

Request for Decision

Title	Summerbrook Subdivision - Contract Award Recommendation
Proposed Motion	That Council award the contract for the rehabilitation of Summerbrook Subdivision to Park-Aid Asphalt and Maintenance Ltd., at a contract price of \$844,169.00 (not including GST).
Administrative Recommendation	Administration recommends that Council award the contract for the rehabilitation of Summerbrook Subdivision to Park-Aid Asphalt and Maintenance Ltd. as they were the lowest compliant bidder and met all the criteria.
Previous Council Direction	<p>December 13, 2016 – Motion 455/16: Council approved the 2017 Operating and Capital Budget as presented in the 2017 Budget Document.</p> <p>June 28, 2016 – Motion 239/16: Council approved the projects in Stage 4 - Construction above the red line for the 2017 construction season.</p>
Report	<p><u>Background Information</u></p> <p>Summerbrook Subdivision</p> <ul style="list-style-type: none"> • Total length of rehabilitation is 3.4 km. • The existing surface was paved in 1990. • Pacer Ranking is 2.5 (Pacer is 1 – 10 - 2 is “very poor” and 3 “poor”) • Average width of the road is 9.0 metres. • Road surface displays Alligator and Longitudinal cracking throughout the subdivision, as well as a number of settled areas and potholes. • Drainage issues exist at the intersection of Coalmine Road and Estate Way; water is pooling near gutters and in the center of the road. • Sturgeon County’s Procurement Process guides that the lowest bid meeting the tender or request for proposal requirements and/or specifications will normally be accepted. Justification in writing along with recommendation must be submitted if the lowest bidder is not selected. Normally, the only reasons acceptable for selecting any but the lowest bidder would be: <ul style="list-style-type: none"> ○ Low bidder does not meet the specifications. ○ Low bidder cannot deliver within the required time.

- The quality of performance of previous contracts or services may be in question.
- The acceptance of low bid would result in higher overall end costs (such as operating or life cycle costs).
- The ability, capacity, experience and efficiency of the bidder.
- Once the tenders or requests for proposals have been selected, all necessary contractual agreements, conditions, terms, documents, etc. will be completed and the tender or contract will be awarded.
- The opening of tenders or requests for proposals must be done in public tender meetings; tenders of \$500,000 in value or exceeding \$500,000 in aggregate value must be ratified at the following Council meeting.

External Communication

- Summerbrook Subdivision was tendered through the Alberta Purchasing Connection on March 7, 2017. Tenders closed on March 24, 2017 at 11:00 AM.
- We received thirteen (13) bids ranging from \$844,169.00 to \$1,246,293.00 (excluding GST).
- WSP Canada, engineering consultant, reviewed tenders and recommends Sturgeon County award the contract for Summerbrook Subdivision to Park-Aid Asphalt and Maintenance Ltd.

Relevant Policy/Legislation/Practices:

- Sturgeon County's Procurement Directive (dir_pro_exe_2014)

Implication of Administrative Recommendation

Strategic Alignment:

Strong Local Governance and Regional Leadership – The awarding of this contract would be consistent with Sturgeon County's procurement policy and support Sturgeon County's 4-Stage Capital Plan.

Community Identity & Spirit – Awarding this contract will promote Sturgeon County with local residents due to the nature of the work associated with this project.

Planned Growth – This project considers cumulative costs and long term funding implications associated with the management of this infrastructure asset.

Maintain and Enhance Strong Communities – The rehabilitation of Summerbrook Subdivision will demonstrate a commitment to the community that Sturgeon County is committed to maintaining and updating existing infrastructure.

Operational Excellence – The rehabilitation of Summerbrook Subdivision will reduce future maintenance costs and allow transportation resources to be re-allocated to other priority projects as well.

Organizational:

Sturgeon County Engineering Services has retained WSP Canada Inc. (WSP) to provide preliminary engineering, design, tender, and project management services for this Contract.

WSP will also be responsible for providing contract administration, quality assurance and materials testing services for the project.

Financial:

Summerbrook Subdivision			
Item	Approved Budget	Estimate 'C'	After Tender
Construction - Rehabilitation	\$1,284,000	\$1,006,000	\$844,169
+ Contingency	\$-	\$100,600	\$84,417
Construction – Storm Lining	\$-	\$300,000	\$300,000
Sub Total	\$1,284,000	\$1,106,600	\$1,228,586
Engineering	\$127,000	\$127,710	\$127,710
Utilities	\$-	\$-	\$-
Land	\$-	\$-	\$-
Total	\$1,411,000	\$1,534,300	\$1,356,296

Alternatives Considered

That County Council not award the contract at this time.

Implications of Alternatives

Strategic Alignment:

- Not awarding a contract may be inconsistent with past Sturgeon County practices and procedures.

Organizational:

- To date, Sturgeon County has allocated resources and effort in coordinating the reconstruction of this road.

Financial:

- If the contract was not awarded, Sturgeon County would still be responsible for the engineering costs to date. (estimated to be \$60,000.)

Follow up Action

1. Award the contract

Attachment(s)	1. Location Plan 2. Summary of Tender results 3. Procurement Directive (dir_pro_exe_2014)
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**Report Reviewed
by:**



Chris Pullen, Sr. Industrial Engineering Officer, Engineering Services



Stephane Labonne, General Manager, Integrated Growth



Peter Tarnawsky, County Commissioner – CAO

Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Strong Local Governance and Regional Leadership			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Consistent with neighborhood role (see MDP), master plans, policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Has a positive impact on regional and sub-regional cooperation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Respect the Natural Environment			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Compliance with Provincial and Federal regulations and/or legislation</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Ensure effective environmental risk management</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Enhances service provision through community partnerships</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Supports Sturgeon County's cultural history</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers cumulative costs and long-term funding implications</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Targets growth around current or planned infrastructure</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Supports and promotes volunteer efforts</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Provides programs and services that are accessible to all residents</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Operational Excellence			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Staff have the knowledge, skills and capability to perform their jobs</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Streamlines operational processes and policies</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Promotes engagement and professional interaction with stakeholders</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>