

## Request for Decision

	<b>Title</b> <b>Council Meeting Schedule Adjustments</b>
<b>Proposed Motion</b>	<ol style="list-style-type: none"> <li>1. That Council reschedule the July 11, 2017, Regular Council and Committee of the Whole Meetings to July 10, 2017.</li> <li>2. That Council cancel the October 10, 2017 Regular Council and Committee of the Whole Meetings.</li> <li>3. That Council cancel the November 14, 2017 Regular Council and Committee of the Whole Meetings.</li> </ol>
<b>Administrative Recommendation</b>	<p>Administration recommends the adjustments to Council’s schedule to accommodate the Northwest Sturgeon Refinery Stampede barbeque event and Alberta Association of Municipal Districts and Counties (AAMDC) Fall Convention, as both are important events for members of Council to attend.</p> <p>Administration also recommends that Council cancel the October 10, 2017, Regular Council and Committee of the Whole Meetings due to proximity to the 2017 municipal election.</p>
<b>Previous Council Direction</b>	<p>October 25, 2016 – Organizational Meeting</p> <p>Motion 384/16: That Council establish a schedule for Regular Council meetings to commence at 9:00 a.m. in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, generally on the second and fourth Tuesday of each month.</p> <p>Motion 385/16: That Council establish a schedule for Committee of the Whole meetings to commence immediately following the Regular Council meetings held in Council Chambers at Sturgeon County Centre, 9613-100 Street, Morinville, generally on the second and fourth Tuesday of each month.</p>
<b>Report</b>	<p><u>Background Information</u></p> <ul style="list-style-type: none"> <li>• Historically, the Orders of the Day for the first Regular Council meeting in July have been adjusted to allow Council to attend North West Sturgeon Refinery’s Annual Stampede barbeque event. As this is the last meeting before summer break and there is business needing to be transacted, Administration recommends moving the July 11, 2017, Regular Council and Committee of the Whole Meetings to Monday, July 10, 2017.</li> </ul>

- The November 14, 2017 Regular Council and Committee of the Whole Meetings were incorrectly included during the Organizational Meeting in October 2016. November 14, 2017 is the first day of the 2017 AAMDC Fall Conference, which generally all members of Council attend. As such, quorum may not be achieved.
- With respect to cancelling the October 10, 2017 Regular Council and Committee of the Whole Meetings, and based on research, many municipalities either cancel the Regular Council Meeting immediately preceding the general municipal election or cancel Regular Council Meetings from Nomination Day up to the Organizational Meeting, in most cases to remove any potential perception of Members of Council voting certain ways to gain voter support. In the past, Sturgeon County has not cancelled regular Council Meetings prior to the general municipal election. In this case, Administration recommends cancelling the October 10, 2017 Regular Council and Committee of the Whole Meetings to align with Council's Focus Area of Strong Local Governance, which promotes consistent and accountable leadership through collaborative and transparent processes.
- It should be noted that if there are urgent or emergent issues requiring Council direction, a Special Meeting may be called to ensure all urgent matters are transacted as per the *Municipal Government Act*, (MGA).

External Communication

The change in meetings will be communicated to the public in accordance with Bylaw 1301/13 Proceedings of Council and Its Committees.

Relevant Policy/Legislation/Practices:

Bylaw 1301/13 – Proceedings of Council and Its Committees Bylaw

*Municipal Government Act*, RSA 2000 c.M-26 - Section 193

**Implication of Administrative Recommendation**

Strategic Alignment:

**Strong Local Governance and Regional Leadership –**

Providing opportunities and removing barriers for Council to attend these events contribute to an overall engaged and informed municipality. By eliminating the meeting prior to election, allows for open, transparent and consistent decision making.

Organizational:

Council attending the AAMDC Fall Convention promotes the sharing of information at the local and Provincial levels. This helps develop new ideas and innovation in the municipality.

There is no impact organizationally if the Council meeting is not cancelled in October.

	<u>Financial:</u> None.
<b>Alternatives Considered</b>	1. Council could choose not to reschedule the July 11, 2017, Regular Council and Committee of the Whole Meetings. 2. Council could choose not to cancel the October 10, 2017, Regular Council and Committee of the Whole Meetings. 3. Council could choose not to cancel the November 14, 2017, Regular Council and Committee of the Whole Meetings.
<b>Implications of Alternatives</b>	<u>Strategic Alignment:</u> <ul style="list-style-type: none"> <li>The alternatives do not align with focus area of Strong Local Governance and Regional Leadership.</li> </ul> <u>Organizational:</u> None.  <u>Financial:</u> None.
<b>Follow up Action</b>	Distribute revised 2017 Dates of Meetings Calendar.
<b>Attachment(s)</b>	1. Revised 2017 Dates of Meetings Calendar

<b>Report Reviewed by:</b>	 Christine Beveridge, Senior Legislative Officer, Legislative Services   Stephane Labonne, A/County Commissioner - CAO
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## Strategic Alignment Checklist

**Vision:** Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

**Mission:** Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
<b>Strong Local Governance and Regional Leadership</b>			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Consistent with neighborhood role (see MDP), master plans, policies</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Considers fiscal stability and sustainability</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Has a positive impact on regional and sub-regional cooperation</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Respect the Natural Environment</b>			
<i>We acknowledge the importance of a healthy environment and will minimize and monitor our impact on ecosystems (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Compliance with Provincial and Federal regulations and/or legislation</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Ensure effective environmental risk management</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Community Identity &amp; Spirit</b>			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan, (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Promotes and/or enhances residents' identification with Sturgeon County</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Enhances service provision through community partnerships</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Supports Sturgeon County's cultural history</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Planned Growth and Prosperity</b>			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Does the proposal align with the Integrated Regional Growth Strategy (map/policies) pg. 26 MDP</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Considers cumulative costs and long-term funding implications</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Targets growth around current or planned infrastructure</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Maintain and Enhance Strong Communities</b>			
<i>We are committed to a safe, secure community, where our residents are respected and provided with access to opportunities. (Strategic Plan, pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Positive impact on residents' quality of life</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Supports and promotes volunteer efforts</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Provides programs and services that are accessible to all residents</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Operational Excellence</b>			
<i>We have the organizational capability to deliver consistent and defined levels of service to all stakeholders in a professional, efficient, and cost effective manner</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Staff have the knowledge, skills and capability to perform their jobs</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Streamlines operational processes and policies</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Promotes engagement and professional interaction with stakeholders</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Considers a cost-structure which allows Sturgeon County to remain competitive within a regional, national and global context</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>