



# Sturgeon County

9613-100 Street  
Morinville, Alberta  
T8R 1L9

## Meeting Minutes - Unadopted Council

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Tuesday, February 14, 2017

9:00 AM

Council Chambers

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### **A. CALL TO ORDER AND RELATED BUSINESS**

#### A.1 CALL TO ORDER

**Present:** 6 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Susan Evans

Mayor Flynn called the Regular Council Meeting to Order at 9:03 a.m.

#### **Administration Present:**

Peter Tarnawsky, County Commissioner - CAO

Stephane Labonne, General Manager, Integrated Growth

Ian McKay, General Manager, Municipal Services

Rick Wojtkiw, General Manager, Corporate Support

Pat Mahoney, Fire Chief/Manager, Protective Services

Tyler Westover, Manager, Economic Development

Susan Berry, Manager, Community Services

Arla Pirtle, Manager, Assessment Services

Clayton Kittlitz, Manager, Current Planning and Development Services

Danielle Figura, Business Strategy Manager, Commissioner's Office

Mike Philbrick, Acting Manager, Fleet and Building Services

Bernice Gordon, Corporate Business Planner, Commissioner's Office

Colin Krywiak, Senior Planning and Development Officer, Current Planning and Development Services

Travis Howard, Assessor, Assessment Services

Trevor Duley, Senior Advisor, Intergovernmental Affairs

Craig Walker, Planning and Development Officer, Current Planning and Development Services

Nanette Best, Legislative Officer, Legislative Services

Lisa Schovanek, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**P. Tighe MOVED:**

**Motion 050/17: That in accordance with Section 22 of Proceedings of Council and Its Committees Bylaw 1301/13, Item G.1 - Don Levers, County Resident, be added to the agenda immediately following Item C.1.1.**

**CARRIED**

**For:** 5 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, and P. Tighe  
**Against:** 1 - K. Shaw

**P. Tighe MOVED:**

**Motion 051/17: That Council adopt the Agenda, as amended. The following changes were made:**  
**\* Added Item G.1 - Don Levers**  
**\* Added Item H.3 - Councillor Tighe - Notice of Motion**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

**A.3.1** January 24, 2017 - Regular Council Meeting Minutes

**J. Kaup MOVED:**

**Motion 052/17: That the January 24, 2017 regular Council Meeting Minutes be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**A.3.2** February 6, 2017 - Special Council Meeting Minutes

**W. Bokenfohr MOVED:**

**Motion 053/17: That the February 6, 2017 Special Council Meeting Minutes be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

C.1 PRESENTATIONS

**C.1.1** 9:00 a.m. - Staff Sergeant Riz Suleman, Morinville RCMP Detachment - Bi-Annual Update and Statistical Reporting

Staff Sergeant Riz Suleman, Detachment Commander, Morinville RCMP Detachment provided a presentation to Council.

**G. URGENT MATTERS**

**G.1** Don Levers, County Resident

Sturgeon County resident Don Levers was in attendance and submitted 258 letters from County residents related to matters discussed at the February 6, 2017 Special Council Meeting.

**D. NEW BUSINESS**

**D.1** 2017/2018 Policing Priorities - Royal Canadian Mounted Police Morinville Detachment

Presented by: Pat Mahoney, Fire Chief/Manager, Protective Services

**W. Bokenfohr MOVED:**

**Motion 054/17: That Council accept Staff Sergeant Suleman's presentation as information and endorse the 2017/2018 Policing Priorities as presented.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

The meeting was recessed at 9:57 a.m.

The meeting was reconvened at 10:01 a.m.

**D.2** 10:00 a.m. - Sturgeon County Competitiveness Study - Final Report

Presented by: Stephane Labonne, General Manager, Integrated Growth and Tyler Westover, Manager, Economic Development

Paul Blais, and Harry Shnider, MDB Insight and Erik Karvinen, Watson & Associates were also in attendance to provide additional information.

**K. Shaw MOVED:**

**Motion 055/17: That Council receive the Sturgeon County Competitiveness Study for information.**

**CARRIED**

**For:** 4 - T. Flynn, F. Caron, J. Kaup, and K. Shaw

**Against:** 2 - W. Bokenfohr, and P. Tighe

**K. Shaw MOVED:**

**Motion 056/17: That Council refer the Sturgeon County Competitiveness Study to the Economic Development Board to prioritize the observations and recommendations in the report.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.3** 2016 Third Tri-Annual Management Report and Year in Review

Presented by: Danielle Figura, Business Strategy Manager, Commissioner's Office; Stephane Labonne, General Manager, Integrated Growth; Ian McKay, General Manager, Municipal Services; Rick Wojtkiw, General Manager, Corporate Support; Peter Tarnawsky, County Commissioner - CAO; and Bernice Gordon, Corporate Business Planner, Commissioner's Office

Councillor Kaup left the meeting at 11:09 a.m.

Councillor Kaup returned to the meeting at 11:10 a.m.

**J. Kaup MOVED:**

**Motion 057/17: That Council approve the 2016 Third Tri-Annual Management Report and Year in Review.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 058/17: That Council direct Administration to use the report as the basis for efforts during 2017 as well as for planning for 2018 and 2019.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.7** Riviere Qui Barre Agricultural Society Arena Renovation  
Funding Request

Presented by: Susan Berry, Manager, Community Services

Celine Stenner and Kory Perrott of the Riviere Qui Barre Agricultural Society were also in attendance.

**J. Kaup MOVED:**

**Motion 059/17: That Council approve a \$100,000 allocation to the Riviere Qui Barre Agricultural Society Arena Renovation project funded from the Contingency Reserve.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.8** Northern Lights Library Funding Disbursement

Presented by: Susan Berry, Manager, Community Services

Vic Frey, Chairman, Community Services Advisory Board was also in attendance.

**F. Caron MOVED:**

**Motion 060/17: That Council approve an equal distribution of the \$42,092.70 in book allocation between the five (5) libraries within the region as recommended by the Community Services Advisory Board.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**F. Caron MOVED:**

**Motion 061/17: That Council approve the Library distribution of the \$108,657.90 in operating using a formula that includes a base amount plus a percentage per user.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.9** Calahoo Villeneuve Sand & Gravel Advisory Committee Terms of Reference

Presented by: Susan Berry, Manager, Community Services

Lyle Quintal, Chairman, Calahoo Villeneuve Sand & Gravel Advisory Committee was also in attendance.

Councillor Bokenfohr left the meeting at 11:58 a.m.

Councillor Bokenfohr returned to the meeting at 12:00 p.m.

**J. Kaup MOVED:**

**Motion 062/17: That Council approve the Committee Terms of Reference as reviewed and recommended by the Calahoo Villeneuve Sand & Gravel Extraction Committee.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.4** 2017 Supplementary Assessment Bylaw 1386/17 (Second and Third reading)

Presented by: Arla Pirtle, Manager, Assessment Services and Travis Howard, Assessor, Assessment Services

**J. Kaup MOVED:**

**Motion 063/17: That Council give second reading to Bylaw 1386/17, Supplementary Assessment Bylaw.**

**CARRIED**

**For:**5 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, and K. Shaw

**Against:**1 - P. Tighe

**J. Kaup MOVED:**

**Motion 064/17: That Council give third reading to Bylaw 1386/17, Supplementary Assessment Bylaw.**

**CARRIED**

**For:** 5 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, and K. Shaw

**Against:** 1 - P. Tighe

The meeting was recessed at 12:14 p.m.

The meeting was reconvened at 1:15 p.m.



**D.5** Award of Contract for the Purchase of Two (2) Motor Graders

Presented by: Mike Philbrick, Acting Manager, Fleet and Building Services

**J. Kaup MOVED:**

**Motion 065/17: That Council authorize Administration to purchase two (2) Cat 160M Motor Graders from Finning Canada for the aggregate price of \$929,698 funded from the Capital Budget.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.6** Bylaw 1372/16, KDL Contracting Ltd Rezoning (Second and Third Reading)

Presented by: Clayton Kittlitz, Manager, Current Planning and Development Services and Colin Krywiak, Senior Development Officer, Current Planning and Development Services

**W. Bokenfohr MOVED:**

**Motion 066/17: That Council give second reading to Bylaw 1372/16 to redistrict Block A; Plan 8021495 from "Agriculture" (Ag) to "Specific Development Control District Sixteen" (S-DC-16).**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**F. Caron MOVED:**

**Motion 067/17: That Council give third reading to Bylaw 1372/16 to redistrict Block A; Plan 8021495 from "Agriculture" (Ag) to "Specific Development Control District Sixteen" (S-DC-16).**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS . . . continued**

C.2 PUBLIC HEARINGS

**C.2.1** 1:30 p.m. - Public Hearing - The Club & Residences of River's Gate  
Bylaws 1377/16, 1378/16 and 1379/16 - Various related amendments pertaining to approved portion of The Club & Residences of River's Gate (affecting "Quail Ridge" Outline Plan, Land Use Bylaw and Sturgeon Valley Area Structure Plan)

Mayor Flynn opened the Public Hearing at 1:31 p.m.

Bylaws 1377/16, 1378/16 and 1379/16 received first reading at the September 13, 2016 regular Council Meeting.

A Public Hearing was held to hear any submissions for or against Bylaws 1377/16, 1378/16 and 1379/16.

Craig Walker, Planning and Development Officer and Clayton Kittlitz, Manager, Current Planning and Development Services, introduced Bylaws 1377/16, 1378/16 and 1379/16.

Jodie Wacko, Vice-President, Development, Beaverbrook Communities, and Alessandra De Sousa, Project Manager, Beaverbrook Communities, attended on behalf of the Applicant and spoke in favour of Bylaws 1377/16, 1378/16 and 1379/16.

No correspondence was received regarding Bylaws 1377/16, 1378/16 and 1379/16.

Mayor Flynn closed the Public Hearing at 1:47 p.m.

**D. NEW BUSINESS . . . continued**

**D.10** Award of Contract to Procure Detailed Design and Tender Documents for Phase I of the Sturgeon County Campus

Presented by: Peter Tarnawsky, County Commissioner - CAO and Rick Wojtkiw, General Manager, Corporate Support

**J. Kaup MOVED:**

**Motion 068/17: That Council direct Administration not to move ahead with the detailed design phase of the County Campus.**

**CARRIED**

**For:** 5 - T. Flynn, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**Against:** 1 - F. Caron

**K. Shaw MOVED:**

**Motion 069/17: That Council direct Administration to negotiate renewal of leases and potential for maximizing current space.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**E. MAYOR AND COUNCIL**

**E.1** Motion - Councillor Kaup

**J. Kaup MOVED:**

**Motion 070/17: That Council rescind Motion 324/16: That Council authorize Administration to release up to 2000 m3 (cubic metres) of clay to Pinnacle Ridge (Pinnacorp) in full consideration of clay provided to Sturgeon County during construction of Bellerose Drive.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**J. Kaup MOVED:**

**Motion 071/17: That Council authorize Administration to deliver, based on availability, up to 5,000 m3 (cubic metres) of clay to Pinnacle Ridge (Pinnacorp) at a cost not to exceed \$30,000, funded from Transportation Capital Reserve, acceptance of which would signal full and final repayment of clay provided to Sturgeon County during construction of Bellerose Drive.**

**CARRIED**

**For:** 5 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, and P. Tighe

**Against:** 1 - K. Shaw

**H. NOTICES OF MOTION**

**H.1** Notice of Motion - Councillor Caron

**F. Caron MOVED:**

**Motion 072/17: That Council direct Administration to provide a recommendation that determines the viability of offering free library cards for the 2017 year including the costs involved, in honour of Canada's 150th celebrations.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**H.2** Notice of Motion - Councillor Tighe

Councillor Tighe withdrew his Notice of Motion regarding Item H.2.

**H.3** Notice of Motion - Councillor Tighe

Councillor Tighe gave notice that he will introduce the following motion at the February 28, 2017 regular Council Meeting:

That Administration provide a report for full transparency of any and all compensation paid to all Council. This will include but not be limited to: current salary, wages and benefits, any boards, commissions, committees, and expenses, per diems, honorariums for any internal or external expenses that are related to County business. This shall be inclusive for the whole term October 2013 to present.

**D. NEW BUSINESS . . . continued**

**D.11** In-Camera - 2017 Sturgeon County Council Advocacy Plan

**W. Bokenfohr MOVED:**

**Motion 073/17: That Council proceed to an In-Camera session at 2:40 p.m. to discuss Item D.11.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 074/17: That Council move out of the In-Camera Session at 2:51 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 075/17: That Council approve the 2017 Sturgeon County Advocacy Plan, as discussed In-Camera in accordance with Section 197 of the Municipal Government Act.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 076/17: That Council and Administration pursue the advocacy opportunities identified in the 2017 Sturgeon County Advocacy Plan.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**I. ADJOURNMENT**

**J. Kaup MOVED:**

**Motion 077/17: That Council adjourn the regular Council Meeting at 2:53 p.m.**

**CARRIED UNANIMOUSLY**

**For:** 6 - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

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MAYOR

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COUNTY COMMISSIONER (CAO)