

Request for Decision

Title	Bylaw 1455/19 - Sturgeon County and Parkland County Intermunicipal Collaboration Framework (ICF)
Proposed Motions	<ol style="list-style-type: none"> 1. That Council give first reading of Bylaw 1455/19. 2. That Council give second reading of Bylaw 1455/19.
Administrative Recommendation	<p>Administration recommends that Council give first and second readings of Bylaw 1455/19 - Sturgeon County and Parkland County Intermunicipal Collaboration Framework (ICF) for the purpose of adopting an intermunicipal collaboration framework between Sturgeon County and Parkland County. Third reading would be scheduled for October 8, 2019 in alignment with Parkland County and would allow for any community feedback into the contents of the ICF.</p>
Previous Council Direction	<p><u>July 29, 2019:</u> The Intermunicipal Negotiating Task Force (INTF) endorsed and recommended the Sturgeon County and Parkland County Intermunicipal Collaboration Framework to Council for approval.</p> <p><u>July 9, 2018:</u> Motion 220/18: That the Sturgeon County ICF Negotiating Framework, as provided in Attachment 1 to the Request for Decision, be approved and utilized by the Intermunicipal Negotiating Task Force to frame future ICF discussions.</p> <p>Motion 216/18: That Council appoint Mayor Hnatiw, Councillor Shaw and Councillor Tighe to the Intermunicipal Negotiating Task Force.</p> <p>Motion 215/18: That the Terms for Reference for an Intermunicipal Negotiating Task Force, as provided in Attachment 1 to the report dated July 9, 2018, be approved, as amended.</p>
Report	<p><u>Background Information</u></p> <ul style="list-style-type: none"> • Section 708.28 of the <i>Municipal Government Act</i> (MGA) requires Sturgeon County to complete intermunicipal collaboration frameworks (ICFs) with all municipalities sharing common boundaries where those neighbouring municipalities are not members of a growth management board.

- ICFs reinforce existing collaborations and formalize a process for municipalities to work together.
 - Five specific service areas must be included in an ICF: transportation, water and wastewater, solid waste, emergency services and recreation, plus any other services that benefit residents in more than one of the municipalities involved.
 - ICFs must also contain an agreed to dispute resolution process to manage disputes that arise regarding the delivery and cost sharing of services after the ICF has been adopted.
 - All municipalities party to the ICF must also have an intermunicipal development plan (IDP) that is compliant with the new MGA requirements.
- Municipalities that are members of a growth management board are required to create a framework with other members of the same growth management board only in respect of those matters that are not addressed in the growth plan or the servicing plan.
- Since both Sturgeon County and Parkland County are members of the Edmonton Metropolitan Region Board (EMRB), it is intended that the Metropolitan Region Servicing Plan will act as an ICF for all services excluding recreation and any other services. As members of the EMRB and party to the Edmonton Metropolitan Region Growth Plan, the municipalities are exempt from the requirement to prepare an Intermunicipal Development Plan (IDP) as part of this ICF.
- The Administrations of both Sturgeon County and Parkland County have collaborated to ensure that the ICF meets the requirements in the MGA and the expectations of both municipalities. They have also collaborated to ensure that the bylaws to be adopted by both municipalities are consistent.
- Parkland County has scheduled Council review of their matching bylaw on the September 24, 2019 and October 8, 2019 County Council agendas.

External Communication



- The ICF needs to be submitted to Municipal Affairs within 90 days of both municipalities signing off.
- Residents of both communities have an opportunity to comment on the ICF between the September 24, 2019 and October 8, 2019 Council meetings.

Relevant Policy/Legislation/Practices:

- Part 17.2 of the *Municipal Government Act* (MGA)
- Intermunicipal Collaboration Framework Regulation
- Intermunicipal Collaboration Framework Workbook 2018

<p>Implication of Administrative Recommendation</p>	<p><u>Strategic Alignment:</u></p> <p>Strong Local Governance and Regional Leadership – Although mandated, collaboration on intermunicipal issues and opportunities helps to foster improved communication and cooperation between municipalities. The appointment of members to the Intermunicipal Committee will assist Sturgeon County in maintaining its position as a respected regional partner.</p> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • The framework may place additional demands on Council and Administration, dependent on the frequency of the Intermunicipal Committee meetings and outcomes from those meetings. • Depending on discussions of the Intermunicipal Committee, future changes to County operations, structures, programs, and service levels may result. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • The ICF does not contemplate any financial implications for either municipality at this time.
<p>Alternatives Considered</p>	<ol style="list-style-type: none"> 1. Council could choose not to approve the Sturgeon County and Parkland County Intermunicipal Collaboration Framework (ICF). 2. Council could choose to not appoint or appoint different members to the Intermunicipal Committee, when required.
<p>Implications of Alternatives</p>	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> • Not approving the Sturgeon County and Parkland County Intermunicipal Collaboration Framework (ICF) or not appointing members to the Intermunicipal Committee would be contrary to fostering collaborative intergovernmental partnerships. <p><u>Organizational:</u></p> <ul style="list-style-type: none"> • Not approving the Sturgeon County and Parkland County Intermunicipal Collaboration Framework (ICF) would extend the timeline and require further conversations to occur between Administrations. <p><u>Financial:</u></p> <ul style="list-style-type: none"> • None.
<p>Follow up Action</p>	<ol style="list-style-type: none"> 1. Bring forward Bylaw 1455/19 for third reading (Development Services, October 2019). 2. Arrange for CAO signatures of the ICF between Sturgeon County and Parkland County (Development Services, October 2019). 3. Parkland County to submit the signed ICF to Municipal Affairs (Development Services, October 2019).

Attachment(s)	1. Bylaw 1455/19 2. Intermunicipal Collaboration Framework Between Sturgeon County and Parkland County
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Report Reviewed by:	 Travis Peter, Acting Director of Development Services  Reegan McCullough, County Commissioner - CAO
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Strategic Alignment Checklist

Vision: Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.

Mission: Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.

Focus Areas	Not consistent	N/A	Consistent
Planned Growth and Prosperity			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan and MDP pg. 36)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Supports a strong thriving business environment to strengthen our economic foundation</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Plans for responsible growth through the MDP and regional growth plan.</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Manages growth for current and future developments through: <ul style="list-style-type: none"> ○ <i>transparent bylaws, policies and processes to enable responsible land development</i> ○ <i>targeting growth around existing and identified future growth areas</i> </i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Maintain and Enhance Strong Communities			
<i>We are committed to a safe and viable community, where our residents are provided with access to opportunities and quality of life. (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Provides access to programs and services that have a positive impact on residents' quality of life</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Provides access to safe and reliable infrastructure assets</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Supports the safety of people and property</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Strong Local and Regional Governance			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Provides effective leadership and management consistent with Strategic Plan, MDP, master plans, bylaws, policies, community engagement</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Considers fiscal stability and sustainability</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Fosters collaborative intergovernmental partnerships</i> 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Community Identity & Spirit			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Promotes and/or enhances residents' identification with Sturgeon County</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Support and/or collaborate with voluntary organizations in the region</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Environmental Stewardship			
<i>We foster a healthy environment and minimize our impact on ecosystems. (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Plans and partnerships that minimize environmental impact on natural areas</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> • <i>Provides awareness of environmental issues impacting the County</i> 	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>