

Request for Decision

Title	Membership: Heartland Residents Task Force
Proposed Motion	That Council amend the Heartland Residents Task Force Terms of Reference Membership Section 5.1 to allow for up to seven public members living on parcels districted IH-Heavy Industrial within the AIH-ASP boundary.
Administrative Recommendation	That Council approve amending the Heartland Residents Task Force Terms of Reference to allow for up to seven public members.
Previous Council Direction	<p><u>February 27, 2018</u> Motion 059/18: That Council approve the Heartland Area Residents Task Force Terms of Reference.</p> <p><u>January 23, 2018</u> – Committee of the Whole A draft Terms of Reference was presented during the Committee of the Whole meeting to receive input from Council.</p> <p><u>December 12, 2017</u> Motion 473/17: That Council direct Administration to develop a Terms of Reference regarding a Heartland Residential task force to bring forward to Council on January 23, 2018.</p> <p><u>September 12, 2017</u> Motion 387/17: That Administration bring forward an up-to-date and comprehensive inventory of occupied Heavy Industrial zoned lands within the Sturgeon County Industrial Heartland area (Neighbourhood J) to the November 28, 2017 Regular Council Meeting.</p> <p>Motion 388/17: That Administration prepare a report identifying potential investments to enhance the quality of life of residents living on Heavy Industrial zoned lands within Sturgeon County, that could be contemplated over the next 5 to 10 years, and funded in accordance with the ‘Heartland Mitigation Strategy’ priority of the Significant Tax Revenue Growth Policy approved on March 28, 2017 and bring forward for discussion in Q1 2018.</p> <p><u>July 10, 2017</u> – Sturgeon County resident Marty Derouin made a presentation to Council during the regular Council Meeting.</p>

Report Background Information

- Since Council's decision on February 27, 2018, Administration sent letters to residents living on parcels within the Heavy Industrial District within the Area Structure Plan (ASP) boundary, asking for six volunteers to join the Heartland Residents Task Force to:
 - document existing issues in detail;
 - research and identify possible options to mitigate challenges impacting the quality of life of residents living in the Heavy Industrial zone of the Industrial Heartland; and
 - bring recommendations to Sturgeon County Council for consideration.

- The following seven residents responded to the invite:
 - Jeanette Harriott
 - Ron Shaw
 - Rob Shaw
 - Marty Derouin
 - Wayne Groot
 - Blaine Shaw
 - Stuart Shaw

- The approved Heartland Resident Task Force Terms of Reference currently makes provision for only six residents to serve on the task force.

- A total of seven applications were received expressing interest in serving on this task force. As such, Council is being asked to consider amending the Terms of Reference to allow for seven public members to sit on the task force.

- Should Council prefer the current public membership remain at up to six members, a formal selection process would need to be enacted, similar to the County's process to select public membership for Boards and Committees. In this instance, the seven respondents would be asked to fill out an application form that includes more information and relevant community background on each candidate. Council would then be asked to select the six Task Force members based on the background information supporting their submission of interest. This would result in a delay to the start up of the Task Force.

External Communication

- On April 3, 2018, letters were sent to 30 residents living on parcels in the Heavy Industrial District within the ASP boundary, asking for volunteers to serve on the Task Force. The deadline to respond was April 30, 2018.

Relevant Policy/Legislation/Practices:

- Part 17 of *Municipal Government Act*
- Municipal Development Plan – Neighborhood J
- Alberta's Industrial Heartland Area Structure Plan (Bylaw 1118/07)

<p>Implication</p>	<p><u>Strategic Alignment:</u></p> <p>The information provides further insight into those who are currently still living in Sturgeon County’s portion of Alberta’s Industrial Heartland and is consistent with Community Identity and Spirit with actions aimed at evaluating next steps the County can take to address concerns of residents.</p> <p>Planned Growth – encouraging further development within the Sturgeon County Industrial Heartland Area.</p> <p><u>Municipal Development Plan – Neighbourhood J</u></p> <p>J1 – Aiming to be a major industrial employment generator for the Capital Region</p> <ul style="list-style-type: none"> - In conjunction with the adoption of the Alberta Industrial Heartland (AIH), the long-term potential of the Neighbourhood shifted from an agrarian community to a heavy industrial development. The desired intent is to reduce land-use conflicts between future heavy industrial operations and residential populations (MDP page 141). <p><u>Organizational:</u></p> <p>If supported, select staff would be assigned to administer and support the Task Force. Although this is unplanned work, it is not anticipated to have a significant impact on existing priorities.</p> <p><u>Financial:</u></p> <p>Other than staff time supporting the work of the Task Force there are no other additional financial considerations. However, the recommendations coming out of the Task Force could come with financial impacts that Council will need to consider.</p>
<p>Alternatives Considered</p>	<p>Council can maintain the Terms of Reference as is and direct staff to employ a more robust selection process to allow Council to choose the six public Task Force members.</p>
<p>Implications of Alternatives</p>	<p><u>Organizational:</u></p> <p>Deciding to undertake a more robust selection process to choose six public members will delay startup of the Task Force.</p> <p>If supported, select staff would be assigned to work on or with the Task Force. It is not anticipated to have a significant impact on existing priorities.</p> <p><u>Financial:</u></p> <p>Other than staff time supporting the work of the Task Force there are no other additional financial considerations. However, the recommendations coming out of the Task Force could come with financial impacts that Council will need to consider.</p>

Follow up Action	1. Administration will schedule the first meeting with the public members, Council members and Administration. 2. A Task Force Chairperson will be chosen at the first meeting, and future meetings will be scheduled at the call of the Chairperson.
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Attachment(s)	1. Heartland Residents Task Force Terms of Reference
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Report Reviewed by:	 Colin Krywiak, Acting Manager Current Planning & Development  Collin Steffes, General Manager, Integrated Growth  Bill Minnes, County Commissioner – CAO
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Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Consistent with neighborhood role (see MDP), master plans, policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 25 MDP</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>