D.7** In-Camera - Economic Development Opportunity Verbal Update

\*\*\*In-Camera in accordance with Section 197 of the Municipal Government Act\*\*\*

**Proposed Motion:** 1. That Council accept the "In-Camera - Economic Development Opportunity Verbal Update" as information.  
2. That the content of the "In-Camera - Economic Development Opportunity Verbal Update" remain confidential as per Sections 16 and 25 of the *Freedom of Information and Protection of Privacy Act*.

**Attachments:** [In-Camera Insert](#)

*Tyler Westover, Manager, Economic Development*

**E. MAYOR AND COUNCIL**

**E.1** Mayor Flynn - Motion  
Re: Development of Lands South of the Hamlet of Calahoo in Neighbourhood A

**Proposed Motion:** That Administration bring forward for consideration during the 2018 Budget deliberations, an evaluation of opportunities, challenges, and implications, as well as recommended planning approaches for development of lands south of the Hamlet of Calahoo in Neighbourhood A, in accordance with MDP Policy 1.A.b.

**Attachments:** [Motion Insert](#)

**E.2** Councillor Tighe - Motion  
Re: Feasibility Report for Running a Potable Waterline to Lily Lake Area

**Proposed Motion:** That Council direct Administration to bring forward a feasibility report for running a potable waterline to the areas know as Lily Lake Area which includes 7 multi lot subdivisions with over 300 lots; to be added to the 2018 budget.

**Attachments:** [Motion Insert](#)

**E.3** Councillor Tighe - Motion  
Re: Public Availability of CAO Contract

**Proposed Motion:** That the CAO's contract be made available to the public and on the County's website to provide full transparency for all residents of Sturgeon County.

**Attachments:** [Motion Insert](#)

**E.4** Councillor Tighe - Motion  
Re: Options for 2018 Budget Regarding Enhanced RCMP Patrol

**Proposed Motion:** That Council direct Administration to bring forward options for the 2018 Budget regarding enhanced RCMP patrol that would be specifically for the *Criminal Code* acts that include, but are not limited to, break and enter and theft throughout the County.

**Attachments:** [Motion Insert](#)

**E.5** Councillor Bokenfohr - Motion  
Re: Council Request Process

**Proposed Motion:** That Administration bring forward a report evaluating a change to the Council Requests to allow Councillors, not Administration, to determine if Council Requests should be closed.

**Attachments:** [Motion Insert](#)

**E.6** Councillor Bokenfohr - Motion  
Re: Feasibility Study for Waterline to Calahoo and Alexander Reserve

**Proposed Motion:** That Council direct Administration to undertake a feasibility study for a waterline to Calahoo and Alexander Reserve, utilizing funding opportunities such as Green Municipal Funds and Water for Life as this is a growth area.

**Attachments:** [Motion Insert](#)

**E.7**

Councillor Bokenfohr - Motion  
Re: 100-year Anniversary Project for Rehabilitation of  
Neglected Cemeteries and Grave Sites

**Proposed Motion:**

That Council direct Administration to undertake a feasibility study to rehabilitate neglected cemeteries (e.g. cleaning, signage, etc) as a one-time legacy project.

**Attachments:**

[Motion Insert](#)

**E.8****Councillor Tighe - Motion  
Re: Request for Presentation****Proposed Motion:**

**WHEREAS**, Sturgeon County Bylaw 1301/13 regulates the conduct of business in Council and Council Committee Meetings;

**AND WHEREAS**, section 81 of Bylaw 1301/13 provides that items initiated by elected officials shall be submitted to the Office of the County Commissioner or his designate in writing seven (7) business days prior to a regularly scheduled Council Meeting;

**AND WHEREAS**, section 85 of Bylaw 1301/13 provides that the addition of items to the prepared and circulated Agenda shall require the approval of the majority of Members at the Meeting;

**AND WHEREAS**, it appears that a municipal resident and ratepayer had:

A. planned to make a presentation to Council at its next meeting scheduled on September 26, 2017; and

B. had sought and received direction from the duly employed administration official from the County as to the manner and timing process for speaking to council at a meeting and was advised by the County official that the Council Agenda for September 26, 2017 was light on business and that Council would be able to hear a presentation; and

C. had complied with the process and timelines outlined by the County official; and

D. was subsequently advised that the directions provided by the County official were incorrect with the result that the municipal resident and ratepayer would not be allowed to make a presentation to Council.

**AND WHEREAS**, it is in the interest of Sturgeon County that its residents and taxpayers have confidence in the advice and information provided by County officials;

**NOW, THEREFORE, BE IT RESOLVED AS A RESOLUTION OF THE COUNCIL OF  
STURGEON COUNTY AS FOLLOWS:**

1. That the Agenda for the September 26, 2017 meeting of Council be amended to add that municipal resident and ratepayer Leonard T. Kozak be allowed to make a presentation to Council on the matters outlined in the Request Form submitted on September 14, 2017 namely information in relation to requests for:

A. Council to review the conduct of Mayor Flynn & Councillor Ferd Caron as per The Sturgeon Corporate Policy & Council Members Code of Conduct.

B. To outline concerns about the inconsistent and unfair manner in which Sturgeon County Administration has treated pre-existing property uses and has failed to comply with pre-existing land use agreements.

C. To review the conduct of the CAO of Sturgeon County in relation to the issues surrounding the RV Storage Yard, Camp Ground, Banquet Facility located on 54529 Range Road 243 Hwy 37 Range Road 243.

**Attachments:**

[Motion Insert](#)

**G. URGENT MATTERS**

**H. NOTICES OF MOTION**

**I. ADJOURNMENT**