



Meeting Minutes - Final  
Council

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Tuesday, June 30, 2020

9:00 AM

Through Electronic Communications

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**A. CALL TO ORDER AND RELATED BUSINESS**

The following members of Council were in attendance through electronic communications in accordance with section 199 of the *Municipal Government Act*, the Meeting Procedures (COVID-19 Suppression) Regulation, and Sturgeon County Procedure Bylaw Amendment 1497/20.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**A.1 CALL TO ORDER**

Mayor Hnatiw called the June 30, 2020 Regular Council Meeting to order at 9:00 a.m. and acknowledged that Council meets on Treaty 6 Territory, a traditional meeting ground for many Indigenous Peoples, and in particular the Michel Band and Alexander First Nation, and also recognized the Métis and Inuit, whose footsteps have marked these lands and share a deep rooted history.

**Administration Present Through Electronic Communications**

Reegan McCullough, County Commissioner - CAO  
Scott MacDougall, Chief Operating Officer - COO  
Jesse Sopko, Director, Corporate Services  
Travis Peter, Director, Development Services  
Sabrina Duquette, Acting Manager, Financial Services  
Jeff Yanew, Manager, Utility & Waste Management Services  
Rob Schneider, Manager, Information Services  
Mike Philbrick, Manager, Fleet and Facility Services  
Pat Mahoney, Fire Chief/Manager, Protective Services  
Colin Krywiak, Manager, Development Support Services  
Scott Rodda, Manager, Family & Community Support Services  
Max Adu-Safo, Program Supervisor, Transportation Services  
Martyn Bell, Senior Planning & Development Officer, Development Support Services  
Jennifer Lavallee, Intergovernmental Services, Development Services  
Jocelyn Pearce, Senior Financial Analyst, Financial Services  
Madisyn Gabriel, Senior Accountant, Operations, Financial Services  
Tanis Sawatsky, Intergovernmental Policy Advisor, Development Services  
Hayley Wasylcia, Planning Officer, Development Support Services  
Lisa Schovanek, Legislative Officer, Legislative Services

A.2 ADOPTION OF AGENDA

**N. Comeau MOVED:**

**Motion 287/20: That Council adopt the June 30, 2020 Regular Council Meeting Agenda as presented.**

**CARRIED UNANIMOUSLY**

A.3 ADOPTION OF MINUTES

**A.3.1** June 16, 2020 Regular Council Meeting Minutes

**K. Toms MOVED:**

**Motion 288/20: That Council adopt the June 16, 2020 Regular Council Meeting Minutes as presented.**

**CARRIED UNANIMOUSLY**

**D. NEW BUSINESS**

**D.1** Deputy Mayor Schedule Approval & Swearing In

Presented Jesse Sopko, Director, Corporate Services.

**W. Bokenfohr MOVED:**

**Motion 289/20: That Council approve the revised Deputy Mayor schedule as presented.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 290/20: That Council appoint Councillor Kristin Toms as Deputy Mayor for the period of July 1, 2020 to February 28, 2021.**

**CARRIED UNANIMOUSLY**

Councillor Derouin left the meeting at 9:11 a.m.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Dan Derouin

**D.1** Deputy Mayor Schedule Approval & Swearing In

**W. Bokenfohr MOVED:**

**Motion 291/20: That Council appoint Councillor Patrick D. Tighe as the alternate voting member of the Governance and Council Services Committee.**

**CARRIED UNANIMOUSLY**

Reegan McCullough, County Commissioner - CAO, administered the Oath of Office of Deputy Mayor to Councillor Toms.

Councillor Derouin returned to the meeting at 9:26 a.m.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**D.2** Request for Cancellation of Property Tax Penalties - Tax Rolls 316017, 316018, 316019, 316020, and 316060 - Total Transload Services (2015) Inc.

Presented by Sabrina Duquette, Acting Manager, Financial Services and Madisyn Gabriel, Senior Accountant, Operations, Financial Services.

**K. Shaw MOVED:**

**Motion 292/20: That Council refuse the request to cancel 2018 and 2019 property tax penalties for tax rolls 316017, 316018, 316019, 316020, and 316060.**

**CARRIED**

**For:**6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and K. Shaw

**Against:**1 - P.D. Tighe

**D.3** Manor Estates (Stage II) Gravity Sewer Servicing

Presented by Jeff Yanew, Manager, Utility & Waste Management Services.

Councillor Derouin left the meeting at 9:41 a.m.

Councillor Derouin returned to the meeting at 9:44 a.m.

**K. Toms MOVED:**

**Motion 293/20: That Council authorize Administration to conduct a feasibility study through the 2021 budget for the purposes of analyzing the costs related to a gravity sewer conversion in Manor Estates (Stage II).**

**CARRIED UNANIMOUSLY**

The meeting was recessed at 10:05 a.m.

The meeting was reconvened at 10:10 a.m. with all those members of Council previously noted in attendance.

**D.4** Modernizing Sturgeon County's Workforce Potential, Office Space and Community Events

Presented by Reegan McCullough, County Commissioner - CAO; Scott MacDougall, Chief Operating Officer - COO; and Travis Peter, Director, Development Services.

Councillor Derouin left the meeting at 10:36 a.m.

**Present:** 6 - Mayor Alanna Hnatiw, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**Absent:** 1 - Councillor Dan Derouin

**D.4** Modernizing Sturgeon County's Workforce Potential, Office Space and Community Events

**P.D. Tighe MOVED:**

**Motion 294/20: That Council approve Sturgeon County's phased approach for re-opening Sturgeon County facilities and services.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 295/20: That Council direct Administration to develop a service enhancement for consideration in Budget 2021 for the acquisition of an Agricultural trailer and improvements to the Agriculture compound.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 296/20: That Council direct Administration to develop a service enhancement for consideration in Budget 2021 regarding renovations to the County Centre front counter, incorporating considerations for future building renovations.**

**CARRIED**

**For:**6 - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe

**Against:**1 - K. Shaw

**P.D. Tighe MOVED:**

**Motion 297/20: That Council cancel the 2020 Agricultural Service Board Tour, postpone a decision on the 2020 Mayor's State of the County Address to the August 11, 2020 Council meeting, and support a virtual offering of the Culinary Cookout if feasible.**

**CARRIED**

**P.D. Tighe MOVED:**

**Motion 298/20: That Council endorse the attached Memo regarding event venue permitting - temporary and ongoing.**

**CARRIED UNANIMOUSLY**

**D.5**

**Poundmaker's Lodge Treatment Centres Urban Reserve Status: Letter of Endorsement**

Presented by Jennifer Lavallee, Intergovernmental Advisor, Development Services.

**K. Toms MOVED:**

**Motion 299/20: That Council authorize the Mayor to send a letter to Poundmaker's Lodge Treatment Centres in support of its pursuit of Urban Reserve Status.**

**CARRIED UNANIMOUSLY**

**D.6** Rural Municipalities of Alberta (RMA) Resolution re:  
Mandatory Use of Winter Tires

Presented by Tanis Sawatsky, Intergovernmental Policy Analyst, Development Services.

**P.D. Tighe MOVED:**

**Motion 300/20: That Council endorse the proposed Rural Municipalities of Alberta resolution mandating the use of winter tires in Alberta between November 15 to March 31 each year for consideration at the July 13, 2020 Pembina River Zone Meeting.**

**CARRIED**

**For:6** - A. Hnatiw, D. Derouin, K. Toms, W. Bokenfohr, P.D. Tighe, and K. Shaw

**Against:1** - N. Comeau

**P.D. Tighe MOVED:**

**Motion 301/20: That Council appoint Councillor Tighe as the Resolution Champion for the July 13, 2020 Pembina River Zone Meeting and any further reviews.**

**CARRIED UNANIMOUSLY**

Councillor Derouin returned to the meeting at 11:02 a.m.

**Present:** 7 - Mayor Alanna Hnatiw, Councillor Dan Derouin, Councillor Kristin Toms, Councillor Wayne Bokenfohr, Councillor Neal Comeau, Councillor Patrick D. Tighe, and Councillor Karen Shaw

**D.7** Sturgeon County Broadband Strategy

Presented Jesse Sopko, Director, Corporate Services and Rob Schneider, Manager, Information Services.

Councillor Comeau left the meeting at 11:04 a.m.

Councillor Comeau returned to the meeting at 11:07 a.m.

**W. Bokenfohr MOVED:**

**Motion 302/20: That Council direct Administration to initiate a speed test program and resident and business surveys in August and September 2020 to determine broadband capacity in Sturgeon County.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 303/20: That Council direct Administration to continue discussions with Internet Service Providers (ISPs) to establish ongoing relationships, gather information on current infrastructure in the region, and identify opportunities and barriers for the private sector.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 304/20: That Council direct Administration to establish service standards respecting broadband speeds in the County, and engineering standards for adding fibre infrastructure to public and private sector infrastructure development projects at the time of new construction taking place.**

**CARRIED UNANIMOUSLY**



**W. Bokenfohr MOVED:**

**Motion 305/20: That Council direct Administration to bring information to the September 22, 2020 Council meeting with the results of the speed test program, a summary of the discussions with Internet Service Providers, and a recommendation on a model to advance broadband connectivity in Sturgeon County.**

**CARRIED UNANIMOUSLY**

**W. Bokenfohr MOVED:**

**Motion 306/20: That Council fund these efforts to advance Sturgeon County's Broadband Strategy in the amount of \$69,000, to be funded from the Corporate Support Reserve.**

**CARRIED UNANIMOUSLY**

**D.8** Bylaw 1508/20 - Animal Control Bylaw (Repeal and Replacement of Bylaw 952/02) - First Reading

Presented by Pat Mahoney, Fire Chief/Manager, Protective Services.

Councillor Tighe left the meeting at 11:44 a.m.

Councillor Tighe returned to the meeting at 11:46 a.m.

**K. Toms MOVED:**

**Motion 307/20: That Council give first reading of Bylaw 1508/20, as amended.**

**CARRIED UNANIMOUSLY**

The meeting was recessed at 11:54 a.m.

The meeting was reconvened at 1:00 p.m. with all those members of Council previously listed in attendance with the exception of Councillor Derouin.

**C. PRESENTATIONS/PUBLIC HEARINGS/INTERVIEWS****C.1 PUBLIC HEARINGS****C.1.1** 1:00 p.m. Public Hearing - Bylaw 1496/20 - Amendment of Land Use Bylaw 1385/17 - Direct Control District 18

Mayor Hnatiw opened the Public Hearing at 1:01 p.m. and reviewed of the Public Hearing process.

Bylaw 1496/20 received first reading at the May 12, 2020 Regular Council Meeting.

A Public Hearing was held to hear any submissions for or against Bylaw 1496/20.

Martyn Bell, Senior Planning and Development Officer, Development Services introduced Bylaw 1496/20.

The Applicant, Koert Sikkens, made a presentation.

Legislative Services confirmed no correspondence was received either in favour of or against Bylaw 1496/20.

Mayor Hnatiw closed the Public Hearing at 1:23 p.m.

**C.1.2** 1:30 p.m. Public Hearing - Bylaw 1495/20 - Amendment of Land Use Bylaw 1385/17 - Expansion of Direct Control District 3 for Roseridge Waste Management Facility

Mayor Hnatiw opened the Public Hearing at 1:30 p.m. and reviewed the Public Hearing Process.

Bylaw 1495/20 received first reading at the May 12, 2020 Council Meeting.

A Public Hearing was held to hear any submissions for or against Bylaw 1495/20.

Martyn Bell, Senior Planning and Development Officer, Development Services introduced Bylaw 1495/20.

Susan Berry, Manager, Roseridge Waste Management, made a presentation.

Ken Saunders was in attendance and spoke against Bylaw 1495/20.

Councillor Tighe left the Public Hearing at 2:11 p.m.

Councillor Tighe returned to the Public Hearing at 2:12 p.m.

A written submission against Bylaw 1495/20 from Lindsey Hoefels was received after publication of the Agenda and read aloud.

Mayor Hnatiw closed the Public Hearing at 2:19 p.m.

**C.1.3** 2:00 p.m. Public Hearing re Bylaw 1461/19 -  
Amendment of Land Use Bylaw 1385/17 - Changes to  
Land Districted DC-1

Mayor Hnatiw opened the Public Hearing at 2:22 p.m. and reviewed the Public Hearing process.

Bylaw 1461/19 received first reading at the May 26, 2020 Regular Council Meeting.

A Public Hearing was held to hear any submissions for or against Bylaw 1461/19.

Colin Krywiak, Manager, Development Services, and Hayley Wasylycia, Planning Officer, Development Services introduced Bylaw 1461/19.

Martial Berube was in attendance and spoke against Bylaw 1461/19.

Legislative Services confirmed no additional written submission were received after publication of the Agenda.

Mayor Hnatiw closed the Public Hearing at 2:58 p.m.

**D. NEW BUSINESS...continued**

**D.9** Bylaw 1495/20 - Amendment of Land Use Bylaw 1385/17 -  
Expansion of Direct Control District 3 for Roseridge Waste  
Management Facility - Second and Third Reading

Presented by Martyn Bell, Senior Planning and Development Officer, Development Support Services.

**P.D. Tighe MOVED:**

**Motion 308/20: That Council give second reading of  
Bylaw 1495/20.**

**CARRIED UNANIMOUSLY**

**P.D. Tighe MOVED:**

**Motion 309/20: That Council give third reading of Bylaw  
1495/20.**

**CARRIED UNANIMOUSLY**

**For:6** - A. Hnatiw, K. Toms, W. Bokenfohr, N. Comeau, P.D. Tighe, and K. Shaw

**D.10** Bylaw 1496/20 - Amendment of Land Use Bylaw 1385/17 - Direct Control District 18- Second Reading

Presented by Colin Krywiak, Manager, Development Support Services.

**K. Shaw MOVED:**

**Motion 310/20: That Council give second reading of Bylaw 1496/20.**

**CARRIED**

**For:4** - A. Hnatiw, K. Toms, W. Bokenfohr, and P.D. Tighe

**Against:2** - N. Comeau, and K. Shaw

**W. Bokenfohr MOVED:**

**Motion 311/20: That Council give third reading of Bylaw 1496/20.**

**CARRIED**

**For:4** - A. Hnatiw, K. Toms, W. Bokenfohr, and P.D. Tighe

**Against:2** - N. Comeau, and K. Shaw

**D.11**

CLOSED SESSION - Gravel Pit Acquisition

\*\*\*Closed session pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to the economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act\*\*\*

**N. Comeau MOVED:**

**Motion 312/20: That Council move to a closed session at 3:31 p.m. pursuant to section 197(2) of the Municipal Government Act and in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to the economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act**

**CARRIED UNANIMOUSLY**

Presented by Scott MacDougall, Chief Operating Officer - COO.

The following members of Administration were also in attendance for the closed session to provide information and/or administrative assistance:

Reegan McCullough, County Commissioner - CAO; Jesse Sopko, Director, Corporate Services; Travis Peter, Director, Development Services; Sabrina Duquette, Acting Manager, Financial Services; Max Adu-Safo, Program Supervisor, Transportation Services; Jocelyn Pearce, Senior Financial Analyst, Financial Services; and Lisa Schovanek, Legislative Officer, Legislative Services.

**P.D. Tighe MOVED:**

**Motion 313/20: That Council move out of the closed session at 4:35 p.m.**

**CARRIED UNANIMOUSLY**

**N. Comeau MOVED:**

**Motion 314/20: That Council direct Administration to negotiate a royalty and pit development agreement in relation to “Property 1” and bring back the final agreement for Council deliberation at a future Council meeting.**

**CARRIED**

**For:5 - A. Hnatiw, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe**

**Against:1 - K. Shaw**

**N. Comeau MOVED:**

**Motion 315/20: That Council direct Administration to enter into discussions pertaining to development of “Property 2” and bring back options for Council consideration at a future Council meeting.**

**CARRIED**

**For:5 - A. Hnatiw, K. Toms, W. Bokenfohr, N. Comeau, and P.D. Tighe**

**Against:1 - K. Shaw**

**N. Comeau MOVED:**

**Motion 316/20: That the Request for Decision and attachment of item D.11 of the June 30, 2020 Council meeting be kept confidential in accordance with section 24 (advice from officials) and section 25 (disclosure harmful to the economic or other interests of a public body) of the Freedom of Information and Protection of Privacy Act.**

**CARRIED UNANIMOUSLY**

**I. ADJOURNMENT**

**P.D. Tighe MOVED:**

**Motion 317/20: That Council adjourn the June 30, 2020  
Regular Council Meeting at 4:37 p.m.**

**CARRIED UNANIMOUSLY**

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MAYOR

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COUNTY COMMISSIONER (CAO)