



Meeting Minutes - Final  
Council

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Tuesday, May 14, 2019

9:00 AM

Council Chambers

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**A. CALL TO ORDER AND RELATED BUSINESS**

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

A.1 CALL TO ORDER

Mayor Hnatiw called the May 14, 2019 Regular Council Meeting to order at 9:00 a.m. and recognized a moment of silence to honour the passing of former Sturgeon County Mayor and Division 3 Councillor Gilbert Soetaert, who served 15 years on Sturgeon County Council.

**Administration Present**

Reegan McCullough, County Commissioner - CAO  
Rick Wojtkiw, General Manager, Corporate Support  
Collin Steffes, General Manager, Integrated Growth  
Scott MacDougall, General Manager, Municipal Services  
Jesse Sopko, Manager, Legislative Services and Information Management  
Colin Krywiak, Manager, Current Planning and Development Services  
Jeff Yanew, Manager, Utilities Services  
Mike Philbrick, Manager, Fleet and Building Services  
Shelly Chubb, Community Development Coordinator, Community Services  
Angela Veenstra, Manager, Agriculture Services  
Ed Kaemingh, Manager, Financial Services  
Lisa Schovanek, Legislative Officer, Legislative Services and Information Management  
Brendan Pollmann, Utility Operations Officer, Utility Services  
Aaron Hair, Senior Planning and Development Officer, Current Planning and Development Services  
Hayley Wasylycia, Planning Technician, Current Planning and Development Services  
Arjen de Klerk, Senior Planning and Development Officer, Current Planning and Development Services  
Yvonne Bilodeau, Development Officer, Current Planning and Development Services  
Martyn Bell, Planning Officer, Current Planning and Development Services  
Sabrina Duquette, Controller, Financial Services  
Joshua Klukas, Finance Intern, Financial Services  
Gary Mayhew, Manager, Transportation Services  
Max Adu-Safo, Transportation Program Supervisor, Transportation Services  
Ebenezer Adjei, Senior Financial Analyst, Financial Services  
Stephen Hinton, Capital Projects Officer, Engineering Services

A.2 ADOPTION OF AGENDA

**K. Shaw MOVED:**

**Motion 154/19: That the May 14, 2019 Regular Council Meeting Agenda be adopted as presented.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

A.3 ADOPTION OF MINUTES

**A.3.1** April 23, 2019 Regular Council Meeting Minutes

**W. Bokenfohr MOVED:**

**Motion 155/19: That Council adopt the April 23, 2019 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

**A.3.2** May 6, 2019 Special Council Meeting Minutes

**N. Comeau MOVED:**

**Motion 156/19: That Council adopt the May 6, 2019 Special Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**For:7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw**

**D. NEW BUSINESS**

**D.1** Proclamation of Seniors' Week - June 2 - 8, 2019

Presented by Shelly Chubb, Community Development Coordinator, Community Services.

**S. Evans MOVED:**

**Motion 157/19: That Council proclaim June 2 - 8, 2019 as Seniors' Week in Sturgeon County to raise awareness of the important contributions that seniors make to our community.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.2** Appointment of Agricultural Inspectors

Presented by Angela Veenstra, Manager, Agriculture Services.

**K. Shaw MOVED:**

**Motion 158/19: That Council appoint Cathryn Thompson, Tanysha Van Hecke, Justin Stevens and Hannah Smith as municipal inspectors under the Agricultural Pests Act and the Weed Control Act.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.3** Appointment of Agricultural Fieldmen

Presented by Angela Veenstra, Manager, Agriculture Services.

**K. Shaw MOVED:**

**Motion 159/19: That Council appoint Angela Veenstra, Tara McGinn, Victoria Dubord, Bradley Belanger and Shelayne Hofman as Agricultural Fieldmen under the Agricultural Service Board Act.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.4** Voluntary County-Wide Odd / Even Watering Program

Presented by Jeff Yanew, Manager, Utility Services.

**P.D. Tighe MOVED:**

**Motion 160/19: That Council approve the implementation of a voluntary County-wide "odd / even" watering program.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

The meeting was recessed at 9:43 a.m.

The meeting was reconvened at 9:49 a.m. with all those members of Council previously listed in attendance.

**D.5** Bylaw 1436/19 - Land Use Bylaw Amendments Pertaining to the Legalization of Cannabis (First Reading)

Presented by Aaron Hair, Senior Planning and Development Officer, Current Planning and Development Services; and Hayley Wasylycia, Planning Technician, Current Planning and Development Services.

**P.D. Tighe MOVED:**

**Motion 161/19: That Council give first reading to Bylaw 1436/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.6** Bylaw 1440/19 - Closure of Road Plan 7770Z (First Reading)

Presented by Colin Krywiak, Manager, Current Planning and Development Services; and Aaron Hair, Senior Planning and Development Officer, Current Planning and Development Services.

**N. Comeau MOVED:**

**Motion 162/19: That Council give first reading to Bylaw 1440/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.7** Bylaw 1438/19 - Closure of Road Plan 796S (First Reading) and Bylaw 1439/19 - Closure of Road Plan R3842 (First Reading)

Presented by Colin Krywiak, Manager, Current Planning and Development Services; and Aaron Hair, Senior Planning and Development Officer, Current Planning and Development Services.

**W. Bokenfohr MOVED:**

**Motion 163/19: That Council give first reading to Bylaw 1438/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 164/19: That Council give first reading to Bylaw 1439/19.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.8** Contract Awarding for Solar Opportunities

Presented by Scott MacDougall, General Manager, Municipal Services; Mike Philbrick, Manager, Fleet and Building Services; Jeff Yanew, Manager, Utility Services; and Brendan Pollmann, Utility Operations Officer, Utility Services.

**P.D. Tighe MOVED:**

**Motion 165/19: That Council award the design, supply and installation of a solar photovoltaic system at the Protective Services Building to SkyFire Energy Inc. in the amount of \$188,409 plus GST, contingent on receiving \$86,649 in funding from the Municipal Climate Change Action Centre (MCCAC), with Sturgeon County's contribution of \$101,760 plus GST to come from 7.2 Contingency Reserve.**

**CARRIED UNANIMOUSLY**

**For:**7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.9** Funding for Failed Culvert at 55320 Range Road 240

Presented by Gary Mayhew, Manager, Transportation Services; and Max Adu-Safo, Transportation Project Supervisor, Transportation Services.

Councillor Comeau left the meeting at 10:34 a.m.

Councillor Comeau returned to the meeting at 10:35 a.m.

**P.D. Tighe MOVED:**

**Motion 166/19: That Council fund culvert repair work at 55320 Range Road 240, estimated at \$132,000, from Drainage Reserve 7.11.**

**CARRIED UNANIMOUSLY**

**For:**7 - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.10** Bylaw 1444/19 - Loan for Significant Tax Revenue Growth  
Funded Projects

Presented by Ebenezer Adjei, Senior Financial Analyst, Financial Services; and  
Stephen Hinton, Capital Projects Officer, Engineering Services.

**W. Bokenfohr MOVED:**

**Motion 167/19: That Council give first reading to Bylaw  
1444/19.**

**CARRIED**

**For:4** - A. Hnatiw, D. Derouin, W. Bokenfohr, and P.D. Tighe

**Against:3** - S. Evans, N. Comeau, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 168/19: That Council give second reading to  
Bylaw 1444/19.**

**CARRIED**

**For:4** - A. Hnatiw, D. Derouin, W. Bokenfohr, and P.D. Tighe

**Against:3** - S. Evans, N. Comeau, and K. Shaw

The meeting was recessed at 11:20 a.m.

The meeting was reconvened at 11:26 a.m. with all those members of Council  
previously listed in attendance.

**D.10** Bylaw 1444/19 - Loan for Significant Tax Revenue Growth  
Funded Projects

**W. Bokenfohr MOVED:**

**Motion 169/19: That Council give unanimous consent  
to proceed to third reading of Bylaw 1444/19.**

**\*CARRIED**

**For:4** - A. Hnatiw, D. Derouin, W. Bokenfohr, and P.D. Tighe

**Against:**3 - S. Evans, N. Comeau, and K. Shaw

\* Section 187(4) of the Municipal Government Act states that a proposed bylaw must not have more than two readings at a council meeting unless the councillors present unanimously agree to consider third reading. As unanimous consent was not obtained, Council could not consider third reading of Bylaw 1444/19.

**D.10** Bylaw 1444/19 - Loan for Significant Tax Revenue Growth Funded Projects

**D. Derouin MOVED:**

**Motion 170/19: That Council amend 2019 Capital Budget to fund Range Road 230 from Highway 37 reconstruction project from Municipal Sustainability Initiative (MSI) Grant (\$1,000,000) and Road Network Reserve - \$841,500 (7.18).**

**CARRIED**

**For:**5 - A. Hnatiw, D. Derouin, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:**2 - S. Evans, and K. Shaw

**E. MAYOR AND COUNCIL**



**E.1** Mayor Hnatiw - Motion Re: Council Committees Review

Mayor Hnatiw passed the Chair to Deputy Mayor Tighe at 11:30 a.m.

**A. Hnatiw MOVED:**

**Motion 171/19: That Council direct Administration to review the Council Committees structure and bring recommendations forward to the August 27, 2019 Regular Council Meeting that consider the following:**

**1. An expanded role for the Committee of the Whole to**

**be able to do more than receive presentations and delegations;**

**2. An expanded role for the other Committees of Council to receive referrals from Council or Committee of the Whole and bring recommendations to Council; and**

**3. Consideration of the creation of a Council Services Committee to allow Council to address operational and housekeeping matters that are not appropriate to be dealt with at Council or Committee of the Whole meetings.**

**CARRIED UNANIMOUSLY**

**For:7** - A. Hnatiw, D. Derouin, S. Evans, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

Deputy Mayor Tighe passed the Chair back to Mayor Hnatiw at 11:41 a.m.

The meeting was recessed at 11:44 a.m.

The meeting was reconvened at 1:30 p.m. with all those members of Council previously listed, with the exception of Councillor Bokenfohr.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Wayne Bokenfohr

## **C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

### C.2 PUBLIC HEARINGS

#### **C.2.1** 1:30 p.m. Public Hearing for Bylaw 1432/19 - General Amendments to Land Use Bylaw 1385/17

Mayor Hnatiw opened the Public Hearing at 1:30 p.m.

Colin Krywiak, Manager, Current Planning and Development Services; Arjen de Klerk, Senior Planning and Development Officer, Current Planning and Development Services; Yvonne Bilodeau, Planning Officer, Current Planning and Development Services; and Martyn Bell, Planning Officer, Current Planning and Development Services, provided an overview of Bylaw 1432/19.

There was no one in attendance to speak for or against Bylaw 1423/19.

One letter in support of Bylaw 1423/19 was received.

Mayor Hnatiw closed the Public Hearing at 1:43 p.m.

The meeting was recessed at 1:44 p.m.

The meeting was reconvened at 2:30 p.m. with all those members of Council previously listed in attendance.

### C.1 PRESENTATIONS

#### **N. Comeau MOVED:**

**Motion 172/19: That Council proceed to a closed session at 2:32 p.m. to discuss Item C.1.1 and Item D.11 pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act.**

#### **CARRIED UNANIMOUSLY**

**For:6 - A. Hnatiw, D. Derouin, S. Evans, N. Comeau, P.D. Tighe, and K. Shaw**

**C.1.1** 2:30 p.m. CLOSED SESSION - MNP Presentation - Operational Review

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

James Richardson, Senior Manager, Consulting Services, MNP; and Chris Lavin, Partner, Advisory Services, MNP provided a presentation to Council.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner-CAO; Rick Wojtkiw, General Manager, Corporate Support; Collin Steffes, General Manager, Integrated Growth; Scott MacDougall, General Manager, Municipal Services; Jesse Sopko, Manager, Legislative Services and Information Management; Lisa Schovaneck, Legislative Officer, Legislative Services and Information Management.

All members of Administration in attendance left the closed session at 3:35 p.m. at the request of Council.

Councillor Shaw left the meeting at 4:15 p.m.

**Present:** 5 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, Councillor Neal Comeau, and Councillor Patrick D. Tighe

**Absent:** 2 - Councillor Wayne Bokenfohr, and Councillor Karen Shaw

The following members of Administration returned to the closed session at 4:24 p.m.:

Reegan McCullough, County Commissioner-CAO; Rick Wojtkiw, General Manager, Corporate Support; Collin Steffes, General Manager, Integrated Growth; Scott MacDougall, General Manager, Municipal Services; Jesse Sopko, Manager, Legislative Services and Information Management; Lisa Schovaneck, Legislative Officer, Legislative Services and Information Management.

- D.11** CLOSED SESSION - MNP Operational Review - Administration Update  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

Presented by Reegan McCullough, County Commissioner - CAO.

Councillor Comeau left the meeting at 4:45 p.m.

- Present:** 4 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Susan Evans, and Councillor Patrick D. Tighe
- Absent:** 3 - Councillor Wayne Bokenfohr, Councillor Neal Comeau, and Councillor Karen Shaw

- D.11** CLOSED SESSION - MNP Operational Review - Administration Update  
\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) of the Freedom of Information and Protection of Privacy Act\*\*\*

**S. Evans MOVED:**

**Motion 173/19: That Council move out of the closed session at 5:09 p.m.**

**CARRIED UNANIMOUSLY**

**For:**4 - A. Hnatiw, D. Derouin, S. Evans, and P.D. Tighe

The meeting was recessed at 5:09 p.m. to allow return of the public and Administration.

The meeting was reconvened at 5:10 p.m. with all those members of Council previously listed in attendance.

**D.11**

CLOSED SESSION - MNP Operational Review -  
Administration Update

\*\*\*Closed session pursuant to section 197(2) of the  
Municipal Government Act and in accordance with section  
24 (advice from officials) of the Freedom of Information and  
Protection of Privacy Act\*\*\*

**P.D. Tighe MOVED:**

**Motion 174/19: That Council receive the Request for  
Decision relating to Administration's analysis of the  
MNP Operational Review Report as information.**

**CARRIED UNANIMOUSLY**

**For:4 - A. Hnatiw, D. Derouin, S. Evans, and P.D. Tighe**

**S. Evans MOVED:**

**Motion 175/19: That Council direct Administration to  
use the MNP Operational Review Report as an input  
into the 2020 Corporate Business Plan and Budget  
processes.**

**CARRIED UNANIMOUSLY**

**For:4 - A. Hnatiw, D. Derouin, S. Evans, and P.D. Tighe**

**S. Evans MOVED:**

**Motion 176/19: That the Request for Decision and  
attachments remain confidential in accordance with  
section 24 (advice from officials) of the Freedom of  
Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**For:4 - A. Hnatiw, D. Derouin, S. Evans, and P.D. Tighe**

**I. ADJOURNMENT**

**P.D. Tighe MOVED:**

**Motion 177/19: That the May 14, 2019 Regular Council Meeting be adjourned at 5:12 p.m.**

**CARRIED UNANIMOUSLY**

**For:4 - A. Hnatiw, D. Derouin, S. Evans, and P.D. Tighe**

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MAYOR

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COUNTY COMMISSIONER (CAO)