

Request for Decision

Title	Regional Transit Service Agreement																												
Proposed Motion	That Council approve the execution of the agreement with the City of Edmonton and CFB Edmonton for Regional Transit Service (Edmonton Garrison Route 199) for a term ending December 31, 2019.																												
Administrative Recommendation	Administration recommends that Sturgeon County execute the agreement for the three-year term ending December 31, 2019.																												
Previous Council Direction	August 25, 2015 - Motion 268/15: That County Council approves an extension of the Transit Contract with the City of Edmonton for Transit Service to Edmonton Garrison from August 31, 2015 to August 29, 2016 at a net cost of \$268,778.00.																												
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> The transit service from the Garrison to North Edmonton was initiated in 2006 as a specialized service for residents of the CFB Edmonton as well as base workers who commute from Edmonton to the Garrison. The service levels have been somewhat consistent over the years, with variations due to deployments and given minor changes in the frequency of service and service hours to reduce costs and provide an effective service. Some weekend service was cut two years ago at the request of Sturgeon County due to limited ridership. Access to public transit for those residents who use the service is very important to their well-being and contributes positively to their lifestyle. Year over year Ridership is as follows: <table border="1" style="margin-left: 40px;"> <thead> <tr> <th></th> <th style="text-align: center;">2015</th> <th style="text-align: center;">2016</th> </tr> </thead> <tbody> <tr> <td>January</td> <td style="text-align: center;">1,459</td> <td style="text-align: center;">1,159</td> </tr> <tr> <td>February</td> <td style="text-align: center;">1,378</td> <td style="text-align: center;">1,234</td> </tr> <tr> <td>March</td> <td style="text-align: center;">1,620</td> <td style="text-align: center;">1,354</td> </tr> <tr> <td>April</td> <td style="text-align: center;">1,265</td> <td style="text-align: center;">1,017</td> </tr> <tr> <td>May</td> <td style="text-align: center;">1,263</td> <td style="text-align: center;">1,107</td> </tr> <tr> <td>June</td> <td style="text-align: center;">1,352</td> <td style="text-align: center;">1,080</td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">YTD:</td> <td style="text-align: center;">8,337</td> <td style="text-align: center;">6,951</td> </tr> </tbody> </table>			2015	2016	January	1,459	1,159	February	1,378	1,234	March	1,620	1,354	April	1,265	1,017	May	1,263	1,107	June	1,352	1,080				YTD:	8,337	6,951
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- Due to conflicting priorities Administration has made limited investment in program promotion. There continues to be value in providing the service without disruption.
- Agreement Highlights include:
 - The term of the agreement is Sept. 1, 2016 to Dec. 31, 2019
 - Standard termination clauses with 120 days advance notice.
 - Changes to the route, scheduled times, frequency of service and use of a bus stop must be provided to and approved by the City of Edmonton prior to implementation
 - No fault disruptions to service will be addressed collaboratively
 - Fare revenue collected will be split with 60% to the County
 - Standard FOIP, Arbitration and Indemnity clauses.

- Rates

	2016	2017	2018
Weekday Service	\$774/day	\$790/day (\$195,920 annually)	Notice provided on or before September 1 and acceptance by the County by October 1
Weekend Service	\$925/day	\$953/day (99,112 annually)	

External Communication

- Contact was made with Personnel Support Program staff at CFB Edmonton

Relevant Policy/Legislation/Practices:

- Policy ADM-APP-1 regarding signing of agreements

Implication of Administrative Recommendation

Strategic Alignment:

Strong Local Governance and Regional Leadership –This intermunicipal working agreement has been effective and the potential is there to grow the service when the need and opportunity arise.

Organizational:

The agreement is very easy to administer.

Financial:

Total gross cost to be reflected in the 2017 base budget is \$295,032.

Alternatives Considered

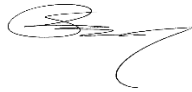


At this time, Administration has not considered alternatives. The only action requested as part of this activity in our business plan was to do additional promotion particularly around the park & ride service opportunities to increase ridership.

At a time where the province and CRB are committed to enhancing public transportation options, reduction in service is not being recommended.

Implications of Alternatives	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • N/A with status quo recommendation <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • N/A <p><u>Financial:</u></p> <ul style="list-style-type: none"> • N/A
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Follow up Action	1. Sign and execute contract (Community Services, August 2016)
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Attachment(s)	1. Regional Transit Service Agreement
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Report Reviewed by:	 <p>Susan Berry, Manager Community Services</p>  <p>Ian McKay, P. Eng., GM Municipal Services</p>  <p>Peter Tarnawsky, County Commissioner – CAO</p>
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Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Consistent with neighborhood role (see MDP), master plans,, policies</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>