

## Request for Decision

<b>Title</b>	<b>Bylaw 1427/18 Schedule of Fees and Charges</b>
<b>Proposed Motion</b>	<ol style="list-style-type: none"> <li>1. That Council give first reading to Bylaw 1427/18.</li> <li>2. That Council give second reading to Bylaw 1427/18.</li> <li>3. That Council give unanimous consent to proceed to third reading of Bylaw 1427/18.</li> <li>4. That Council give third reading to Bylaw 1427/18.</li> </ol>
<b>Administrative Recommendation</b>	Administration recommends that Council give all three readings to Bylaw 1427/18 Schedule of Fees and Charges which is consistent with the Sturgeon County Fiscal Principles, Practices and Policies, the <i>Municipal Government Act</i> , and 2019 budget cycle.
<b>Previous Council Direction</b>	<p>June 26, 2018 – Motion 191/18</p> <p>That Council amend the Fees and Charges Schedule to add a new fee of \$1,500 per amendment for Resource Extraction to Agriculture.</p>
<b>Report</b>	<p><u>Background Information</u></p> <ul style="list-style-type: none"> <li>• Administration brings forward the Fees and Charges schedule annually for approval by Council as part of the budget approval process.</li> <li>• In past years, Council has approved a Fees and Charges schedule. This year, Administration is bringing forward a bylaw to align with requirements from the Minister of Municipal Affairs.</li> <li>• The Schedule of Fees and Charges Bylaw will establish rates, fees and charges payable for municipal services provided by the County.</li> <li>• Recommended changes to the fees and charges, Schedules A through I, are displayed in red within the bylaw.</li> <li>• There are some charges such as penalties that are <u>not</u> included within the proposed Schedule of Fees and Charges Bylaw 1427/18, however, there are references to the governing bylaw within this proposed bylaw.</li> <li>• Once approved, the bylaw would take effect on January 1, 2019.</li> </ul>

	<p><u>External Communication</u></p> <ul style="list-style-type: none"> <li>The bylaw will be posted on the Sturgeon County website.</li> </ul> <p><u>Relevant Policy/Legislation/Practices:</u></p> <ul style="list-style-type: none"> <li>The <i>Municipal Government Act</i>, RSA 2000, c. M-26 as amended (MGA) authorizes Council to establish and amend bylaws.</li> <li>Section 8 of the <i>Municipal Government Act</i> authorizes Council, through bylaw, to provide for a system of licenses, permits, and approvals and establish fees for the purpose of raising revenue.</li> <li>Section 61(2) of the <i>Municipal Government Act</i> authorizes a municipality to charge fees, tolls and charges for the use of its property, including property under the direction, control and management of the municipality.</li> </ul>
<p><b>Implication of Administrative Recommendation</b></p>	<p><u>Strategic Alignment:</u></p> <p><b>Strong Local Governance and Regional Leadership</b> – The proposed Bylaw is consistent with legislation, policies and procedures creating fiscal stability and sustainability.</p> <p><u>Organizational:</u></p> <p>Administration will implement all proposed changes effective January 1, 2019.</p> <p><u>Financial:</u></p> <p>The proposed fee changes have been reflected in the recommended 2019 Budget, where measurable.</p>
<p><b>Alternatives Considered</b></p>	<p>That County Council approve Bylaw 1427/18 with specific amendments for 2019.</p>
<p><b>Implications of Alternatives</b></p>	<p><u>Strategic Alignment:</u></p> <ul style="list-style-type: none"> <li><b>Strong Local Governance and Regional Leadership</b> – The Fees and Charges Bylaw is consistent with policies and procedures that create fiscal stability and sustainability.</li> </ul> <p><u>Organizational:</u></p> <ul style="list-style-type: none"> <li>Administration would implement the proposed changes effective January 1, 2019.</li> </ul> <p><u>Financial:</u></p> <ul style="list-style-type: none"> <li>Dependent on changes. Material changes would be calculated and presented to Council.</li> </ul>
<p><b>Follow up Action</b></p>	<ol style="list-style-type: none"> <li>Bylaw 1427/18 will be distributed to Council and Staff.</li> <li>Bylaw 1427/18 will be posted on the Sturgeon County website.</li> </ol>

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**Attachment(s)**

1. Request for Decision (Attachment 1)
2. Proposed Bylaw 1427/18 (Attachment 2)

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**Report Reviewed  
by:**



Ed Kaemingh, Manager Financial Services



Rick Wojtkiw, GM Corporate Support



Reegan McCullough, CAO Commissioners Office

## Strategic Alignment Checklist

**Vision:** *Sturgeon County: a diverse, active community that pioneers opportunities and promotes initiative while embracing rural lifestyles.*

**Mission:** *Provide quality, cost effective services and infrastructure to meet the diverse needs of the Sturgeon County community, while improving competitiveness and sustainability.*

Focus Areas	Not consistent	N/A	Consistent
<b>Planned Growth and Prosperity</b>			
<i>We encourage varied and integrated enterprises that enhance our strong economic base, while balancing the needs of the community and natural environment. (Strategic Plan and MDP pg. 36)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Supports a strong thriving business environment to strengthen our economic foundation</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Plans for responsible growth through the MDP and regional growth plan.</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Manages growth for current and future developments through:                             <ul style="list-style-type: none"> <li>○ <i>transparent bylaws, policies and processes to enable responsible land development</i></li> <li>○ <i>targeting growth around existing and identified future growth areas</i></li> </ul> </i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Maintain and Enhance Strong Communities</b>			
<i>We are committed to a safe and viable community, where our residents are provided with access to opportunities and quality of life. (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Provides access to programs and services that have a positive impact on residents' quality of life</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Provides access to safe and reliable infrastructure assets</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Supports the safety of people and property</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Strong Local and Regional Governance</b>			
<i>We promote consistent and accountable leadership through collaborative and transparent processes (Strategic Plan and pg. 27 MDP)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Provides effective leadership and management consistent with Strategic Plan, MDP, master plans, bylaws, policies, community engagement</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Considers fiscal stability and sustainability</i></li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Fosters collaborative intergovernmental partnerships</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Community Identity &amp; Spirit</b>			
<i>We will build upon our strengths, where together we will create an inclusive, caring community (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Promotes and/or enhances residents' identification with Sturgeon County</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Support and/or collaborate with voluntary organizations in the region</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>Environmental Stewardship</b>			
<i>We foster a healthy environment and minimize our impact on ecosystems. (Strategic Plan and MDP pg. 27)</i>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Plans and partnerships that minimize environmental impact on natural areas</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"> <li>• <i>Provides awareness of environmental issues impacting the County</i></li> </ul>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>