



Sturgeon County

9613-100 Street
Morinville, Alberta
T8R 1L9

Meeting Minutes - Unadopted Council

Tuesday, October 13, 2020

9:00 AM

Through Electronic Communications

A. CALL TO ORDER AND RELATED BUSINESS

The following members of Council were in attendance through electronic means in accordance with section 199 of the Municipal Government Act, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

Present: 6 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, and Councillor Patrick D. Tighe

Absent: 1 - Councillor Karen Shaw

A.1 CALL TO ORDER

Mayor Hnatiw called the October 13, 2020 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

Mayor Hnatiw proclaimed October 18 - 24, 2020 Small Business Week in Sturgeon County.

Mayor Hnatiw proclaimed October 26 - 30, 2020 Development Officers Week in Sturgeon County.

Administration Present Through Electronic Communications

Reegan McCullough, County Commissioner - CAO
Scott MacDougall, Chief Operations Officer - COO
Jesse Sopko, Director, Corporate Services
Travis Peter, Director, Development and Strategic Services
Sabrina Duquette, Acting Manager, Financial Services
Lucas Warren, Manager, Corporate Communications
Scott Rodda, Manager, Family and Community Support Services
Craig Walker, Planning Officer, Planning and Development Services
Christina Kwok, Senior Accountant, Operations, Financial Services
Madisyn Gabriel, Senior Accountant, Operations, Financial Services
Lisa Schovanek, Legislative Officer, Legislative Services
Dianne Mason, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

W Bokenfohr MOVED:

Motion 448/20: That Council adopt the October 13, 2020 Regular Council Meeting Agenda as presented.

CARRIED UNANIMOUSLY

A.3 CONSENT AGENDA

A.3.1 October 13, 2020 Consent Agenda

Presented by Jesse Sopko, Director, Corporate Services.

K. Toms MOVED:

Motion 449/20: That Council approve the September 22, 2020 Regular Council Meeting Minutes as presented; and that Council approve the Recognition of Former Elected Officials Policy as presented.

CARRIED UNANIMOUSLY

A.4 ADOPTION OF MINUTES

A.4.1 September 22, 2020 Regular Council Meeting Minutes

Motion was approved on Consent Agenda.

D. NEW BUSINESS

D.1 Recognition of Former Elected Officials Policy

Motion was approved on Consent Agenda.

D.2 Request to Cancel a Portion of Property Taxes Due to Fire Loss - Roll #418001

Presented by Sabrina Duquette, Acting Manager, Financial Services; Christina Kwok, Senior Accountant, Operations; and Madisyn Gabriel, Senior Accountant, Operations, Financial Services.

D. Derouin MOVED:

Motion 450/20: That Council refund property taxes in the amount of \$2,477.13 and a tax penalty in the amount of \$285.73 for Roll #418001.

CARRIED UNANIMOUSLY

D.3 COVID-19 Administrative Update

Presented by Scott MacDougall, Chief Operations Officer - COO.

W. Bokenfohr MOVED:

Motion 451/20: That Council accept the October 13, 2020 COVID-19 Administrative Update as information.

CARRIED UNANIMOUSLY

D.4 Bylaw 1514/20 - Amendments to Land Use Bylaw 1385/17
- Miscellaneous Technical Redistrictings - First Reading

Presented by Craig Walker, Planning Officer, Planning and Development Services.

D. Derouin MOVED:

Motion 452/20: That Council give first reading of Bylaw 1514/20.

CARRIED UNANIMOUSLY

D.5 2019 Family and Community Support Services Annual Report

Presented by Scott Rodda, Manager, Family and Community Support Services.

K. Toms MOVED:

Motion 453/20: That Council accept the 2019 Family and Community Support Services Annual Report as information.

CARRIED UNANIMOUSLY

Councillor Shaw joined the meeting at 10:03 a.m.

Present: 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

D.6 Community Grant Policy

Presented by Scott Rodda, Manager, Family and Community Support Services.

W. Bokenfohr MOVED:

Motion 454/20: That Council approve the Community Grant Policy as presented.

CARRIED UNANIMOUSLY

The meeting was recessed at 10:09 a.m.

The meeting was reconvened at 10:14 a.m. with all those members of Council previously listed in attendance.

D.7 Family and Community Support Services Grant Policy

Presented by Scott Rodda, Manager, Family and Community Support Services.

N. Comeau MOVED:

Motion 455/20: That Council approve the Family and Community Support Services Grant Policy as presented.

CARRIED UNANIMOUSLY

D.8 2020 Volunteer Appreciation Initiative

Presented by Scott Rodda, Manager, Family and Community Support Services.

N. Comeau MOVED:

Motion 456/20: That Council support the Volunteer Appreciation initiative proposed by Family and Community Support Services.

CARRIED UNANIMOUSLY

D.9 Community Cookbook Initiative

Presented by Scott Rodda, Manager, Family and Community Support Services.

W. Bokenfohr MOVED:

Motion 457/20: That Council support the Community Cookbook initiative being led by Family and Community Support Services.

CARRIED UNANIMOUSLY

D.10

Bylaw 1518/20 - Amendment to Bylaw 1105/06 - Records and Information Management Bylaw - Three Readings

Presented by Jesse Sopko, Director, Corporate Services.

P.D Tighe MOVED:

Motion 458/20: That Council give first reading of Bylaw 1518/20.

CARRIED UNANIMOUSLY

P.D Tighe MOVED

Motion 459/20: That Council give second reading of Bylaw 1518/20.

CARRIED UNANIMOUSLY

P.D Tighe MOVED:

Motion 460/20: That Council consider third reading of Bylaw 1518/20.

CARRIED UNANIMOUSLY

P.D Tighe MOVED:

Motion 461/20: That Council give third reading of Bylaw 1518/20.

CARRIED UNANIMOUSLY

The meeting was recessed at 10:48 a.m.

The meeting was reconvened at 10:59 a.m. with all those members of Council previously listed in attendance.

D.11 Bylaw 1474/20 - Board and Committee Member Code of Conduct Bylaw - First Reading

Presented by Jesse Sopko, Director, Corporate Services.

K. Toms MOVED:

Motion 462/20: That Council give first reading of Bylaw 1474/20.

CARRIED UNANIMOUSLY

K. Toms MOVED:

Motion 463/20: That Council direct Administration to present Bylaw 1474/20 to each County Board and Committee for review and comment prior to Council's consideration of second and third reading of the Bylaw.

CARRIED UNANIMOUSLY

D.12 Bylaw 1515/20 - Agricultural Service Board Bylaw - First Reading

Presented by Jesse Sopko, Director, Corporate Services.

D. Derouin MOVED:

Motion 464/20: That Council give first reading of Bylaw 1515/20.

CARRIED UNANIMOUSLY

D.13 Bylaw 1516/20 - Agricultural Appeal Board Bylaw - First Reading

Presented by Jesse Sopko, Director, Corporate Services.

N. Comeau MOVED:

Motion 465/20: That Council give first reading of Bylaw 1516/20.

CARRIED UNANIMOUSLY

D.14 Bylaw 1519/20 - Environmental Protection Appeal Board Bylaw - First Reading

Presented by Jesse Sopko, Director, Corporate Services.

The meeting was recessed at 11:35 a.m.

The meeting was reconvened at 11:38 a.m. with all those members of Council previously listed in attendance.

K. Toms MOVED:

Motion 466/20: That Council give first reading of Bylaw 1519/20.

CARRIED UNANIMOUSLY

I. ADJOURNMENT

K. Toms MOVED:

**Motion 467/20: That Council adjourn the October 13,
2020 Regular Council Meeting at 11:43 a.m.**

CARRIED UNANIMOUSLY

MAYOR

COUNTY COMMISSIONER (CAO)