



Meeting Minutes - Unadopted  
Council

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Tuesday, April 26, 2016

9:00 AM

Council Chambers

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**A. CALL TO ORDER AND RELATED BUSINESS**

A.1 CALL TO ORDER

Mayor Flynn called the regular Council Meeting to order at 9:00 a.m.

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

Peter Tarnawsky, County Commissioner - CAO  
Ian McKay, General Manager, Municipal Services  
Stephane Labonne, General Manager, Integrated Growth  
Rick Wojtkiw, General Manager, Corporate Support  
Clayton Kittlitz, Manager, Current Planning and Development Services  
Susan Berry, Manager, Community Services  
Pat Mahoney, Fire Chief/Manager, Protective Services  
Stephanie Tamagi, Manager, Transportation Services  
Angela Veenstra, Manager, Agricultural Services  
Shane Hogan, Manager, Utility Services  
Ed Kaemingh, Manager, Financial Services  
Brian Hartman, Manager, Engineering Services  
Teri Stewart, Senior Accountant  
Alyssa Hutchings, Agricultural Operations Supervisor  
Jeff Yanew, Senior Water Resources Planning Specialist  
Colin Krywiak, Senior Development Officer  
Arjen de Klerk, Senior Planning and Development Officer  
Malaine Wark, Peace Officer  
Aaron Hair, Planning Officer  
Christine Beveridge, Senior Legislative Officer  
Nanette Best, Legislative Officer  
Lisa Schovaneck, Legislative Officer

A.2 ADOPTION OF AGENDA

**W. Bokenfohr MOVED:**

**Motion 130/16: That the agenda be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

A.3 ADOPTION OF MINUTES

**A.3.1** April 12, 2016 - Regular Council Meeting Minutes

**K. Shaw MOVED:**

**Motion 131/16: That the minutes of the April 12, 2016, regular Council Meeting be approved as presented.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D. NEW BUSINESS**

**D.1** Tax Rate Bylaw 1366/16 (Second and Third Reading)

Presented by: Ed Kaemingh, Manager, Financial Services

**W. Bokenfohr MOVED:**

**Motion 132/16: That Council direct administration to set the 2016 Tax Rate at 2.01% higher than the 2015 taxes.**

**CARRIED**

**For:4** - T. Flynn, W. Bokenfohr, J. Kaup, and P. Tighe

**Against:3** - F. Caron, S. Evans, and K. Shaw

**J. Kaup MOVED:**

**Motion 133/16: That Council give second reading to Bylaw 1366/16 2016 Taxation Rates as amended.**

**CARRIED**

**For:4** - T. Flynn, W. Bokenfohr, J. Kaup, and P. Tighe

**Against:3** - F. Caron, S. Evans, and K. Shaw

**P. Tighe MOVED:**

**Motion 134/16: That Council give third reading to Bylaw 1366/16 2016 Taxation Rates.**

**CARRIED**

**For:4** - T. Flynn, W. Bokenfohr, J. Kaup, and P. Tighe

**Against:3** - F. Caron, S. Evans, and K. Shaw

**J. Kaup MOVED:**

**MOTION 135/16: That Council cancel the budget transfer of \$427,806 from the General Operating Reserve.**

**CARRIED**

**For:5** - T. Flynn, F. Caron, W. Bokenfohr, J. Kaup, and P. Tighe

**Against:2** - S. Evans, and K. Shaw

**D.2** Approval of Additional Named Insured - Namao School Fundraising Association

Presented by: Ed Kaemingh, Manager, Financial Services, and Teri Stewart, Senior Accountant

**K. Shaw MOVED:**

**Motion 136/16: That Council table the motion to approve the Namao School Fundraising Association as an Additional Named Insurer under Sturgeon County's Insurance Policy pending further information.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.3** Encroachment of Fence onto Sturgeon County's Municipal Reserve - Options

Presented by Clayton Kittlitz, Manager, Planning and Development, and Aaron Hair, Planning Officer

**S. Evans MOVED:**

**Motion 137/16: That Council reconsiders Motion 273/15 "That Council directs Administration to enter into an Encroachment Agreement with the owner of Lot 15A, Block 4, Plan 132 4084 to allow the fence to remain on Municipal Reserve Lot 13R, Block 4, Plan 4231TR."**

**DEFEATED**

**For:2** - T. Flynn, and S. Evans

**Against:5** - F. Caron, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

Mayor Flynn passed the chairing of the meeting over to Deputy Mayor Bokenfohr at 9:52 a.m., and Mayor Flynn and Councillor Kaup removed themselves from the Chamber for Item D.4 - Bylaw 1360/16 - Yellowhead Aggregates - Second and Third Reading, as they were not present for the Public Hearing held on March 8, 2016, regarding Bylaw 1360/16 - Amendment to the Calahoo Villeneuve Sand and Gravel Extraction Area Structure Plan (Extension of Operational Timeframe - Yellowhead Aggregates).

**D.4** Bylaw 1360/16 - Yellowhead Aggregates - Second and Third Reading

Presented by: Clayton Kittlitz, Manager, Planning and Development, and Aaron Hair, Planning Officer

**P. Tighe MOVED:**

**Motion 138/16: That Council give second reading of Bylaw 1360/16 re: to amend the Calahoo-Villeneuve Sand & Gravel Extraction Area Structure Plan Bylaw 922/01.**

**CARRIED**

**For:**5 - F. Caron, S. Evans, W. Bokenfohr, P. Tighe, and K. Shaw

**Recused:**2 - T. Flynn, and J. Kaup

**P. Tighe MOVED:**

**Motion 139/16: That Council give third reading of Bylaw 1360/16 re: to amend the Calahoo-Villeneuve Sand & Gravel Extraction Area Structure Plan Bylaw 922/01.**

**CARRIED**

**For:**5 - F. Caron, S. Evans, W. Bokenfohr, P. Tighe, and K. Shaw

**Recused:**2 - T. Flynn, and J. Kaup

Councillor Bokenfohr passed the chairing of the meeting back to Mayor Flynn at 10:19 a.m.

Mayor Flynn called for a recess at 10:19 a.m.

Mayor Flynn called the meeting back to order at 10:24 a.m.

**Present:** 7 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Wayne Bokenfohr, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

**D.5** Lehigh Hanson - Request for First Reading  
- Bylaw 1367/16 - Amendment to the Calahoo-Villeneuve Sand & Gravel Extraction Area Structure  
Plan Bylaw 922/01  
- Bylaw 1368/16 - Amendment to the Land Use Bylaw 819/96

Presented by Colin Krywiak, Senior Development Officer, and Aaron Hair, Planning Officer

**W. Bokenfohr MOVED:**

**Motion 140/16: That Council give first reading of Bylaw 1367/16 re: to amend the Calahoo Villeneuve Sand & Gravel Extraction Area Structure Plan Bylaw 922/01 to, to redesignated 6.17ha from "Agriculture - No Resource Extraction" to "Quick Extraction Area".**

**CARRIED UNANIMOUSLY**

**For:**7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 141/16: That Council give first reading of Bylaw 1368/16 re: to amend the Land Use Bylaw 819/96, to redistrict 6.17ha from "Agricultural" to "Specific Development Control - 8".**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.6** Amendment to Sturgeon Industrial Park Area Off-Site Levy Bylaw 1320/14

Presented by: Brian Hartman, Manager, Engineering Services, and Chris Pullen, Senior Infrastructure Engineering Officer

**S. Evans MOVED:**

**Motion 142/16: That Council give first reading of Bylaw 1363/16 Amendment to Sturgeon Industrial Park Area Off-Site Levy Bylaw 1320/14.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.7** Residential Dust Control Program- Designated Haul Routes

Presented by: Stephanie Tamagi, Manager, Transportation

**K. Shaw MOVED:**

**Motion 143/16: That Council approve the 2016 Designated Haul Routes for application of fully subsidized dust control in front of residences.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**J. Kaup MOVED:**

**Motion 144/16: That Council approve the inclusion to the 2016 Designated Haul Routes for application of fully subsidized dust control in front of residences of RR 255 (4 Miles TWP 564 north of Westmor Terminal's entrance) at a cost of \$13,000 to be funded from the General Operating Reserves.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

**K. Shaw MOVED:**

**Motion 145/16: That Council approve the inclusion to the 2016 Designated Haul Routes for application of fully subsidized dust control in front of residences of RR 231 (6 miles between Hwy 643 to RR 552) at a cost of \$15,000 to be funded from the General Operating Reserves.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**

**P. Tighe MOVED:**

**Motion 146/16: That Council approve the inclusion to the 2016 Designated Haul Routes for application of fully subsidized dust control in front of residences of the Legal Alfalfa Road (RR 252A) at a cost of \$2,400 to be funded from the General Operating Reserves.**

**CARRIED UNANIMOUSLY**

**For:7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw**



**F. Caron MOVED:**

**Motion 147/16: That Council approve an increase in the Dust Control Budget of \$65,150 to provide the increased level of fully subsidized dust control funded by General Operating Reserves.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

- D.8** Notification to Council of Implementation of Odd/Even Watering Restrictions in Sturgeon Valley (Modified Demand Measure A)

Presented by: Shane Hogan, Manager, Utility Services, and Jeff Yanew, Senior Water Resources Planning Specialist

**J. Kaup MOVED:**

**Motion 148/16: That Council accept the report as information.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

- D.9** Appointment of Weed & Agricultural Pest Inspectors

Presented by: Angela Veenstra, Manager, Agriculture Services, and Alyssa Hutchings, Agricultural Operations Supervisor

**S. Evans MOVED:**

**Motion 149/16: That Council appoint Castell van Paridon, Shelayne Hofman, Cathryn Thompson and Melanie Krupa as municipal inspectors under the Alberta Agricultural Pests Act and the Alberta Weed Control Act.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.10** 11:00 a.m. - 2015 Audited Financial Statements

Phil Dirks, Partner, Hawkings Epp Dumont LLP Chartered Accountants, attended to provide a presentation.

**K. Shaw MOVED:**

**Motion 150/16: That Council approve the 2015 annual financial statements as prepared by Administration and audited by the firm of Hawkings Epp Dumont LLP Chartered Accountants.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**S. Evans MOVED:**

**Motion 151/16: That Council approve the transfer of \$150,143 to the equipment reserve relating to the gain on foreign exchange.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**F. Caron MOVED:**

**Motion 152/16: That Council approve the transfer of \$20,535 to the equipment reserve to fund future equipment replacement plans.**

**CARRIED UNANIMOUSLY**

**For:7** - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**K. Shaw MOVED:**

**Motion 153/16: That Council approve the transfer of \$911,047 to the general operating reserve for eventual use consistent with achieving Council's Strategic Plan direction and objectives.**

**CARRIED UNANIMOUSLY**

**For:**7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

**D.11** Waiving of Fire Invoice Request - Burning Bylaw 1354/15 Offences

Presented by: Pat Mahoney, Fire Chief/Manager, Protective Services

**K. Shaw MOVED:**

**Motion 154/16: That Council denies the request to waive Fire Invoice #IVC07370.**

**CARRIED UNANIMOUSLY**

**For:**7 - T. Flynn, F. Caron, S. Evans, W. Bokenfohr, J. Kaup, P. Tighe, and K. Shaw

Mayor Flynn declared a recess at 12:15 p.m.

Mayor Flynn called the meeting back to order at 1:30 p.m.

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS**

**C.1 PUBLIC HEARINGS**

**Present:** 6 - Mayor Tom Flynn, Councillor Ferd Caron, Councillor Susan Evans, Councillor Jerry Kaup, Councillor Patrick Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Wayne Bokenfohr

**C.1.1** 1:30 p.m. - Public Hearing - Pinnacorp Investments  
Stage 6

Mayor Flynn opened the Public Hearing at 1:30 p.m.

A Public Hearing was held to provide an opportunity for the public to present their comments to Council regarding a request from Pinnacorp Investments to disturb the municipal reserve lot for the purpose of grading for Pinnacle Ridge Stage 6 development.

Susan Berry, Manager, Community Services, presented background information to Council on the request from Pinnacorp Investments.

The following individuals were in attendance to speak at the meeting:

\* Ed Basaraba, President of Pinnacorp Investments, was in attendance to speak in favour of the request.

\* Sean Burry was in attendance and spoke in opposition to the request.

The following correspondence has been received regarding the request:

1. Email from Kathy Burry;
2. Email from Dr. Mark Knoefel; and
3. Email from Cy Yaremko.

Mayor Flynn closed the Public Hearing at 2:11 p.m.

## **E. MAYOR AND COUNCIL**

**E.1** Dissolution and Formation of New Housing Foundation

Presented by: Councillor Evans

**S. Evans MOVED:**

**Motion 155/16: That Council table the request from the Sturgeon Foundation until a cost analysis of the actual benefits to the foundation along with an understanding of what is included in the Memorandum of Understanding with respect to debt is provided to Council.**

**CARRIED UNANIMOUSLY**

**For:6** - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw

**E.2** Council - CAO Covenants

Presented by: Councillor Shaw

**K. Shaw MOVED:**

**Motion 156/16: That Council direct Administration to research Council-CAO Covenants and bring forward the development of a Council-CAO Covenant as a project for consideration during the 2017-2019 Corporate Business Plan.**

**CARRIED UNANIMOUSLY**

**For:6** - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw

**D. NEW BUSINESS ... continued**

**P. Tighe MOVED:**

**Motion 157/16: That Council proceeds to an In-Camera session at 2:20 p.m. to discuss Items D.12 and D.13.**

**CARRIED UNANIMOUSLY**

**For:6** - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw

**F. Caron MOVED:**

**Motion 158/16: That Council move out of the In-Camera session at 2:48 p.m.**

**CARRIED UNANIMOUSLY**

**For:6** - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw

**D.12**

In-Camera - Legal matter in accordance with Section 197 of the Municipal Government Act.

**P. Tighe MOVED:**

**Motion 159/16: That Council authorize Administration to take action as discussed and outlined on the confidential report, dated April 26, 2016 which has been discussed "In-Camera" in accordance with the Section 197 of the Municipal Government Act.**

**CARRIED UNANIMOUSLY**

**For:6** - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw

**D.13**

In-Camera - Legal matter, in accordance with Section 197 of the Municipal Government Act.

**S. Evans MOVED:**

**Motion 160/16: That Council authorize Administration to take action as discussed and outlined on the confidential report, dated April 26, 2016 which has been discussed "In-Camera" in accordance with the Section 197 of the Municipal Government Act.**

**CARRIED UNANIMOUSLY**

**For:6** - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw

**F. MAYOR AND COUNCIL UPDATES/ROUNDTABLE**

Councillor Caron left the meeting at 2:52 p.m.

Councillor Caron returned to the meeting at 2:54 p.m.

**F.1 Susan Evans, Councillor, Division 2**

Councillor Evans updated Council on her recent activities which included:

\*Attendance at the Capital Region Board Transit Committee meeting, a report provided the City of Edmonton and St. Albert regarding moving forward in working together for a common transit system; The CRB Transit Committee was very encouraged with respect to the report that was given. The CRB Transit Committee reviewed the priorities list, which can be seen on the CRB Transit Committee website; and

\*Attendance at the Community Advisory Board meeting, where there was a discussion with respect to thinking about what are some priorities for some input to Council with respect to our future revenue situation; Council should be receiving a written update. Also discussed was the Public Engagement Framework Initiative, which the manager of Community Services will provide a summary of. Also received an update regarding the grant allocations and understand that the letters and cheques have been distributed. Also had a brief discussion regarding volunteer appreciation, and the Board is happy with that. It was also brought to the Community Services Advisory Board's attention that there is more demand on our emergency social services, which Councillor Evans brought up as flag for Council to consider.

**F.2 Wayne Bokenfohr, Councillor, Division 3**

Councillor Bokenfohr was not present for Council Updates/Roundtable.

**F.3 Jerry Kaup, Councillor, Division 4**

Councillor Kaup updated Council on his recent activities which included:

\*Attendance at the Roseridge Landfill meeting on April 14, 2016 He reported that the financial report was presented and all is going well. He also advised that the landfill is short of cover for clay and would be happy to take any available;

\*Attendance at the Redwater Mayor's breakfast;

\*Completed a road tour with Ian McKay, General Manager, Municipal Services, on April 21, 2016 He noted that the roads were in good condition with the exception of the dust;

\*Attendance at the CPLAN meeting the weekend of April 22, 2016; and

\*Attendance at the Morinville Chamber of Commerce Trade Show.

#### F.4 Patrick Tighe, Councillor, Division 5

Councillor Tighe updated Council on his recent activities which included:

- \*Completed transportation tour with Ian McKay on April 25, 2016;
- \*Advised that there was some concern from residents about some activity in the evenings at the Pinewood Hall which has been sitting empty. This concern has been brought forward to Susan Berry, Manager, Community Services;
- \*Advised that there are definitely a number of issues regarding the Seed Cleaning Plant; and
- \*Attendance at Rec Centre Meeting; the purpose of the meeting was to advise there would be no further meetings scheduled until direction of the project is determined.

#### F.5 Karen Shaw, Councillor, Division 6

Councillor Shaw updated Council on her recent activities which included:

- \*Completed road tour with Ian McKay;
- \*Attended an Northeast Region CAER meeting with Brenda Garen and Chief Mahoney to discuss emergency response linkage between the Counties and the Town and how to establish best practices. Glen was also in attendance. A meeting with the Base will be scheduled following fire season;
- \*Thanked Mayor Flynn for attending on Councillor Shaw's behalf at the CRB Governance, which was called on very short notice; and
- \*Thanked Christine Beveridge for attending CSAB meeting. Councillor Shaw emphasized the strength of their board members and how everyone is looking out for the betterment of the County;

#### F.6 Ferd Caron, Councillor, Division 1

Councillor Caron updated Council on his recent activities, which included:

- \*Attendance at Sturgeon County's Community Services Volunteer Appreciation Week event;
- \*Attendance at the West Country Hearth Appreciation supper;
- \*Attendance at the Yellow Ribbon Gala at the Edmonton Garrison. We received good recognition for being a Gold Sponsor; and
- \*Attendance at the Morinville Trade Show.



## F.7 Mayor Tom Flynn

Mayor Flynn updated Council on his recent activities which included:

\*Attending with the Capital Region Board, reviewed the Growth Plan, the update that's moving forward and requires continued focus. These meetings are public. There is value to any Council that chooses to attend. General focus is around densification throughout the region so the sprawl is limited in a reasonable fashion, and protection of agricultural land is another major issue moving forward. There are discussions about Sturgeon Valley, and we will be meeting with the City of Edmonton and City of St. Albert to see if we can find common ground to advise the Growth Plan. Focus is also about growing the economy in the region, both through this and through the group of nine mayors in the region. By the middle of June we should have a serious update from that group as well. Advised the CRB will be challenged. The Province has trimmed budget by \$500,000 or slightly more than 16.5%;

\*Attendance at an announcement with Pembina Pipeline Corporation, where they are submitting a joint application to the Province for royalty credits to move forward with the polypropylene plant in the Heartland. We are encouraging them to develop it in the County;

\*Attendance at the St. Albert Chamber presentation; Joe Ceci, Minister of Finance, was in attendance and delivered a post-budget update;

\*Attendance at many of the same events as rest of council;

\*Participated at the Chamber of Commerce Trade Show; and

\*Advised that the Transportation Master Plan is coming to the Land Use Committee this week. It has been reviewed by Administration throughout the region. Transportation will review, and once they are moving forward, information will be presented to Council.

## I. ADJOURNMENT

**J. Kaup MOVED:**

**Motion 161/16: That Council adjourn the meeting at 3:09 p.m.**

**CARRIED UNANIMOUSLY**

**For:6 - T. Flynn, F. Caron, S. Evans, J. Kaup, P. Tighe, and K. Shaw**

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MAYOR

\_\_\_\_\_  
COUNTY COMMISSIONER (CAO)